

# ***ANNUAL BUDGET***



***FISCAL YEAR 2020-2021***

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**A RESOLUTION AUTHORIZING AND APPROVING THE BUDGET OF THE CITY OF RAYTOWN FOR FISCAL YEAR 2020-2021**

**WHEREAS**, the Board of Aldermen has appointed the City Administrator as the Budget Officer; and

**WHEREAS**, the Board of Aldermen has adopted a fiscal year that begins on November 1 of each year and ends on October 31 of the following year; and

**WHEREAS**, the Budget Officer has prepared a proposed budget for Fiscal Year 2020-2021 and submitted it to the Board of Aldermen, in accordance with Chapter 67 of the Missouri Revised Statutes; and

**WHEREAS**, the Board of Aldermen has studied, examined and discussed the proposed budget in numerous public meetings and amended the recommended budget with such revisions, alterations, increases or decreases as the Board deemed advisable; and

**WHEREAS**, the total expenditures from the various funds in the recommended budget, as amended by the Board of Aldermen, do not exceed the estimated revenues to be received plus any unencumbered balances, as required by Chapter 67 of the Missouri Revised Statutes; and

**WHEREAS**, the Board of Aldermen find it is in the best interest of the citizens of the City to adopt the Fiscal Year 2020-2021 Budget attached hereto and made a part hereof by reference;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:**

**THAT** the following amounts are appropriated for the fiscal year beginning November 1, 2020 and ending October 31, 2021 from the funds designated below for the spending departments and programs receiving funds therefrom:

**2020-2021 Budget**

<b>General Fund</b>	<b>\$12,844,152</b>
<b>Park Fund</b>	<b>\$1,570,864</b>
<b>Transportation Sales Tax Fund</b>	<b>\$2,019,400</b>
<b>Capital Sales Tax Fund</b>	<b>\$1,146,410</b>
<b>Public Safety Sales Tax Fund</b>	<b>\$1,858,511</b>
<b>Risk Management</b>	<b>\$168,300</b>
<b>TIF Fund</b>	<b>\$2,969,484</b>
<b>Stormwater Sales Tax Fund</b>	<b>\$230,200</b>
<b>Capital Improvement Fund</b>	<b>\$29,400</b>
<b>Sanitary Sewer Fund</b>	<b>\$8,514,123</b>
<b>Total Expenditures</b>	<b>\$31,350,844</b>

**FURTHER THAT** said Funds are appropriated to each program and department in accordance with the 2020-2021 Estimated Revenues, Adopted Appropriations and Fund Balances, as set out in the City Administrator's 2020-2021 Recommended Budget for Raytown, in the detail and for the purposes contained and set forth therein, which is hereby approved by the Board of Aldermen and incorporated herein by reference;

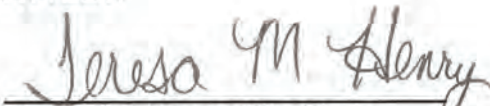
**FURTHER THAT** said budget is hereby approved and adopted, including the following information:

- a. A budget message, describing the important features of the budget and major changes from the preceding year;
- b. Estimated revenues to be received from all sources for the budget year, with a comparative statement of actual or estimated revenues for the two years next preceding, itemized by year, fund and source;
- d. Proposed expenditures for each department, office, commission, and other classification for the budget year, together with a comparative statement of actual or estimated expenditures for the two years next preceding, itemized by year, fund, activity and object;
- e. The amount required for the payment of interest, amortization and redemption charges on the debt of the political subdivision; and
- f. A general budget summary.

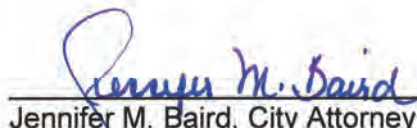
**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 6th day of October, 2020.

  
\_\_\_\_\_  
Michael McDonough, Mayor

ATTEST:

  
\_\_\_\_\_  
Teresa M. Henry, City Clerk

Approved as to form:

  
\_\_\_\_\_  
Jennifer M. Baird, City Attorney

**WELCOME**



CITY ADMINISTRATOR'S OFFICE  
10000 EAST 59<sup>TH</sup> STREET  
RAYTOWN, MISSOURI 64133-3993  
PHONE: 816-737-6003 - FAX: 816-737-6097

October 31, 2020

Mayor Michael McDonough and Board of Aldermen  
City of Raytown  
10000 E 59th Street  
Raytown, MO 64133

Mayor and Board of Aldermen:

I am happy to submit the proposed Fiscal Year 2020-2021 (FY21) City of Raytown operating budget for Board of Aldermen consideration. The budget process began in July 2020 and culminates with the final budget approval. I appreciate the involvement of the City Departments and Board of Aldermen in the budgeting process. Staff continues exploring and encouraging the identification of areas that hold the potential for future savings and finding ways to better utilize our available funds to provide the best services for the citizens of Raytown.

In the General Fund, each Department was asked to provide a budget with expenditures as close to flat as possible when compared to last year. I believe the departments have done their best to accomplish that directive, although there have been many challenges added this year due to the COVID-19 pandemic. Staff has been conscientiously controlling costs in the 2020-2021 budget.

I am pleased to present a balanced budget for the General Fund, using \$151,819 from fund balance appropriation. The 2020-2021 budget includes a 1.5% cost of living adjustment increase in wages for employees. Continuing the GASB acceptable accounting practice from last year, a budgeted transfer totaling \$1,654,206 from the Public Safety Sales Tax Fund will assist in partially funding those public safety expenditures. The City received \$1.7M in CARES Act funds in September and expects to expend \$800,000 in the 2019-2020 fiscal year before year end. The 2020-21 general fund budget includes the remaining \$900,000 of CARES Act funds received that are expected to be spent with offsetting expenditures, also reflected. Per GAAP guidelines, revenue is being realized in the fiscal year they are expended.

The Park Fund budgeted revenues are \$51,631 greater than the 2019-2020 budget. The budgeted expenditures show an overall increase of \$150,373 compared to the previous year in a conscientious decision to utilize fund balance for various Park improvement projects.

In the Public Safety Sales Tax Fund, the budgeted expenditures is proposed to increase by \$296,496 over the 2019-2020 budget. This increase is primarily due to the additional funding of **three new Impact Squad officers**, and gear to support their addition to the Police Department. Budgeted revenues increased \$2,700 over the 2019-2020 budget.

Capital Sales Tax Fund budgeted revenues are proposed to exceed budget expenditures by \$108,610. All expenditures in this fund are one-time capital related purchases or projects. Budgeted capital expenditures by department include: Administration \$28,600, Police \$148,210, and Public Works \$966,000.

Transportation Sales Tax Fund expenditures are budgeted to exceed budget revenues by \$184,700 but remain less than the total projected available funds. All expenditures in this fund are for transportation related repairs, maintenance, and projects with the most significant budgeted project being the Hwy 350 and Raytown

Road project totaling \$954,900 from this fund. It is anticipated that \$637,500 in Federal funds will be received to assist in offsetting the total costs of the project.

Sanitary Sewer Fund budgeted expenses exceed budgeted revenues by \$423,786. Given the stress caused by COVID-19, the City did not bring forth an increase in rates that was recommended in the multi-year sanitary sewer study. In addition, this fund's budget includes \$850,000 planned for capital improvements. The City's long-term goal for the Sewer Fund is to establish a sustainable annual repair and capital replacement program that allows for rehabilitation of existing infrastructure without taking on additional debt.

The Storm Water Fund budget anticipates revenues to exceed budgeted expenditures by \$6,900. This fund is utilized to account for storm water emergency and scheduled repairs and maintenance projects. The primary funding for the Storm Water Fund comes from a transfer in from the General Fund of \$150,000.

The Tax Increment Financing (TIF) Fund budgeted revenues exceed budgeted expenditures by \$147,916. City management was successful in September 2019 in securing a refinancing of the Series 2007 bonds in the TIF Fund. Because of savings projected in this fund, due to the refinancing, it is not necessary to budget transfer from the General Fund for debt service payment. During the remainder of the bond repayment period, should future revenue projections tracking similar to current revenue receipts, it is anticipated future budgets would not include transfers from General Fund for debt service payments.

The Capital Improvement Fund is used to account for economic development projects and large capital projects. While this Fund is included in the budget process, the actual expenditure of available funds will be considered for approval at the time a proposal would be brought forth to the Board.

The Risk Management Fund accounts for certain aspects of the City's risk management activities. Should settled claims exceed available funds, a transfer from the General Fund would be necessary.

Lastly, the City of Raytown has shifted towards a more data-driven approach to capital planning. During 2017-2018 the City introduced pavement management condition assessments to determine the best allocation of funding for maintaining road conditions at the most cost-effective levels. The proposed budget and Capital Improvement Plan continue this trend of asset and facility assessments, including funding for needs analyses to improve long range capital planning.

In developing the proposed budget, we are guided by the provisions of City services and reflection on the priorities expressed by the Mayor and Board of Aldermen. Highlighted below are select items from both the operating and capital components of the proposed 2020-2021 budget:

#### City Administration

- Executing the distribution of the CARES Act funds
- Salary study
- Conduct campaign to increase resident engagement
- Community Development
- Upgrade and improve the Community Development Database and provide online permitting
- Continue the implementation of the Rental Regulation program
- Provide the first one contract animal control services including vet, adoption and kenneling
- Online tracking of work orders issued for nuisance

#### Police Department

- Implement focused, prioritized deterrence/enforcement initiatives by utilizing proactive "Impact officers" focusing on specific safety and quality-of-life issues within the city to strengthen the working relationships and partnerships between the department, citizens and businesses.

- Implementation of “Guardian Tracking”, a robust system designed to foster early intervention, provide consistent feedback and annual evaluations, improve employee retention, mitigate liability, provide and track training, consolidate/eliminate disparate systems currently and improve efficiency and effectiveness for mission critical administrative functions within the department.
- Prioritize and execute the roll-out of “Lexipol’s Policies and Update Solution”; which includes the use of subject matter experts and a legal team specifically trained and focused on providing mission-critical, ongoing, comprehensive, proven, focused content related to law enforcement to create, review and update policies (the foundation for all operations in public safety agencies), provide training and track policy acknowledgement by department personnel, all designed to mitigate liability and improve/streamline operations.

#### Parks and Recreation

- Provide a revamped youth sports program
- Renovate the Kenagy Park Tennis courts with post tension concrete
- Purchase a new truck for the maintenance department
- Participate with special events commemorating the State of Missouri and Santa Fe Trail bicentennial
- Plan CIP projects for 5- and 10-year benchmarks to fit within budgetary capabilities

#### Public Works

- Provide Capital Improvement Plans for sanitary sewer repair and capital replacement, including CDBG grant funding.
- Provide street resurfacing plan and execute the plan beginning summer 2021
- Provide capital improvement phased program for storm sewers
- Provide funding to complete 350 Hwy & Raytown Road Project
- Provide implementation of Asset Management Software
- Add positions for Fleet and Facilities divisions, and asset management software implementation
- New street maintenance equipment to enhance in-house street maintenance operations

I would like to express our appreciation to the department heads and staff who were involved in developing this proposed budget. While the full repercussions of the COVID-19 pandemic and Jackson assessment cannot be fully estimated, we believe that this budget reflects the best information available to the City.

The proposed budget encourages the professional development of our staff, places people to provide enhanced services, preserves and improves infrastructure, maintains facilities and lays the groundwork for future growth.

Respectfully submitted,



Damon L. Hodges  
 City Administrator  
 City of Raytown  
 10000 E. 59<sup>th</sup> Street  
 Raytown, MO 64133  
 816-737-6003 (office)

**Revenues and Other Financing Sources**

	General	Park	Trans. Sales Tax	Capital Sales Tax	Public Safety Sales Tax	Tax Increment Finance	Risk Management	Storm Water	Capital Improvement Projects	Sanitary Sewer	Total
Property Taxes	\$ 1,350,500	\$ 641,234	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,991,734
Franchise Taxes	3,537,600	-	-	-	-	-	-	-	-	-	3,537,600
General Sales Taxes	2,839,000	283,100	1,190,000	1,020,000	1,563,000	-	-	85,000	-	-	6,980,100
Other Taxes	1,331,000	-	-	-	-	-	-	-	-	-	1,331,000
Municipal Court Receipts	262,800	-	-	-	-	-	-	-	-	-	262,800
Grants	938,083	187,500	637,500	-	-	-	-	-	-	200,000	1,963,083
Service Charges	106,245	98,400	-	-	-	-	-	-	-	7,685,000	7,889,645
Licenses & Permits	579,000	-	-	-	-	-	-	-	-	-	579,000
Miscellaneous	93,900	36,620	7,200	17,800	3,600	3,117,400	110,000	2,100	46,905	205,337	3,640,862
<b>Total Revenues</b>	<b>11,038,128</b>	<b>1,246,854</b>	<b>1,834,700</b>	<b>1,037,800</b>	<b>1,566,600</b>	<b>3,117,400</b>	<b>110,000</b>	<b>87,100</b>	<b>46,905</b>	<b>8,090,337</b>	<b>28,175,824</b>
Transfer in from Other Funds	1,654,206	-	-	-	-	-	-	150,000	-	-	1,804,206

**Total Revenues and Other Financing Sources**

	12,692,334	1,246,854	1,834,700	1,037,800	1,566,600	3,117,400	110,000	237,100	46,905	8,090,337	29,980,030
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**Expenditures - by type**

Personnel Services	\$ 8,976,744	\$ 693,292	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,038,509	\$ 10,708,545
Supplies, Services, and Charges	2,714,895	260,272	339,500	3,600	129,285	217,510	168,300	7,200	29,400	5,161,465	9,031,427
Repairs & Maintenance	405,006	87,000	705,000	-	-	-	-	73,000	-	170,500	1,440,506
Utilities	597,508	56,300	-	-	32,020	-	-	-	-	16,186	702,014
Capital Expenditures	-	474,000	974,900	1,142,810	43,000	-	-	150,000	-	850,000	3,634,710
Debt Service	-	-	-	-	-	2,751,974	-	-	-	1,277,463	4,029,437
Transfer to other funds	150,000	-	-	-	1,654,206	-	-	-	-	-	1,804,206
<b>Total</b>	<b>\$12,844,152</b>	<b>\$ 1,570,864</b>	<b>\$ 2,019,400</b>	<b>\$ 1,146,410</b>	<b>\$ 1,858,511</b>	<b>\$ 2,969,484</b>	<b>\$ 168,300</b>	<b>\$ 230,200</b>	<b>\$ 29,400</b>	<b>\$ 8,514,123</b>	<b>\$31,350,844</b>

**Appropriations and Transfers Out**

City-Wide	\$ 1,108,269	\$ -	\$ -	\$ -	\$ -	\$ 2,969,484	\$ -	\$ -	\$ 25,000	\$ -	\$ 4,102,753
Mayor/Board	166,376	-	-	-	-	-	-	-	-	-	166,376
City Administration	899,805	-	-	28,600	-	-	168,300	-	-	-	1,096,705
Police Department	6,252,726	-	-	148,210	204,305	-	-	-	-	-	6,605,241
Finance	487,379	-	-	3,600	-	-	-	-	4,400	6,420,963	6,916,342
Law	155,353	-	-	-	-	-	-	-	-	-	155,353
Municipal Court	299,028	-	-	-	-	-	-	-	-	-	299,028
Public Works	2,236,939	-	2,019,400	966,000	-	-	-	230,200	-	2,093,160	7,545,699
Community Development	1,088,277	-	-	-	-	-	-	-	-	-	1,088,277
Parks & Recreation	-	1,570,864	-	-	-	-	-	-	-	-	1,570,864
Total Appropriations	12,694,152	1,570,864	2,019,400	1,146,410	204,305	2,969,484	168,300	230,200	29,400	8,514,123	29,546,639
Transfer to other funds	150,000	-	-	-	1,654,206	-	-	-	-	-	1,804,206
<b>Total Appropriations and transfers out</b>	<b>12,844,152</b>	<b>1,570,864</b>	<b>2,019,400</b>	<b>1,146,410</b>	<b>1,858,511</b>	<b>2,969,484</b>	<b>168,300</b>	<b>230,200</b>	<b>29,400</b>	<b>8,514,123</b>	<b>31,350,844</b>

Revenues over (under) budgeted appropriations

	(151,819)	(324,010)	(184,700)	(108,610)	(291,911)	147,916	(58,300)	6,900	17,505	(423,786)	(1,370,815)
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Fund balance appropriated

	151,819	324,010	184,700	108,610	291,911	-	58,300	-	-	423,786	1,543,136
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Revenues over (under) budgeted appropriations

	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 147,916	\$ -	\$ 6,900	\$ 17,505	\$ -	\$ 172,321
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# ELECTED OFFICIALS

Raytown is governed by a ten-member Board of Aldermen, which meets in a regular business session on the first and third Tuesday of the month. The Mayor leads the Board and is elected on a citywide basis. Aldermen are elected by the residents of their respective Wards. The Mayor and the Aldermen serve for four-year terms with no term limitations.

## MAYOR

Mike McDonough (April 2019)

## BOARD OF ALDERMEN

### WARD ONE

Greg Walters (April 2019)

Frank Hunt (April 2017)

### WARD TWO

Jim Aziere (April 2019)

Jason Greene (April 2017)

### WARD THREE

Janet Emerson (April 2019)

Ryan Myers (April 2017)

### WARD FOUR

Mary Jane Van Buskirk (April 2019)

Bill Van Buskirk (April 2017)

### WARD FIVE

Derek Ward (April 2019)

Bonnaye Mims (April 2017)

In addition to the Board of Aldermen and the Mayor, residents of Raytown elect the following positions:

## ELECTED JUDGE

Traci Fann (April 2017)

## ELECTED COLLECTOR

Kathie Schutte (April 2019)

These positions are elected at large and serve four-year terms with no term limitations.

# **APPOINTED OFFICIALS**

The Mayor and Board appoint a City Administrator to handle the day to day administrative duties. The City Administrator is responsible for policy implementation, budget development and implementation, and other duties as assigned by the Mayor and the Board. The City Administrator also makes recommendations on the appointment of other key staff members, and is responsible for managing them.

## **CITY ADMINISTRATOR**

Damon Hodges

## **ASSISTANT CITY ADMINISTRATOR & ECONOMIC DEVELOPMENT**

Missy Wilson

## **CITY ATTORNEY**

Lauber Municipal Law, L.L.C.

## **CITY PROSECUTOR**

Ross Nigro

## **CITY CLERK**

Teresa Henry

## **DIRECTOR OF COMMUNITY DEVELOPMENT**

Ray Haydaripoor

## **DIRECTOR OF FINANCE**

Russ Petry

## **DIRECTOR OF PARKS**

Dave Turner

## **DIRECTOR OF PUBLIC WORKS**

Jose Leon

# A Brief History of Raytown, Missouri

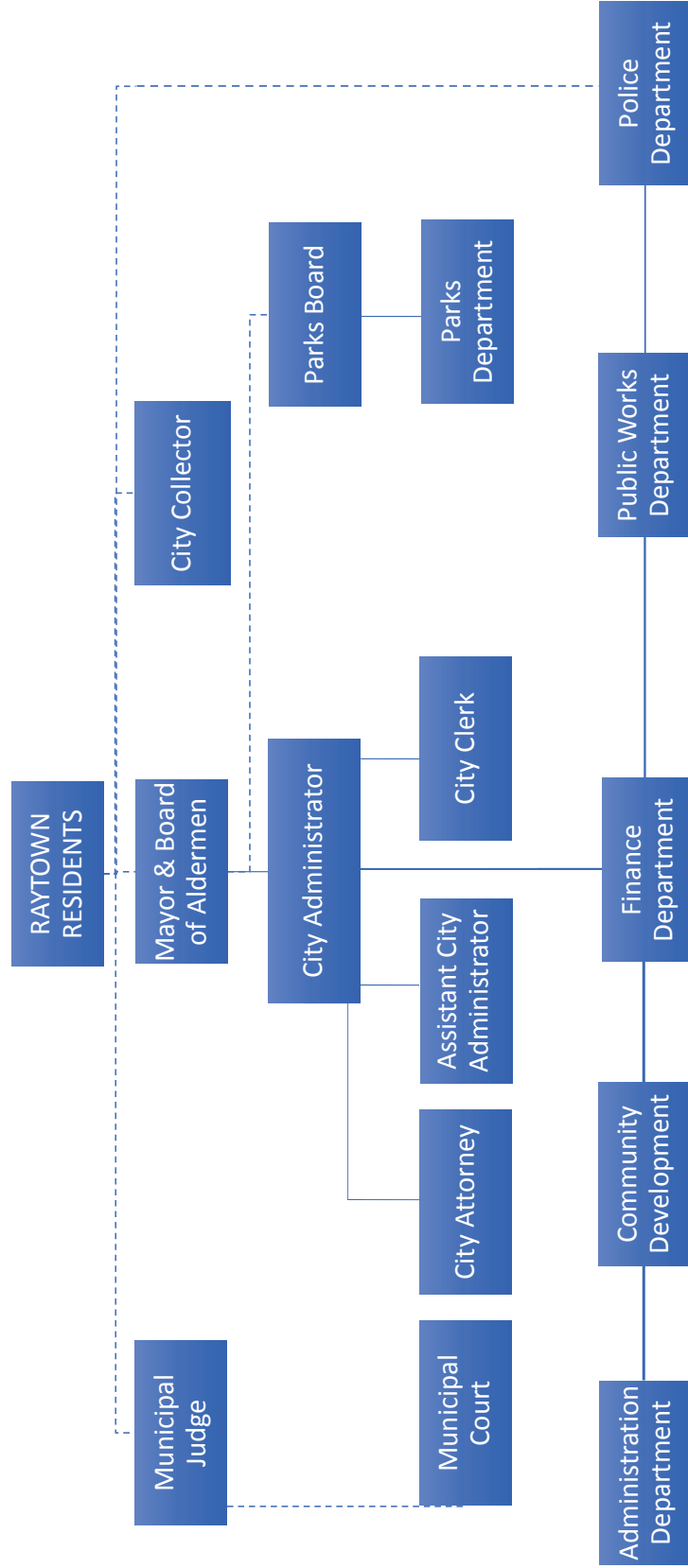


The state of Missouri was admitted to the Union in 1821. At this time, Jackson County was not part of the state, but the treaty of 1826 added this land at a cost of \$800.00. Townships were surveyed in 1826, and in 1827 the county was formed and named for our seventh president, Andrew Jackson. The land in township 49 was accidentally not put up for sale and was therefore referred to as "The Lost Township." Families lived there, however, and were known as "squatters" since they did not own the land. After a survey in 1843, the land was sold and the "squatters" became landowners. The opening of the Santa Fe Trail increased the number of people coming into the township, as this area was the final "jumping off" point for settlers and adventurers heading west. Cattle, oxen, fruits and vegetables were purchased from the farmers already in the area. Soon blacksmiths, wagon makers and iron workers were coming from the east to add their much-needed skills to the growing number of wagon trains.

William Ray, born in Butler County, Ohio, in 1808 was a blacksmith who moved to Jackson County around 1848 and established his shop right on the Santa Fe Trail. His wife, Nancy, and their seven children accompanied him. Nancy died in 1849, probably during a severe cholera epidemic, and William then married a widowed mother of seven children, Ailcy Dealy Prine Hocker. William and Ailcy then added five children of their own to the family. By 1860, William Ray's blacksmith shop was well established on what is now the intersection of 63rd & Raytown Road. He purchased the seven acres of land for \$72.16. At this time, the citizens of the area began clamoring for more and better roads to Kansas City and Independence where the major markets for their goods existed. The following appears in the Jackson County Court minutes, Book B, page 98, February, 1860, Order 929.66.S. Davenport Petition: "The Undersigned your petitioners would respectfully represent that they, as well as many citizens of the county are much grieved and bothered for the want of a county road leading from their neighborhood in the direction of Independence. They therefore, pray your honors to appoint commissioners to lay out a county road from William Ray's shop on the Santa fee (sic) road in a southerly direction, crossing Little Blue at the Rockford (sic) and intersecting the high grove road near Abraham Chrisman...."

The commissioners were appointed and consequently laid out and approved what is now Raytown Road. William Ray's shop, therefore, became a geographic landmark and is mentioned twenty-seven times in the next fourteen months of county court proceedings. William Ray himself appears to have been something of a landmark also, for by 1858, his neighbors were referring to the town as "Ray's Town," and eventually, "Raytown." Henry Ray describes his grandfather as a "quiet person with dark hair and blue eyes, stocky build, and a little over medium height." William Ray and his family moved to Oregon to be with his married children. He died on August 18, 1874. A marker today stands on the site of his blacksmith shop in his memory.

# City Organizational Chart



# **BUDGET STRUCTURE AND POLICIES**

# FUND STRUCTURE

The City budget is divided into 10 different funds which fall into two broad categories:

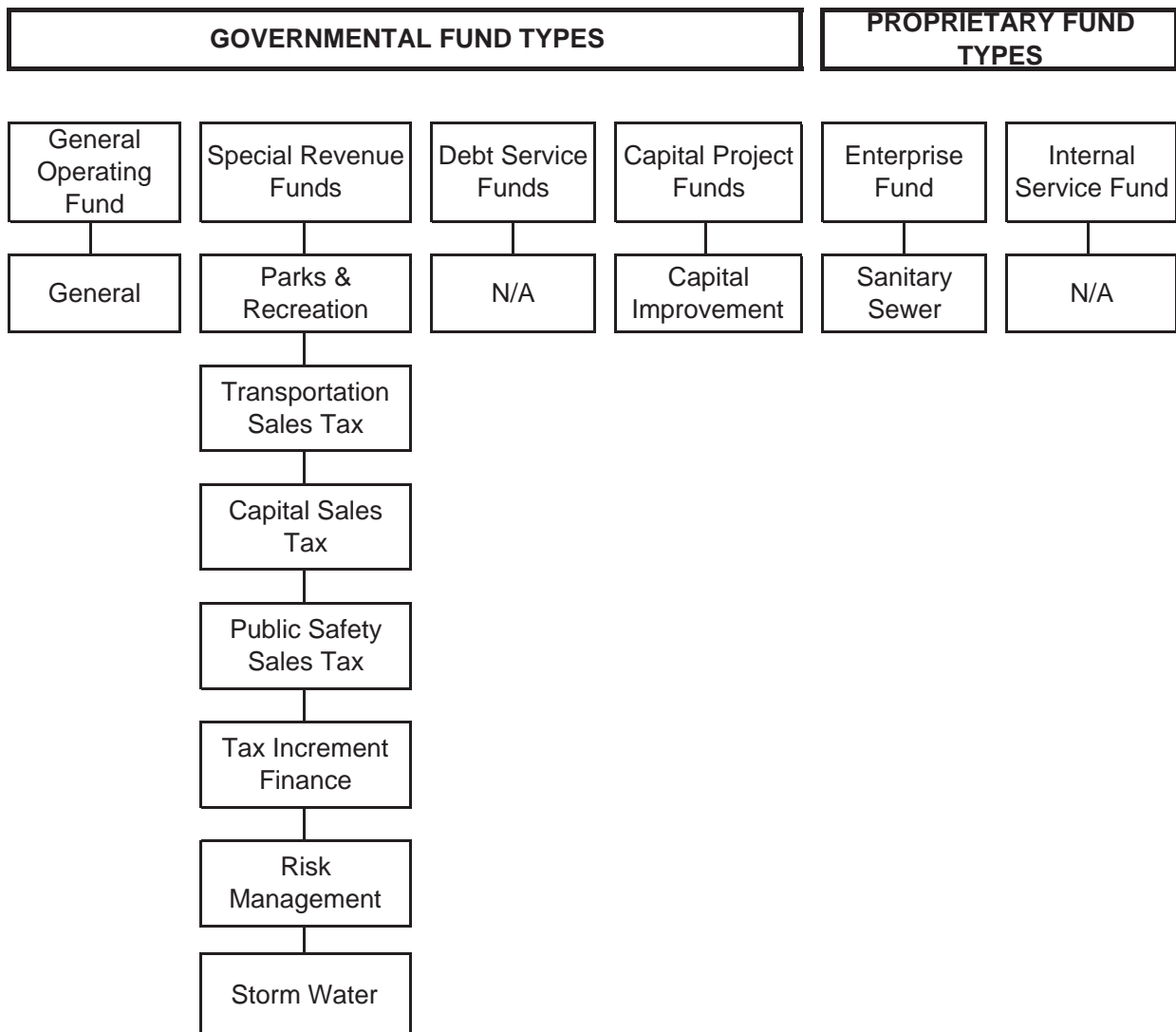
For information on the City's non-budgeted funds, go to the Budget Policies section of this document.

## Governmental Fund Types

Governmental Funds are those which rely on taxes or for support and include the General Fund, the Special Revenue Funds, the Debt Service Funds, and the Capital Project Funds.

## Proprietary Fund Types

Proprietary Funds rely on user charges for support and include the Enterprise Fund, and the Internal Services Funds. The Enterprise Fund provides services to and collect fees from the general public. The Internal Services Fund provide services to and collect fees from City departments that are directly benefitted.



# Listing of Budgeted Funds and their purpose

## **General Fund**

Used to account for all financial resources applicable to the general operations of City government, which are not accounted for in other funds. All general operation revenues, which are not restricted or designated as to use by outside sources, are recorded in the General Fund

## **Special Revenue Funds**

*Park-* Used to account for all activities in the Parks Department.

*Transportation Sales Tax-* Used to account for the voter-approved sales tax for the maintenance and construction of City streets, and the design and coordination of citywide public projects.

*Capital Sales Tax-* Used to account for the voter-approved sales tax for the maintenance and construction of capital projects.

*Public Safety Sales Tax-* Used to account for the voter-approved sales tax for the public safety.

*Tax Increment Finance-* Used to account for all TIF projects.

*Risk Management-* Used to account for all insurance related expenses not directly attributable to any one department or fund.

*Storm Water-* Used to account for voter-approved sales tax for maintenance and improvements for City storm water.

## **Capital Project Funds**

*Capital Improvement Projects-* Used to account for the revenues and expenditures paid for maintaining and improving the City's streets and storm sewer system.

## **Enterprise Funds**

*Sanitary Sewer-* Used to account for the revenues and expenses resulting from operation of the sanitary sewer system.

## **Non-Budgeted Funds**

Only appropriated funds will be deliberated in this document. The City maintains several other funds that are not required to be appropriated annually. These funds are disclosed here. More information about these funds can be found in the City's Annual Financial Statements.

## **Trust & Agency Funds**

*Civilian Pension-* Used to account for the revenues and expenditures of the Civilian Pension Fund.

*Police Pension-* Used to account for the revenues and expenditures of the Police Pension Fund.

*350 Highway TDD-* Used to administer and track revenue and expenses for 350 Hwy TDD.

# Fiscal Policies

**Purpose:** Raytown has an important responsibility to its citizens to carefully account for public funds, to manage municipal finances wisely and to plan the adequate funding of services and facilities desired and needed by the public.

Our purpose in establishing a formal set of fiscal policies is to ensure that the public's trust is upheld. By adopting a set of fiscal policies, the City will be establishing the framework under which it will conduct its fiscal affairs, ensuring that it is and will continue to be capable of funding and providing outstanding local government services.

***Our fiscal policy has specific objectives designed to ensure our continued fiscal well-being. These objectives are:***

- 1.) To protect the governing body's policy-making ability by ensuring that important policy decisions are not controlled by financial problems or emergencies.
- 2.) To enhance the City's policy making ability by providing accurate information on program and operating costs.
- 3.) To assist in sound management of the City government by providing accurate and timely information on current and anticipated financial conditions.
- 4.) To provide sound principles to guide the important decisions of the City, which have significant fiscal impact.
- 5.) To set forth operational principles, which minimize the cost and financial risk of the City consistent with the services, desired by the public.
- 6.) To employ revenue policies, which prevent undue or unbalanced reliance on any one source which distribute the cost of services fairly, and which provide adequate funds to operate desired programs.
- 7.) To provide and maintain essential public facilities, utilities, infrastructure and capital (physical) plant.
- 8.) To protect and enhance the City's credit rating.
- 9.) To insure the legal use of all City funds through efficient systems of financial security and internal controls.

## **I. Revenue Policy**

1. A diversified and stable revenue system will be maintained to shelter the City from short run fluctuations in any one revenue source.
2. Each existing and potential revenue source will be re-examined annually to ensure that they are kept current.
3. One-time revenues will be used only for one-time expenditures. The City will avoid using temporary revenues to fund mainstream operational services.
4. All revenue forecast shall be conservative.

5. All City funds shall be (a) safely invested, (b) with a sufficient level of liquidity to meet cash flow needs, and (c) invested at the maximum yield possible consistent with our debt policy. One hundred percent (100%) of all idle cash will be continuously invested.
6. The General Fund will develop and maintain a seventeen percent (17%) cash flow reserve where practicable. The Public Safety Sales Tax Fund will maintain fifteen percent (15%) operating expense cash reserve as identified in the election process. All other tax funds and the sewer fund will maintain a five percent (5%) cash flow reserve where practicable.

## **II. Operating Budget Policy**

1. The City shall maintain a balanced budget. This means that all operating expenses shall not exceed operating revenues and appropriated fund balance in the recommended budget. Any one-time revenue source, such as under spending or fund balance, shall only be used for one-time expenses that do not add to the fixed operating cost.
2. Regular reports comparing actual to budgeted expenditures are available to each department from the Financial Management System to keep them abreast of the City's expenditures.
3. Before the City undertakes any agreements that create fixed cost, the cost implications, both operating and capital, of such agreements will be fully determined for the current and future years.
4. Estimates of all non-salary benefits, such as social security, pension, and insurance, and their impact on future budgets shall be annually assessed.
5. Cost analysis of salary increases will include the effect of such increases on the City share of related fringe benefits.
6. All salaries will be annualized, and all salary increases will be annualized for budget purposes regardless of when the increase is given.

## **III. Capital Improvements**

1. The City will determine and use the most effective and efficient method for financing all new capital projects.
2. The City will develop and maintain a five (5) year Capital Improvements Plan (CIP).

## **IV. Accounting Policy**

1. The City will maintain high standards of accounting by following Generally Accepted Accounting Principles, (GAAP) in accordance with the standards developed by the Government Accounting Standards Board (GASB) and endorsed by the Government Finance Officers Association (GFOA).
2. An independent annual audit will be performed by a public accounting firm who will issue an official opinion on the annual financial statements and a management letter detailing areas that need improvement.
3. Full disclosure will be provided in the financial statements and bond representations.

4. Financial systems will be maintained to monitor expenditures and revenues on a monthly basis, with a thorough analysis and adjustment.
5. The accounting system will provide monthly information about cash positions and investment performances.
6. The City will annually submit documentation to obtain the Certificate of Achievement for Excellence in Financial Reporting from the GFOA.

#### **V. Debt Policy**

1. Capital projects, financed through bond proceeds, shall be financed for a period not to exceed the useful life of the project.
2. Long-term borrowing will be confined to capital improvements too large for current operating and one-time revenues.

## Summary of Significant Accounting Principals

The general-purpose financial statements of the City are prepared in conformity with Generally Accepted Accounting Principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the City's significant accounting policies.

### **Reporting Entity**

As required by GAAP, the City's general-purpose financial statements include the transactions of all funds of the City and its component units.

### **Basis of Presentation**

The accounts of the City are organized on the fund basis, each fund is considered to be a separate accounting entity.

The operations of each fund are accounted for by providing a separate set of self-balancing accounts, which comprise its assets, deferred outflows, liabilities, deferred inflows, equities, revenues and expenditures or expenses. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped by type in the general-purpose financial statements.

The following fund types and account groups are used by the City:

### **Governmental Fund Types**

*Governmental Funds* are those funds through which most governmental functions of the City are financed. The acquisition, use and balances of the City's expendable financial resources and the related liabilities (other than those in proprietary funds) are accounted for through governmental funds. The measurement focus is upon determination of changes in financial position.

The following are the City's governmental fund types:

*The General Fund* is the principal fund of the City and accounts for all financial transactions not accounted for in other funds. The general operating expenditures, fixed charges and capital improvement costs that are not paid through other funds are financed through revenues received by the General Fund.

*Special Revenue Funds* are operating funds used to account for certain property taxes, grant funds and other special revenues legally restricted for specific purpose.

*Debt Service Funds* are used to account for the accumulation of resources for, and the payment of, principal, interest and other related costs of the City's general long-term debt.

*Capital Project Funds* are used to account for financial resources designated to construct general fixed assets that, by their nature, may require more than one budgetary cycle for completion.

## Proprietary Fund Types

*Proprietary Funds* are those in which the measurement focus is upon determination of net income. The City's proprietary funds include an Enterprise Fund and Internal Service Funds.

*Enterprise Fund* is used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the cost (expenses, including depreciation) of providing the goods or services to the general public on a continuing basis be financed or recovered through user charges, or where the periodic determination of net income is deemed appropriate.

*Internal Service Funds* are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost-reimbursement basis.

## Fiduciary Fund Types

Fiduciary Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations or other governmental units and/or other funds.

*Expendable Trust and Agency Funds* - Expendable Trust Funds are accounted for in essentially the same manner as Governmental Funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

*Nonexpendable and Pension Trust Funds* are accounted for in essentially the same manner as Proprietary Funds.

## Basis of Accounting

Basis of accounting refers to when revenues, expenses, transfers and the related assets and liabilities are recognized in the accounts and reported in the general-purpose financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All Governmental, Expendable Trust and Agency Funds utilize the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (e.g., when they become both measurable and available). Measurable means the amount of the transaction that can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Application of the "susceptibility to accrual" criteria requires judgement, consideration of the materiality of the item in question, and due regard for the practicality of accrual, as well as consistency in application.

Significant revenues, which are considered susceptible to accrual, include property, sales and other related taxes, interest and certain State and Federal grants and entitlements. Certain revenues, which are measurable and susceptible to accrual, but not yet available, are reported as deferred revenue and recognized as revenue when collected. Licenses and permits, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash because they are not measurable until actually received.

Under the modified accrual basis of accounting, expenditures are recognized in the accounting period in which the related fund liability is incurred except for interest on long-term debt, which is recognized when due, and prepaid expenses, which are not recorded. Encumbrances are not recognized as expenditures; however, open encumbrances are reported as reservations of fund balance since the commitments will be honored in subsequent years.

The accrual basis of accounting is utilized by the Enterprise Fund, the Internal Service Funds, the Nonexpendable Trust Fund and the Pension Trust Fund. Under this basis of accounting, revenues are recognized when earned and expenses are recorded when liabilities are incurred.

Unencumbered appropriations lapse at the end of the fiscal year. Appropriations in the Governmental Fund Types are charged as encumbrances when commitments are made. Fund balances are reserved for outstanding encumbrances, which serve as authorization for expenditures in the subsequent year.

Under state law, control of budget appropriations is exercised at the fund level.

# The Budget Cycle

An annual budget prepared under the modified accrual basis of accounting (except that the encumbrances are treated as expenditures for budget purposes) is adopted in October prior to the beginning of each fiscal year for all budgeted Governmental Fund Types.

Pursuant to State Law, the City Administrator must submit a balanced recommended budget to the Board of Alderman no later than October 1<sup>st</sup> every year. The budget must include a complete financial plan for all City funds and activities subject to appropriation, including proposed tax rates, an estimate of all income and revenue and all proposed expenditures for current operations, debt service, and capital expenses.

The City Administrator submits the recommended budget to the Board of Alderman in accordance with City policies and ordinances and State law. The budget document must include: a budget message outlining the fiscal policy of the government; detailed budgets estimate of revenues and expenditures by fund; and Appropriation and Tax Levy Ordinances.

The City performs the following procedures for establishing the budget:

## **June, July, and August**

### Budget Package Preparation

Each year, the budget staff gathers all the necessary information for the Departments to begin their budget request. This information includes an analysis of the previous year's spending, a detail of each budgeted employee and their associated costs, the formatted budget sheets for each line item, a Departmental Overview with current goals, objectives, performance measures, and all necessary fiscal information.

### Department Budget Request

Once the budget packages are assembled and delivered, the Departments then begin the task of quantifying their budget needs for the upcoming fiscal year. Departments should start by reviewing their goals and objectives and updating them where needed. The Departments then begin to assemble the information necessary to make their budget requests.

### Department Budget Request Review

Once the budget requests are submitted, the budget staff begins to review the request and compile a preliminary budget based on request.

### Administrative Budget Review

Once the budget staff has made recommendations to the City Administrator, the departments are given one more opportunity to discuss their request and the budget staff's recommendation. Once these hearings have occurred, the budget staff will complete the recommended budget per the revisions of the City Administrator.

### Recommended Budget Submitted

The City Administrator will present the recommended budget to the Audit and Finance Committee on or before August 15.

**September****The Audit and Finance Committee and Board of Aldermen Review and Administrative Adjustments**

Once the Administrator has made recommendations and initial adjustments, the Documents will be distributed to the Audit and Finance Committee for review and comment. The Audit and Finance Committee will hold Budget Hearings, and request Department Heads to review their specific budget in detail at their discretion. Once this review has occurred, the Board of Alderman will make any last revisions they deem necessary before the documents are submitted for final adoption.

**October****Alderman Review, Public Comment, and Adoption**

The Board must approve the budget no later than October 31.

# Budget Management Policies

## **Purpose:**

Our purpose in establishing a formal set of budget policies is to ensure that the public's trust is upheld. These policies will serve as a blueprint to achieve fiscal stability required to accomplish the City's policy goals and objectives.

## **Relationship to Overall City Goals and Objectives:**

The City will develop a mission statement, strategic plan, and conforming goals for the successful development and maintenance of our fiscal management policy. The finances of the City should be the vehicle by which the goals and objectives are obtained, not driven. This philosophy will help ensure that the City remains financially viable well into the future.

In addition, the City as an institution has multiple partners including citizens, taxpayers, businesses, employees, and other governments. As a major institutional, economic and service force in the region, it is important that the City strengthen its relationships with its partners by adopting clear and comprehensive financial policies.

## **Objectives:**

- To guide in policy decisions which have a significant fiscal impact.
- To set forth operating principles which minimize the cost of government and reduces financial risk.
- To employ balanced and fair revenue policies that provide adequate funding for desired programs.
- To maintain appropriate financial capacity for present and future needs.
- To promote sound financial management by providing accurate and timely information on financial conditions.
- To protect and enhance the City's credit rating and prevent any default on any debt.
- To ensure the legal use of financial resources through an effective system of internal controls.
- To promote cooperation with other governments and the private sector in the financing and delivery of services.

## **Budget Policy:**

This policy complies with the Local Budget Law of Missouri as outlined in Chapter 50 RSMo, and for the preparation, recommendation, consideration, adoption, execution, and audit of Raytown's annual budget.

*Scope-* This policy applies to all departments, Agencies or Divisions within Raytown.

*Guideline-* Annually, the Board of Alderman has the authority and the responsibility to adopt the City Administrator's recommended budget approving the use of public funds for the operation of all City activities. Raytown's fiscal year runs from November first through October thirty-first.

*Preparation-* The City Administrator shall present a recommended budget for the Board of Alderman's consideration no later than October 1st each year.

*Balanced Budget-* The City Administrator shall present a balanced budget. This means that all operating expenses shall not exceed operating revenues and appropriated fund balance in the recommended budget. Any one-time revenue source, such as under spending or fund balance, shall only be used for one-time expenses that do not add to the fixed operating cost.

*Budget Transfers and Amendments-* The Department Head is authorized to transfer up to \$1,500 from any one-line item under their control to any other line item under their control within any fiscal year. The Finance Director is authorized to transfer an additional \$1,000 from any one-line item to any other line item that a Department Head has already exceeded if the Finance Director deems it appropriate. The City Administrator is authorized to transfer an additional \$1,500 from any one-line item to any other line item that the Finance Director has already exceeded if the City Administrator deems it appropriate. The Board of Alderman must approve any transfer from any one-line item to another line item for more than \$4,000. For purposes of this policy, a line item is a Fund, a Department, and an Object Code.

*Fund Balance-* The recommended budget was developed with the idea of creating a cash flow reserve as a designation within fund balance to begin to rebuild necessary cash flows for operations within all major funds.

*Capital Improvement Budget and Five-Year Plan-* The City Administrator will work with the Board of Alderman to create an initial five-year Capital Improvement Plan (CIP) to determine what the true capital needs of the City are today and into the future. The CIP shall be adequate to maintain capital assets at a level sufficient to protect infrastructure and minimize future maintenance and replacement costs. The CIP, once adopted, will be reviewed and updated annually prior to the adoption of the annual budget. The CIP plan will identify ongoing operating requirements associated with each capital project. If a capital request is approved during the budget process, the operating budget will reside in the appropriate department assigned to oversee the project (e.g. Public Works Facilities for building improvements, EMS for Medical Equipment improvements, etc.). Capital project budgets will include all expenses associated with the completion of the project.

*Position Control-* The recommended budget shall include a total number of recommended permanent full-time equivalent (FTE) positions by classification.

# **Capital Improvement Projects**

## 2021 Sanitary Maintenance Program CDBG Project

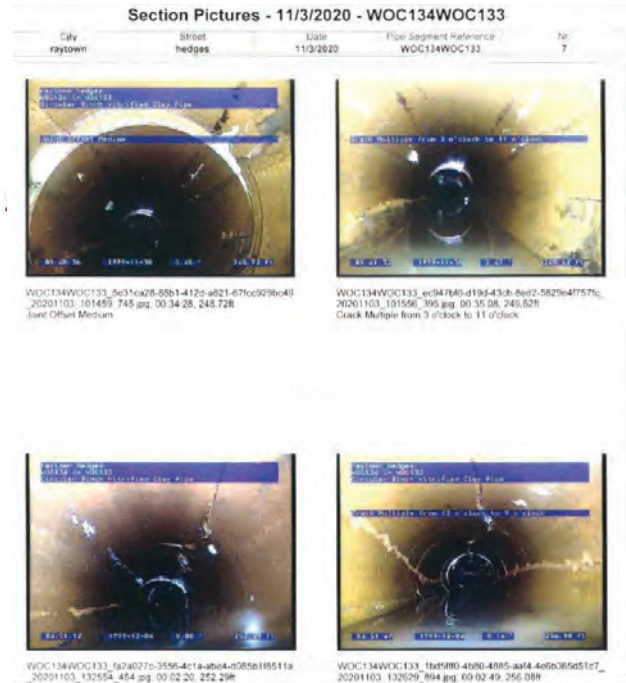
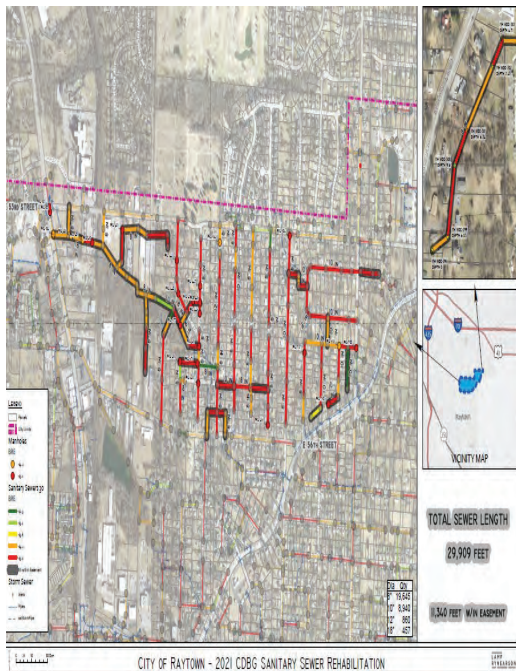
This project is to design a sanitary sewer system rehabilitation project for 2021. The City will pursue Community Development Block Grant (CDBG) funding for the future Fall 2021 construction of this design project. All non-entitlement communities in the State of Missouri are eligible to apply for CDBG funding. The request must be a benefit to the community in qualifying areas. Three of the Census Tracts in Raytown are qualifying. This Raytown CDBG eligible area map is attached. Staff used NEER's risk modeling functions to develop the area of focus. This project will focus on high risk & very high-risk pipes/structures (sewers with risk factors of 3.7 to 5.0, where 5.0 is the worst).

Staff has worked with Lamp Rynearson, our on-call engineers, to develop a project for:

- Review City complaint records, emergency service records, past inspection records, CCTV data.
- Conduct further closed-circuit television (CCTV) investigations within the project area.
- Conduct sanitary sewer manhole inspections within the project area.
- Make sanitary sewer system rehabilitation recommendations.
- Final sanitary sewer system project design within the CDBG area.
- Bidding and construction contract administration services.

Recommended methods for rehabilitation of sewer mains, service lateral connections, & manholes:

- Open cut point repairs for localized defects.
- Complete replacement of line segments using open cut or pipe bursting.
- Cured-in-place pipe lining (CIPP).
- Lateral connection open-cut repair or lateral connection full wrap short or long liner.
- Cementitious manhole lining.
- Manhole frame and cover replacement.
- Manhole rebuild bench & trough.

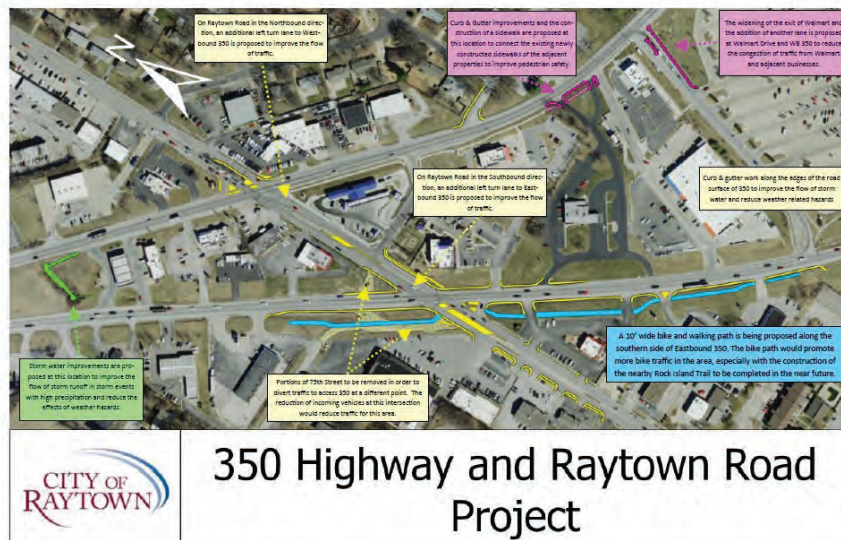


## 350 Hwy & Raytown Rd. Intersection Improvements Project

Starting Monday, September 14, 2020, Radmacher Brothers Excavating began a multi-phase highway construction project. The project improvements include the construction of intersection safety at both 350 Highway and Raytown Road intersections, the expansion of a pedestrian bike and walking trail along eastbound 350 Highway trail, the elimination of 75th Street access across Raytown Road and the construction of new sidewalks. The project is estimated to be completed in twelve-months.

- Picture attached of the new lane added on to eastbound 350 Hwy just east of Raytown Rd.
- Pdf attached of the project area and description of the various work areas.

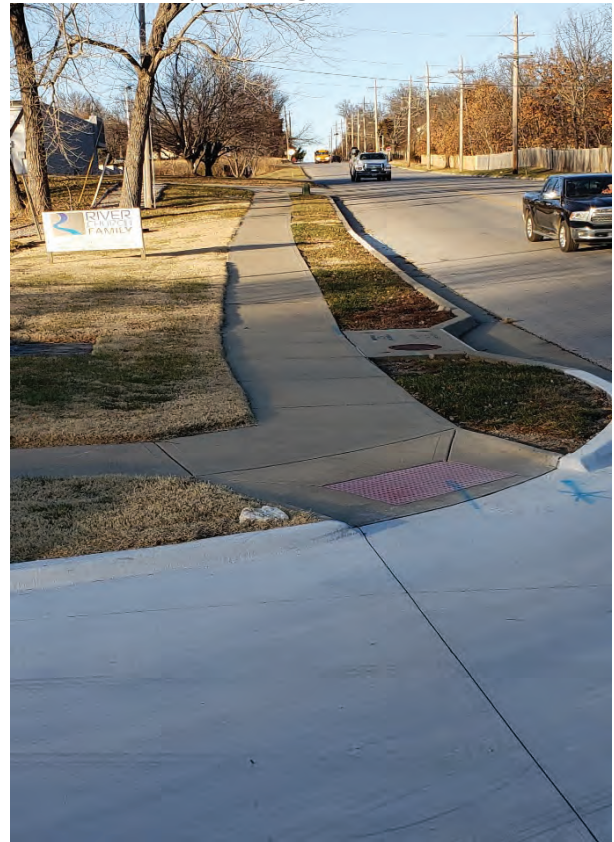
STP Grant of \$637,500, with a BOA construction contract approved amount of \$2,404,900.08.





2020-2021 Stormwater Project at 63<sup>rd</sup> & Woodson - \$231,000:

- The existing 18" diameter corrugated metal pipe stormwater system on the west side of Woodson Road south of 63<sup>rd</sup> Street for about 925 feet to the creek is now in too bad of condition to be lined. The bottom of the pipe is rusted out and missing for almost the complete length. This metal pipe will now need to be removed and replaced with reinforced concrete pipe. The size of the new stormwater system will remain mostly unchanged.



**2021 Contract Street Maintenance**

2021 street maintenance projects will include repair and maintenance of existing streets within the City.

## Capital Expenses by Project and Fiscal Year

Project Name	FY 2019-2020	FY 2020-2021	Total Project
<b>2021 Sanitary Sewer CDBG Project</b>			
<i>2021 Design</i>		\$200,000	
<i>2021 Summer/Fall Construction</i>		\$820,000	
<b>Total 2021 Sanitary Sewer CDBG Project</b>	<b>\$0</b>	<b>\$1,020,000</b>	<b>\$1,020,000</b>
 <b>Stormwater Master Plan</b>			
<i>2020 Phase I</i>		\$50,000	
<i>2021 Phase II</i>		\$115,000	
<b>Total Stormwater Master Plan</b>	<b>\$0</b>	<b>\$165,000</b>	<b>\$165,000</b>
 <b>2021 Stormwater Capital Projects</b>			
<i>84th and Arlington</i>		\$253,000	
<i>63rd and Woodson</i>		\$231,000	
<b>Total Stormwater Capital Projects</b>	<b>\$0</b>	<b>\$484,000</b>	<b>\$484,000</b>
 <b>2021 Contract Street Maintenance</b>			
<i>Summer 2021 Street Maintenance</i>	\$0	\$525,000	
<b>Total Contract Street Maintenance</b>	<b>\$0</b>	<b>\$525,000</b>	<b>\$525,000</b>
 <b>350 Highway and Raytown Road</b>			
<i>Base Bid</i>	\$1,450,000	\$437,180	
<i>Alternate 1</i>		\$174,934	
<i>Alternate 2</i>		\$46,470	
<i>Alternate 3</i>		\$77,689	
<i>Contingency 10%</i>		\$218,627	
<b>Total 350 Highway and Raytown Road</b>	<b>\$1,450,000</b>	<b>\$954,900</b>	<b>\$2,404,900</b>

## Capital Projects Funding Sources by Project and Year

Project	FY 2019-2020	FY 2020-2021	Total Project
<b>2021 Sanitary Sewer CDBG Project</b>			
CDBG Grant		\$200,000.00	
Sewer Fund		\$820,000.00	
<b>Total 2021 Sanitary Sewer CDBG Project</b>	<b>\$0.00</b>	<b>\$1,020,000.00</b>	<b>\$1,020,000.00</b>
<b>Stormwater Master Plan</b>			
Stormwater Sales Tax Fund		\$50,000.00	
Capital Sales Tax Fund		\$115,000.00	
<b>Total Stormwater Master Plan</b>	<b>\$0.00</b>	<b>\$165,000.00</b>	<b>\$165,000.00</b>
<b>2021 Stormwater Capital Projects</b>			
<i>84th and Arlington</i>		\$253,000	
<i>63rd and Woodson</i>		\$231,000	
<b>Total 2020-20201 Stormwater Capital Projects</b>	<b>\$0.00</b>	<b>\$484,000.00</b>	<b>\$484,000.00</b>
<b>2020-2021 Contract Street Maintenance</b>			
Transportation Sales Tax fund	\$0.00	\$525,000.00	
<b>Total 2020- 2021 Contract Street Maintenance</b>	<b>\$0.00</b>	<b>\$525,000.00</b>	<b>\$525,000.00</b>
<b>350 Highway and Raytown Road</b>			
Capital Sales Tax Fund	\$450,000.00		
Transportation Sales Tax Fund	\$362,500.00	\$954,900.00	
Grants	\$637,500.00		
<b>Total 350 Highway and Raytown Road</b>	<b>\$1,450,000.00</b>	<b>\$954,900.00</b>	<b>\$2,404,900.00</b>

# Long-Term Debt

**City of Raytown**  
**Long Term Debt**

Long-term debt is recognized as a liability of a governmental fund when due. Aggregate annual principal and interest payments applicable to long-term debt are:

Debt Service Requirements to Maturity					
	SEWER	SEWER	SEWER	TIF	TOTAL
	Sewerage System Revenue 2006A	Sewerage System Revenue 2007A	Sewer System Refunding 2013	Tax Increment & Sales Tax Refunding Revenue 2019	
2021	465,000	295,000	175,000	1,915,000	2,850,000
2022	485,000	300,000	175,000	2,120,000	3,080,000
2023	505,000	320,000	185,000	2,220,000	3,230,000
2024	530,000	335,000	195,000	2,295,000	3,355,000
2025	555,000	350,000	195,000	2,370,000	3,470,000
2026	580,000	370,000	205,000	2,450,000	3,605,000
2027		385,000	210,000	2,530,000	3,125,000
2028		405,000		2,610,000	3,015,000
2029				2,700,000	2,700,000
2030				2,785,000	2,785,000
2031				2,875,000	2,875,000
<b>TOTAL</b>	<b>\$3,120,000</b>	<b>\$2,760,000</b>	<b>\$1,340,000</b>	<b>\$26,870,000</b>	<b>\$34,090,000</b>
Interest Rates	4.0%-5.25%	4.0%-4.375%	.85.0%-4.15%	3.23%	
Payments for all Governmental and Proprietary Bonds					
	DURING FY	PRINCIPAL	INTEREST	TOTAL	BALANCE at Oct 31
					40,441,404
2021		2,850,000	1,147,411	3,997,411	36,443,993
2022		3,080,000	1,044,294	4,124,294	32,319,699
2023		3,230,000	931,577	4,161,577	28,158,122
2024		3,355,000	813,664	4,168,664	23,989,458
2025		3,470,000	690,698	4,160,698	19,828,760
2026		3,605,000	561,983	4,166,983	15,661,777
2027		3,125,000	430,047	3,555,047	12,106,730
2028		3,015,000	321,039	3,336,039	8,770,691
2029		2,700,000	226,423	2,926,423	5,844,268
2030		2,785,000	137,840	2,922,840	2,921,428
2031		2,875,000	46,428	2,921,428	0
		<b>\$34,090,000</b>	<b>\$6,351,404</b>	<b>\$40,441,404</b>	

# GENERAL FUND

# Consolidated Department Expense

<b>Police</b>	<b>2016-17 Actual</b>	<b>2017-18 Actual</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>
Capital Sales Tax	\$ 168,754	\$ 152,865	\$ 131,777	\$ 189,265	\$ 148,210
Public Safety Sales Tax	\$ 1,336,324	\$ 1,225,559	\$ 1,574,654	\$ 1,565,015	\$ 1,858,511
General Fund	\$ 6,380,073	\$ 4,263,579	\$ 5,467,528	\$ 6,034,619	\$ 6,252,726
<b>Total</b>	<b>\$ 7,885,151</b>	<b>\$ 5,642,003</b>	<b>\$ 7,173,959</b>	<b>\$ 7,788,899</b>	<b>\$ 8,259,447</b>
Difference from Previous Year	1.72%	-28.45%	27.15%	8.57%	6.04%
<b>Public Works</b>	<b>2016-17 Actual</b>	<b>2017-18 Actual</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>
Capital Sales Tax	\$ 909,871	\$ 397,561	\$ 497,200	\$ 1,110,000	\$ 966,000
Transportation Sales Tax	\$ 1,024,654	\$ 2,453,207	\$ 681,620	\$ 2,194,500	\$ 2,019,400
General Fund	\$ 2,635,126	\$ 1,819,243	\$ 1,848,992	\$ 2,220,718	\$ 2,236,939
<b>Total</b>	<b>\$ 4,569,651</b>	<b>\$ 4,670,011</b>	<b>\$ 3,027,812</b>	<b>\$ 5,525,218</b>	<b>\$ 5,222,339</b>
Difference from Previous Year	-2.98%	2.20%	-35.16%	82.48%	-5.48%
<b>Community Development</b>	<b>2016-17 Actual</b>	<b>2017-18 Actual</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>
Capital Sales Tax	\$ 51,452	\$ 29,258	\$ 35,922	\$ 35,000	\$ -
General Fund	\$ 702,417	\$ 737,318	\$ 672,422	\$ 1,080,129	\$ 1,088,277
<b>Total</b>	<b>\$ 753,869</b>	<b>\$ 766,576</b>	<b>\$ 708,344</b>	<b>\$ 1,115,129</b>	<b>\$ 1,088,277</b>
Difference from Previous Year	8.92%	1.69%	-7.60%	57.43%	-2.41%
<b>Finance</b>	<b>2016-17 Actual</b>	<b>2017-18 Actual</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>
Capital Sales Tax	\$ 6,909	\$ 2,220	\$ 2,636	\$ 2,200	\$ 3,600
General Fund	\$ 639,389	\$ 453,736	\$ 446,245	\$ 517,491	\$ 487,379
<b>Total</b>	<b>\$ 646,298</b>	<b>\$ 455,956</b>	<b>\$ 448,881</b>	<b>\$ 519,691</b>	<b>\$ 490,979</b>
Difference from Previous Year	-23.08%	-29.45%	-1.55%	15.77%	-5.52%
<b>EMS</b>	<b>2016-17 Actual</b>	<b>2017-18 Actual</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>
Capital Sales Tax	\$ 189,090	\$ 27,200	\$ 201,245	\$ -	\$ -
Public Safety Sales Tax	\$ 100,923	\$ 101,622	\$ 225,000	\$ -	\$ -
General Fund	\$ 1,143,158	\$ 1,171,376	\$ 1,721,241	\$ -	\$ -
<b>Total</b>	<b>\$ 1,433,171</b>	<b>\$ 1,300,198</b>	<b>\$ 2,147,486</b>	<b>\$ -</b>	<b>\$ -</b>
Difference from Previous Year	14.51%	3.88%	65.17%	-100.00%	
Difference from 2009	-13.82%				
<b>Administration</b>	<b>2016-17 Actual</b>	<b>2017-18 Actual</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>
Capital Sales Tax	\$ 2,605	\$ 36,852	\$ 40,137	\$ 42,800	\$ 28,600
General Fund	\$ 697,912	\$ 633,860	\$ 736,241	\$ 895,012	\$ 899,805
<b>Total</b>	<b>\$ 700,517</b>	<b>\$ 670,712</b>	<b>\$ 776,378</b>	<b>\$ 937,812</b>	<b>\$ 928,405</b>
Difference from Previous Year	0.52%	-4.25%	15.75%	20.79%	-1.00%
<b>Court</b>	<b>2016-17 Actual</b>	<b>2017-18 Actual</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>
Capital Sales Tax	\$ -	\$ -		\$ -	\$ -
General Fund	\$ 329,175	\$ 317,569	\$ 281,327	\$ 298,962	\$ 299,028
<b>Total</b>	<b>\$ 329,175</b>	<b>\$ 317,569</b>	<b>\$ 281,327</b>	<b>\$ 298,962</b>	<b>\$ 299,028</b>
Difference from Previous Year	3.57%	-3.53%	-11.41%	6.27%	0.02%
<b>LAW</b>	<b>2016-17 Actual</b>	<b>2017-18 Actual</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>

## Consolidated Department Expense

Capital Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ 77,905	\$ 121,780	\$ 158,562	\$ 128,344	\$ 155,353
<b>Total</b>	\$ 77,905	\$ 121,780	\$ 158,562	\$ 128,344	\$ 155,353
Difference from Previous Year	-28.38%	56.32%	30.20%	-19.06%	21.04%
<b>City Wide</b>	<b>2016-17 Actual</b>	<b>2017-18 Actual</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>
Capital Sales Tax	\$ -	\$ -	\$ 4,062	\$ 402,000	\$ -
General Fund	\$ 284,731	\$ 233,470	\$ 299,858	\$ 331,830	\$ 1,258,269
<b>Total</b>	\$ 284,731	\$ 233,470	\$ 303,920	\$ 733,830	\$ 1,258,269
Difference from Previous Year	15.14%	-18.00%	30.18%	141.45%	71.47%
<b>Governing Body</b>	<b>2016-17 Actual</b>	<b>2017-18 Actual</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>
General Fund	\$ 148,614	\$ 247,606	\$ 251,438	\$ 165,803	\$ 166,376
<b>Total</b>	\$ 148,614	\$ 247,606	\$ 251,438	\$ 165,803	\$ 166,376
Difference from Previous Year	80.27%	66.61%	1.55%	-34.06%	0.35%
<b>All Funds Consolidated</b>	<b>2016-17 Actual</b>	<b>2017-18 Actual</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>
General Fund	\$ 13,038,500	\$ 9,999,537	\$ 11,883,854	\$ 11,672,908	\$ 12,844,152
Capital Sales Tax Fund	\$ 1,328,681	\$ 645,956	\$ 912,979	\$ 1,781,265	\$ 1,146,410
Public Safety Sales Tax Fund	\$ 1,437,247	\$ 1,327,181	\$ 1,799,654	\$ 1,565,015	\$ 1,858,511
Transportation Sales Tax	\$ 1,024,654	\$ 2,453,207	\$ 681,620	\$ 2,194,500	\$ 2,019,400
Storm Water Fund	\$ 162,399	\$ 211,365	\$ 151,641	\$ 230,200	\$ 230,200
Sewer Fund	\$ 6,305,412	\$ 6,521,061	\$ 6,217,130	\$ 7,587,261	\$ 8,514,123
<b>Total All Funds</b>	\$ 23,296,893	\$ 21,158,307	\$ 21,646,878	\$ 25,031,148	\$ 26,612,796
Difference from Previous Year	7.08%	-9.18%	2.31%	15.63%	6.32%

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE  
GENERAL FUND

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b>Total Revenues</b>	\$12,442,835	\$11,672,909	\$12,036,600	\$12,692,334
Percentage Change	11.56%	-6.19%	3.12%	5.45%
<b>Total Expenditures</b>	11,883,858	11,672,909	11,482,902	12,844,152
Percentage Change	18.84%	-1.78%	-1.63%	11.85%
<b>Revenues over (under) Expenditures</b>	<u>558,977</u>	<u>(0)</u>	<u>553,698</u>	<u>(151,819)</u>
<b>Fund Balance Appropriated</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>151,819</u>
<b>Revenues and Fund Balance Appropriated Over (Under) Expenditures</b>	<u>\$558,977</u>	<u>(\$0)</u>	<u>\$553,698</u>	<u>\$0</u>
<b>Fund Balance</b>				
<b>Unrestricted Fund Balance</b>	\$4,807,033	\$5,366,010	\$5,366,010	\$5,767,889
Percentage Change	33.88%	11.63%	11.63%	7.49%
<b>Nonspendable Fund Balance</b>	\$1,442,675	\$1,442,675	\$1,442,675	\$1,442,675
<b>Total Fund Balance</b>	<u>\$6,808,685</u>	<u>\$6,808,685</u>	<u>\$7,362,382</u>	<u>\$7,210,564</u>
Percentage Change	8.94%	0.00%	8.13%	-2.06%

Detailed Summary of General Fund Revenues

		2018-2019	2019-2020	2019-2020	2020-2021
		Actual	Budget	Projected	Budget
<b>FUND: General</b>					
<b>Property Taxes</b>					
Real Estate (Property) Tax	101-00-00-100-41101	\$ 825,825	\$ 1,103,332	\$ 865,000	\$ 970,000
Personal Property Tax	101-00-00-100-41102	200,241	180,000	190,000	200,000
Delinquent Real Estate Taxes	101-00-00-100-41104	30,070	27,000	27,000	35,000
Penalties	101-00-00-100-41105	22,579	18,000	18,000	24,000
Railroad & Utilities Tax	101-00-00-100-41107	39,747	44,000	44,000	44,000
(Real Estate) Replacement Tax	101-00-00-100-41108	52,111	43,000	52,000	55,000
Circuit Breaker Refund	101-00-00-100-41110	(3,255)	(3,400)	(2,500)	(2,500)
Delinquent Property Tax Revenue	101-00-00-100-41111	20,038	20,000	20,000	25,000
<b>Total Property Tax</b>		<b>1,187,356</b>	<b>1,431,932</b>	<b>1,213,500</b>	<b>1,350,500</b>
<b>Franchise Taxes</b>					
Franchise Tax - Cable	101-00-00-100-41401	259,793	300,000	260,000	277,600
Franchise Tax - Gas Service	101-00-00-100-41402	835,037	810,000	810,000	835,000
Franchise Tax - Electric	101-00-00-100-41403	1,881,756	2,090,000	1,900,000	2,000,000
Franchise Tax - Telecomm.	101-00-00-100-41405	437,021	462,000	450,000	365,000
Franchise Tax - Fiber	101-00-00-100-41406	59,276	60,000	60,000	60,000
<b>Total Franchise Tax</b>		<b>3,472,884</b>	<b>3,722,000</b>	<b>3,480,000</b>	<b>3,537,600</b>
<b>General Sales Tax</b>					
Sales Tax	101-00-00-100-41201	3,360,720	3,300,000	3,600,000	3,500,000
TIF - EATS	101-00-00-001-41206	(697,369)	(661,000)	(770,000)	(661,000)
<b>Total General Sales Tax</b>		<b>2,663,351</b>	<b>2,639,000</b>	<b>2,830,000</b>	<b>2,839,000</b>
<b>Other Taxes</b>					
Cigarette Tax	101-00-00-100-41301	64,604	70,000	70,000	75,000
Gasoline Sales Tax	101-00-00-100-43201	798,564	800,000	800,000	830,000
Motor Vehicle Sales Tax	101-00-00-100-43202	266,721	280,000	280,000	280,000
Motor Vehicle Fee Increases	101-00-00-100-43203	133,764	130,000	130,000	140,000
Intangible Tax(FIT)	101-00-00-100-43204	4,090	6,000	8,500	6,000
<b>Total Other Taxes</b>		<b>1,267,742</b>	<b>1,286,000</b>	<b>1,288,500</b>	<b>1,331,000</b>
<b>Municipal Court Receipts</b>					
Fines & Forfeitures	101-52-00-100-45101	231,744	360,000	210,000	250,000
Crime Victims Comp	101-52-00-100-45121	477	800	400	800
Police Training	101-52-00-100-45122	2,583	4,000	2,000	4,000
Court Training	101-52-00-100-45123	-	2,000	-	2,000
POST Training	101-52-00-100-45124	1,162	-	-	-
DWI Recoupment Fees	101-52-00-100-45125	525	750	1,500	2,000
Prisoner Detainee Fees	101-52-00-100-45126	2,509	4,000	1,700	4,000
<b>Total Municipal Court Receipts</b>		<b>239,000</b>	<b>371,550</b>	<b>215,600</b>	<b>262,800</b>
<b>Grants</b>					
Emergency Mgmt. Perf. Grant	101-32-00-309-43101	-	-	-	-
Federal Grants- Bullet Proof Vest	101-32-00-310-43101	3,233	4,500	5,462	9,528
Project Lifesaver Revenues	101-32-00-316-43510	-	-	-	-
Hazardous Moving Grant	101-32-00-311-43101	3,086	2,250	1,500	3,750
Youth Alcohol Grant	101-32-00-703-43101	218	400	380	600
Click It or Ticket Grant	101-32-00-704-43101	576	750	-	400
Youth Seatbelt Grant	101-32-00-705-43101	-	800	-	400
DWI Enforcement Grant	101-32-00-706-43101	-	1,200	700	600
Drive Sober Grant	101-32-00-707-43101	303	400	-	500
Justice Assistance Grant	101-32-00-717-43101	8,986	-	1,695	10,829
Federal Grants- Cares Act COVID 19	101-00-00-719-43101	-	-	18,056	-
Federal Grant - DOJ	101-32-00-721-43101	-	-	24,188	11,476
Federal Grant - Jackson Co Cares	101-00-00-722-43101	-	-	800,000	900,000
<b>Total Grants</b>		<b>16,401</b>	<b>10,300</b>	<b>851,981</b>	<b>938,083</b>
<b>Service Charges</b>					
Filing Fees	101-00-00-100-42131	470	200	-	-
TDD Administration Fee	101-00-00-100-46407	826	700	700	800
Bus Passes	101-00-00-100-46801	27	30	20	20
Public Records Request	101-22-00-100-44401	1,082	500	100	100
Election Poll Rental	101-22-00-100-44402	310	150	150	150
Police Reports	101-32-00-100-44221	8,207	8,800	6,000	8,800

Detailed Summary of General Fund Revenues

		2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b>Fingerprint Fees</b>	101-32-00-000-44400	505	200	250	200
<b>Credit Card Processing Fee</b>	101-42-00-000-42122	(24)	100	(500)	100
<b>Credit Card Processing Fee</b>	101-52-00-000-42122	485	500	(570)	500
<b>Credit Card Processing Fee</b>	101-82-00-000-42122	(55)	-	-	-
<b>Ambulance Fee</b>	101-72-00-100-44201	985,391	-	-	-
<b>Ambulance Fee Collections</b>	101-72-00-100-44206	13,657	10,000	500	500
<b>Medical Records</b>	101-72-00-100-44211	690	200	-	75
<b>EMS Class Dues</b>	101-72-00-702-44210	(70)	-	-	-
<b>B &amp; Z book fee</b>	101-82-00-100-42142	1,950	3,000	350	-
<b>Weed Mowing</b>	101-82-00-100-44103	52,223	80,000	60,000	63,000
<b>Impound Fees</b>	101-82-00-100-44202	27,691	30,000	30,000	32,000
<b>Total Service Charges</b>		<b>1,093,364</b>	<b>134,380</b>	<b>97,000</b>	<b>106,245</b>
<b>Licenses &amp; Permits</b>					
<b>Liquor Permits/Licenses</b>	101-00-00-100-42201	22,275	19,000	19,000	25,000
<b>Occupational Licenses</b>	101-00-00-100-42211	257,199	250,000	250,000	270,000
<b>Occupational License Penalty</b>	101-00-00-100-42212	6,612	10,000	10,000	10,000
<b>Animal Licenses</b>	101-00-00-100-42301	11,738	11,000	11,000	11,000
<b>Misc. Permits / Licenses</b>	101-22-00-100-42111	725	400	400	300
<b>Right of Way Permits</b>	101-62-00-100-42161	51,775	27,000	27,000	30,000
<b>Rezoning &amp; Variance Fees</b>	101-82-00-100-42141	6,412	1,000	3,500	5,000
<b>Building Permits</b>	101-82-00-100-42101	147,532	100,000	100,000	130,000
<b>Misc. Permits / Licenses</b>	101-82-00-100-42111	-	18,000	1,000	-
<b>Master's (Electrical/Plumber)</b>	101-82-00-100-42221	3,800	7,700	8,000	7,700
<b>Rental Permits</b>	101-82-00-100-42302	-	-	-	60,000
<b>Rental Inspection</b>	101-82-00-100-42303	-	-	-	30,000
<b>Total Licenses &amp; Permits</b>		<b>508,069</b>	<b>444,100</b>	<b>429,900</b>	<b>579,000</b>
<b>Miscellaneous</b>					
<b>Raytown Fire District Fuel</b>	101-00-00-100-43505	22,070	23,000	-	-
<b>Interest Earnings</b>	101-00-00-100-46101	62,625	48,200	30,000	25,000
<b>Investment Income</b>	101-00-00-100-46102	46,844	42,800	30,000	25,000
<b>Miscellaneous Revenue</b>	101-00-00-100-46401	(435)	3,000	1,000	1,000
<b>Debit Card Rebate Revenue</b>	101-00-00-100-46403	1,253	1,800	1,800	1,800
<b>Workers Comp Reimbursement</b>	101-00-00-100-46404	61,465	-	-	-
<b>Lease Income</b>	101-00-00-100-46409	36,150	37,800	37,800	37,800
<b>Court Ordered Restitution</b>	101-00-00-100-46414	2,309	2,000	500	2,000
<b>Returned Items</b>	101-00-00-100-46501	-	-	-	-
<b>Recycling Income</b>	101-00-00-100-46601	-	500	800	800
<b>Vending Machine</b>	101-00-00-100-47116	-	-	-	-
<b>Miscellaneous Revenue</b>	101-22-00-100-46401	1,738	-	500	500
<b>Miscellaneous Revenue</b>	101-32-00-100-46401	-	-	53,222	-
<b>Miscellaneous Revenue</b>	101-52-00-100-46401	58	50	-	-
<b>Miscellaneous Revenue</b>	101-62-00-100-46401	-	-	-	-
<b>Miscellaneous Revenue</b>	101-72-00-100-46401	-	-	-	-
<b>Miscellaneous Revenue</b>	101-82-00-100-46401	25	-	-	-
<b>Donations</b>	101-72-00-100-47720	-	-	-	-
<b>Total Miscellaneous</b>		<b>234,102</b>	<b>159,150</b>	<b>155,622</b>	<b>93,900</b>
<b>One Time Revenues</b>					
<b>Total One Time Revenues</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transfer From Other Funds</b>					
<b>Transfers in from sewer</b>	101-00-00-100-49951	1,760,562	-	-	-
<b>Transfer in from PS sales tax fund</b>			1,474,497	1,474,497	1,654,206 *
<b>Total Transfers in from Other Funds</b>		<b>1,760,562</b>	<b>1,474,497</b>	<b>1,474,497</b>	<b>1,654,206</b>
<b>TOTAL GENERAL FUND REVENUE</b>		<b>\$ 12,442,833</b>	<b>\$ 11,672,909</b>	<b>\$ 12,036,600</b>	<b>\$ 12,692,334</b>

\* Police personnel are budgeted in the General Fund. Personnel costs previously paid directly from the Public Safety Sales Tax Fund will be reflected as a transfer out in the Public Safety Sales Tax Fund and a transfer into the General Fund.

**CITY WIDE**

# General Fund Department Budgets

## City Wide Budget

2017-2018 Actual    2018-2019 Actual    2019-2020 Projected    2020-2021 Budget

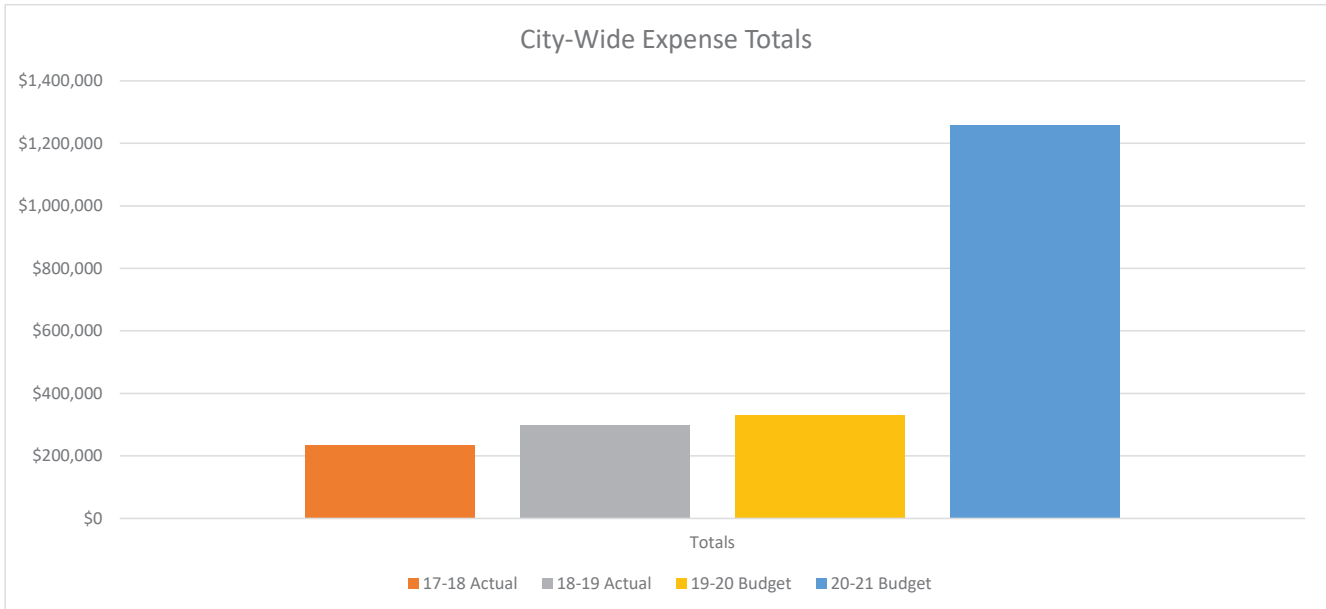
Expense Category				
Personnel Services	675	1,213	16,000	20,000 *
Supplies, Services, and Charges	82,795	148,645	913,842	1,088,269 **
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-
Operating Transfer	150,000	150,000	150,000	150,000
<hr/>				
<b>Total General Fund Request</b>	<b>233,470</b>	<b>299,858</b>	<b>1,079,842</b>	<b>1,258,269</b>
				<b>Request Increase (Decrease) from FY 20 Projected</b>
				<b>178,427</b>
				<b>% change from FY 20 Projected</b>
				<b>16.52%</b>

\* City Wide Personnel Services includes unemployment for all General Fund Departments

\*\* The 2019-2020 Projected includes \$800,000 and the 2020-2021 budget includes \$900,000 in CARES fund expenses

<b>Expense Category</b>	<b>20/21 Budget</b>
<b>Personnel Services</b>	<b>20,000</b>
101-00-00-100-51201 Tuition Reimbursement	5,000
101-00-00-100-51219 Unemployment	15,000
<b>Supplies, Services, and Charges</b>	<b>1,088,269</b>
101-00-00-100-52200 Operating Supplies	3,500
	Employee Certificates 1,000
	ED/Public Affairs 2,500
101-00-00-100-52250 Professional Services	48,200
	Criminal Background Checks 3,000
	Salary Study 35,000
	New Directions/EAP 2,700
	Drug Screening 7,500
101-00-00-100-52260 Emergency Preparedness	900,000
	CARES Funds expenses 900,000
101-00-00-100-53241 Printing & Promotions	35,800
	City Newsletter/Postage 20,000
	Advertising Open Positions 3,000
	Budget book 800
	City Wide Marketing 7,000
	City Wide Branding 5,000
101-00-00-100-53301 Dues & Membership	17,910
	MARC Dues 10,500
	EJCBC 1,800
	Chamber Membership 1,600
	MML Dues 3,600
	RMSA Membership 250
	Sams Club 40
	Amazon Prime 120
101-00-00-100-53500 Equipment	1,250
	Admin. Equipment 1,250
101-00-00-100-53563 Elections	40,000
101-00-00-100-53644 Computer Services	17,400
	Comcast 5,200
	Comcast/Channel7 800
	Offsite Backup Fee 1,400
	Credit Card terminals 1,000
	Livestreaming Meetings 9,000
101-00-00-100-53705 Meetings & Events	5,200
	Employee Breakfast/Lunch 700
	Employee Holiday Lunch 2,500
	Misc. Employee Events 2,000
101-00-00-100-53913 General Liability Insurance	19,009
Repairs & Maintenance	-
Utilities	-
Capital Expenditures	-
Debt Service	-
Operating Transfer	150,000
101-00-00-100-59951 Operating Transfer	150,000
	Storm Water 150,000
<b>Total General Fund Request</b>	<b>1,258,269</b>

**Budget Expense History  
City-Wide  
00-D History**



Account Number	Description	17-18 Actual	18-19 Actual	19-20 Budget	20-21 Budget
101-00-00-100-51201	Tuition Reimbursement	\$675	\$675	\$8,000	\$5,000
101-00-00-100-51219	Unemployment	\$0	\$538	\$15,000	\$15,000
101-00-00-100-52200	Operating Supplies	\$1,178	\$455	\$3,500	\$3,500
101-00-00-100-52250	Professional Services	\$0	\$10,809	\$13,200	\$48,200
101-00-00-100-52260	COVID 19 CARES Funds Expenses	\$0	\$0	\$0	\$900,000
101-00-00-100-53241	Printing & Promotions	\$16,086	\$22,078	\$30,300	\$35,800
101-00-00-100-53301	Dues & Membership	\$16,310	\$15,724	\$18,790	\$17,910
101-00-00-100-53500	Equipment	\$218	\$0	\$1,250	\$1,250
101-00-00-100-53563	Elections	\$20,704	\$67,347	\$40,000	\$40,000
101-00-00-100-53644	Computer Services	\$8,340	\$9,805	\$25,400	\$17,400
101-00-00-100-53705	Meetings & Events	\$3,298	\$3,858	\$5,200	\$5,200
101-00-00-100-53913	General Liability Insurance	\$16,662	\$18,570	\$21,190	\$19,009
101-00-00-100-59951	Operating Transfer	\$150,000	\$150,000	\$150,000	\$150,000
<b>Totals</b>		<b>\$233,470</b>	<b>\$299,859</b>	<b>\$331,830</b>	<b>\$1,258,269</b>
<b>% Increase/Decrease</b>			<b>28%</b>	<b>11%</b>	<b>279%</b>

# GOVERNING BODY

# General Fund Department Budgets

Governing Body Budget      2017-2018 Actual      2018-2019 Actual      2019-2020 Projected      2020-2021 Budget

**Expense Category**

Personnel Services	71,469	74,923	73,833	73,771
Supplies, Services, and Charges	176,137	176,514	79,075	92,605
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-

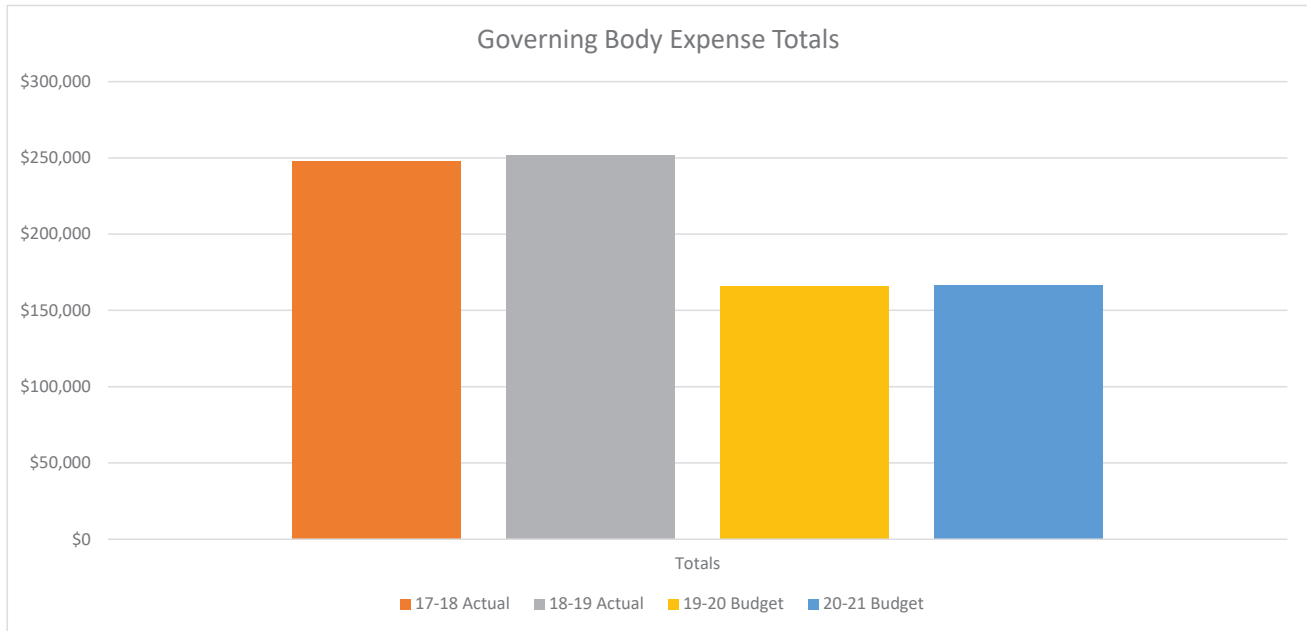
**Total General Fund Request      247,606      251,437      152,908      166,376**

Request Increase (Decrease) from FY 20 Projected      13,468  
 % change from FY 20 Projected      8.81%

Personnel Summary - Full time Equivalents (FTE)				
Job Title	FY 19 Budget	FY 20 Budget	FY 21 Request	Difference FY 20
Mayor	1.00	1.00	1.00	-
Alderman	10.00	10.00	10.00	-
	11.00	11.00	11.00	0.00

<b>Expense Category</b>		<b>20/21 Budget</b>
<i>Personnel Services</i>		<b>73,771</b>
101-11-00-100-51101	Elected Officials	60,000
101-11-00-100-51225	FICA	5,233
101-11-00-100-51231	Auto Allowance	8,400
101-11-00-100-51240	Workers Compensation Insurance	138
<i>Supplies, Services, and Charges</i>		<b>92,605</b>
101-11-00-100-52200	Operating Supplies	3,500
	Committees-COA	500
	Committees-HRC	1,000
	Committees-Other	2,000
101-11-00-100-53241	Printing & Promotions	2,650
	Holiday Lighting	150
	Business Cards	400
	Community Events	2,100
101-11-00-100-53705	Meetings & Events	6,250
	Holiday Reception- Vol	2,750
	Chamber Gala	1,500
	Truman Heartland Gala	2,000
101-11-00-100-53711	Meals & Travel	1,000
	Legislative Meals	1,000
101-11-00-100-53913	General Liability Insurance	39,205
101-11-00-100-53999	Contractual Services	40,000
	City Wide Clean-up/coupons	40,000
<i>Repairs &amp; Maintenance</i>		-
<i>Utilities</i>		-
<i>Capital Expenditures</i>		-
<i>Debt Service</i>		-
<b>Total General Fund Request</b>		<b>166,376</b>

**Budget Expense History  
Governing Body  
11-D History**



Account Number	Description	17-18 Actual	18-19 Actual	19-20 Budget	20-21 Budget
101-11-00-100-51101	Elected Officials	\$58,050	\$60,929	\$60,000	\$60,000
101-11-00-100-51225	FICA	\$5,155	\$5,314	\$5,233	\$5,233
101-11-00-100-51231	Auto Allowance	\$8,100	\$8,530	\$8,400	\$8,400
101-11-00-100-51240	Workers Compensation Insurance	\$165	\$151	\$200	\$138
101-11-00-100-52200	Operating Supplies	\$203	\$1,262	\$3,500	\$3,500
101-11-00-100-53241	Printing & Promotions	\$0	\$0	\$2,650	\$2,650
101-11-00-100-53705	Meetings & Events	\$4,212	\$4,509	\$6,250	\$6,250
101-11-00-100-53711	Meals & Travel	\$1,207	\$1,359	\$1,000	\$1,000
101-11-00-100-53913	General Liability Insurance	\$153,527	\$119,379	\$38,570	\$39,205
101-11-00-100-53999	Contractual Services	\$16,988	\$50,004	\$40,000	\$40,000
<b>Totals</b>		<b>\$247,606</b>	<b>\$251,437</b>	<b>\$165,803</b>	<b>\$166,376</b>
<b>% Increase/Decrease</b>			<b>2%</b>	<b>-34%</b>	<b>0%</b>

# ADMINISTRATION

*Mission Statement:*

To provide efficient and cost-effective alternatives for providing City services and satisfying community needs, and to provide for the general oversight and management of all city staff and programs. The City Administrator provides financial and operational accountability on behalf of the community in managing programs.

*Key Services:*

Daily operations, long-range planning, customer service, human resources, information technology, City Clerk, and economic development.

# General Fund Department Budgets

## Administration Budget

2017-2018 Actual    2018-2019 Actual    2019-2020 Projected    2020-2021 Budget

### Expense Category

Personnel Services	558,942	656,907	723,353	767,440
Supplies, Services, and Charges	68,919	74,320	113,874	123,165
Repairs & Maintenance	-	424	-	2,500
Utilities	5,999	4,589	9,000	6,700
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-

<b>Total General Fund Request</b>	<b>633,860</b>	<b>736,240</b>	<b>846,226</b>	<b>899,805</b>
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Request Increase (Decrease) from FY 20 Projected	53,579
% change from FY 20 Projected	6.33%

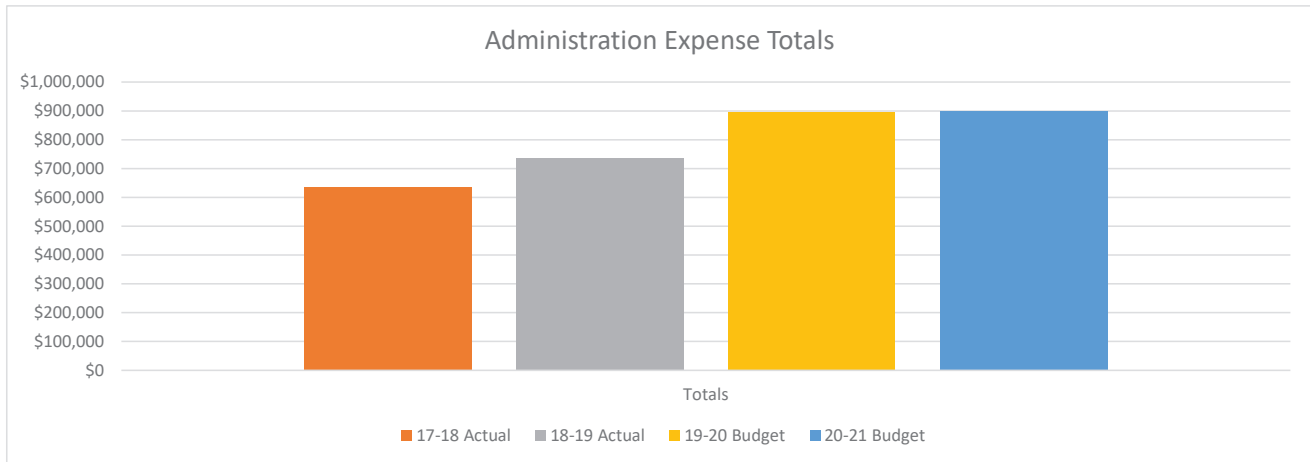
Personnel Summary - Full time Equivalents (FTE)				
Job Title	FY 19 Budget	FY 20 Budget	FY 21 Request	Difference FY 20
City Administrator	1.00	1.00	1.00	-
City Clerk	1.00	1.00	1.00	-
Assistant City Administrator/E.D.	1.00	1.00	1.00	-
HR Manager	1.00	1.00	1.00	-
Public Information Officer	-	1.00	1.00	-
Sr. Admin Assistant	1.00	1.00	1.00	-
Sr. IS Coordinator	1.00	1.00	1.00	-
	6.00	7.00	7.00	-

<b>Expense Category</b>		<b>20/21 Budget</b>
<b>Personnel Services</b>		<b>767,440</b>
101-22-00-100-51102	Civilian Employees	557,624
	Annual Salary	549,323
	COLA/Merit Increase	8,301
101-22-00-100-51111	Civilian Employees Overtime	4,092
101-22-00-100-51206	Life Insurance	1,472
101-22-00-100-51212	Civilian Pension- 401A Match	14,822
101-22-00-100-51214	Deferred Compensation- LAGERS	83,134
101-22-00-100-51215	Health Insurance	35,804
101-22-00-100-51218	Med Exp - HSA Contribution	7,500
101-22-00-100-51220	Dental	2,674
101-22-00-100-51221	Vision	532
101-22-00-100-51225	FICA	43,614
101-22-00-100-51231	Auto Allowance	8,400
101-22-00-100-51236	Ins Opt Out Incentive	6,000
101-22-00-100-51238	Phone Allowance	480
101-22-00-100-51240	Workers Compensation Insurance	1,292
<b>Supplies, Services, and Charges</b>		<b>123,165</b>
101-22-00-100-52101	Office Supplies	6,750
	Office Supplies HR/Risk Mgt	2,750
	General Office Supplies	1,000
	Copier Overages	3,000
101-22-00-100-52200	Operating Supplies	3,400
	Flowers/Illness/Death	500
	Ref Material, Leg. Updates	200
	News Subscription	500
	General Supplies	2,200
101-22-00-100-52250	Professional Services	22,200
	HR Support	7,200
	Computer Service Support	10,000
	Consulting	5,000
101-22-00-100-53101	Postage	500
	Monthly postage	500
101-22-00-100-53241	Printing & Promotions	2,000
	Advert. Public Hearings, bids, ct	1,000
	Business Cards	300
	Legislative Program Materials	200
	Printed Forms	500
101-22-00-100-53301	Dues & Membership	2,600
	MOCCFOA Membership	100
	ICMA Membership	1,250
	MCMA Membership	100
	MO EDC Membership	200
	BPA Memebership	225
	CCOFOA - Western MO Dues	20
	IIMC	235
	HR-IPMA	150
	HR-SHRM	220
	IT-MSCE Membership	100

General Fund - Administration

101-22-00-100-53500	Equipment		5,630
	Admin. Equipment	850	
	Minor Equipment	1,500	
	Misc IT Equipment & Parts	3,000	
	Postage Machine Share	280	
101-22-00-100-53644	Computer Services		26,400
	Barracuda Email Archiving	4,000	
	Barracuda Spam Filt/Maint	2,800	
	Reventix Backup Maint Support	3,700	
	VIPRE Anti-Virus Server/Workst	2,000	
	Exchange Service Mobile Devi	600	
	Music Support	700	
	Hannbutt Support	4,000	
	Exchange SSL Certificate	600	
	Misc. Computer Svc	1,000	
	Avenet - Gov Office Website Su	2,000	
	Software Assurance	5,000	
101-22-00-100-53701	Education and Training		8,925
	Mo City Mngrs Conf	525	
	Inter City Mngrs Conf	900	
	Misc. Seminars/Conf	3,000	
	IT-Windows Training	2,000	
	HR Manager - CEU's/Local Sem	1,000	
	City Clerk - Training	1,000	
	Misc. Functions for Supervisors	500	
101-22-00-100-53705	Meetings & Events		5,000
	Goal Setting Session	4,800	
	Monthly Lunch/Developers/Offic	200	
101-22-00-100-53711	Meals & Travel		3,500
	Chamber lunches	1,000	
	Travel and Meals	2,500	
101-22-00-100-53812	Administrative Fee		350
	JACO Recording Fees	250	
	Notary/Bonds	100	
101-22-00-100-53913	General Liability Insurance		25,110
101-22-00-100-53999	Contractual Services		10,800
	Shredding	800	
	Codification	10,000	
	<b>Repairs &amp; Maintenance</b>		<b>2,500</b>
101-22-00-100-53600	Repair & Maintenance Services		2,500
	<b>Utilities</b>		<b>6,700</b>
101-22-00-100-53431	Telephone (hard lines)		4,700
101-22-00-100-53441	Mobile Phone & Pagers		2,000
	Cell Phones	2,000	
	<b>Capital Expenditures</b>		<b>-</b>
	<b>Debt Service</b>		<b>-</b>
	<b>Total General Fund Request</b>		<b>899,805</b>

**Budget Expense History  
Administration  
22-D History**



Account Number	Description	17-18 Actual	18-19 Actual	19-20 Budget	20-21 Budget
101-22-00-100-51102	Civilian Employees	\$415,105	\$483,297	\$554,448	\$557,624
101-22-00-100-51111	Civilian Employees Overtime	\$762	\$1,632	\$2,000	\$4,092
101-22-00-100-51206	Life Insurance	\$1,041	\$1,172	\$1,026	\$1,472
101-22-00-100-51212	Civilian Pension- 401A Match	\$6,352	\$13,260	\$17,858	\$14,822
101-22-00-100-51214	Deferred Compensation- LAGERS	\$56,704	\$67,383	\$76,233	\$83,134
101-22-00-100-51215	Health Insurance	\$36,745	\$30,477	\$37,100	\$35,804
101-22-00-100-51218	Med Exp - HSA Contribution	\$2,250	\$4,500	\$4,500	\$7,500
101-22-00-100-51219	Unemployment	\$0	\$0	\$0	\$0
101-22-00-100-51220	Dental	\$3,083	\$2,645	\$3,676	\$2,674
101-22-00-100-51221	Vision	\$498	\$356	\$349	\$532
101-22-00-100-51225	FICA	\$31,147	\$35,978	\$43,211	\$43,614
101-22-00-100-51231	Auto Allowance	\$621	\$8,227	\$8,400	\$8,400
101-22-00-100-51236	Ins Opt Out Incentive	\$3,354	\$6,310	\$9,000	\$6,000
101-22-00-100-51238	Phone Allowance	\$0	\$461	\$960	\$480
101-22-00-100-51240	Workers Compensation Insurance	\$1,280	\$1,208	\$1,275	\$1,292
101-22-00-100-52101	Office Supplies	\$2,410	\$7,260	\$6,000	\$6,750
101-22-00-100-52200	Operating Supplies	\$7,253	\$1,915	\$3,400	\$3,400
101-22-00-100-52250	Professional Services	\$18,422	\$12,808	\$22,720	\$22,200
101-22-00-100-53101	Postage	\$414	\$334	\$360	\$500
101-22-00-100-53241	Printing & Promotions	\$215	\$1,259	\$2,000	\$2,000
101-22-00-100-53301	Dues & Membership	\$1,014	\$2,027	\$11,620	\$2,600
101-22-00-100-53500	Equipment	\$3,708	\$1,952	\$4,530	\$5,630
101-22-00-100-53644	Computer Services	\$24,464	\$26,800	\$26,400	\$26,400
101-22-00-100-53701	Education and Training	\$811	\$3,224	\$9,695	\$8,925
101-22-00-100-53705	Meetings & Events	\$16	\$877	\$5,000	\$5,000
101-22-00-100-53711	Meals & Travel	\$762	\$876	\$1,500	\$3,500
101-22-00-100-53812	Administrative Fee	\$93	\$0	\$350	\$350
101-22-00-100-53913	General Liability Insurance	\$3,915	\$9,717	\$21,150	\$25,110
101-22-00-100-53999	Contractual Services	\$5,422	\$5,272	\$10,800	\$10,800
101-22-00-100-52300	Repair & Maintenance Supplies	\$0	\$0	\$250	\$0
101-22-00-100-53600	Repair & Maintenance Services	\$0	\$424	\$2,500	\$2,500
101-22-00-100-53431	Telephone (hard lines)	\$4,594	\$3,134	\$4,700	\$4,700
101-22-00-100-53441	Mobile Phone & Pagers	\$1,406	\$1,455	\$2,000	\$2,000
<b>Totals</b>		<b>\$633,860</b>	<b>\$736,240</b>	<b>\$895,011</b>	<b>\$899,805</b>
<b>% Increase/Decrease</b>			<b>16%</b>	<b>22%</b>	<b>1%</b>

# POLICE

## Mission Statement:

The mission of the Raytown Police Department is to provide and maintain a safe community by developing strong community partnerships and serving with professionalism, trust, and integrity.

## Key Services:

The Raytown Police Department is responsible for the enforcement of all ordinances, laws and statutes of the City of Raytown, the State of Missouri, and the United States of America within the incorporated limits of the City of Raytown. The department strives for the preservation of peace and a cooperative effort with the entire community to prevent criminal activity through widely varied resources, including Patrol, Investigations, Crime Analytics, Detention, Property/Supply and Evidence, Records, and Communications.

# General Fund Department Budgets

## Police Budget

2017-2018 Actual      2018-2019 Actual      2019-2020 Projected      2020-2021 Budget

### Expense Category

Personnel Services	4,876,975	4,783,897	4,976,055	5,555,483
Supplies, Services, and Charges	393,908	557,746	593,099	550,562
Repairs & Maintenance	116,276	105,739	102,582	120,181
Utilities	21,997	20,146	25,900	26,500
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-

<b>Total General Fund Request</b>	<b>5,409,156</b>	<b>5,467,528</b>	<b>5,697,636</b>	<b>6,252,726</b>
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Request Increase (Decrease) from FY 20 Projected      **555,089**  
 % change from FY 20 Projected      **9.74%**

### Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 19 Budget	FY 20 Budget	FY 21 Request	Difference FY 20
Admin. Assistant	2.00	2.00	1.00	(1.00)
Booking		3.00	-	(3.00)
Captain	4.00	4.00	4.00	-
Chief	1.00	1.00	1.00	-
Crime Analyst	1.00	1.00	1.00	-
Detective	5.00	5.00	5.00	-
Detective Sergeant	2.00	2.00	2.00	-
Detention Supervisor	1.00	1.00	1.00	-
Detention Technician	2.00	2.00	5.00	3.00
Dispatch Supervisor	1.00	1.00	1.00	-
Dispatcher	6.00	6.00	6.00	-
Impact Officer *	-	-	3.00	3.00
Major	1.00	1.00	1.00	-
Patrol Corporal	4.00	4.00	4.00	-
Patrol Officer	15.00	15.00	15.00	-
Patrol Sergeant	4.00	4.00	4.00	-
Property/Supply	1.00	1.00	1.00	-
Records Clerk	1.00	1.00	2.00	1.00
	<b>51.00</b>	<b>54.00</b>	<b>57.00</b>	<b>3.00</b>
Police Reserve	9.00	11.00	11.00	-

\*Includes General Fund and PSST Personnel

\*Includes General Fund and PSST Payroll Totals

<b>Expense Category</b>				<b>20/21 Budget</b>
<b>Personnel Services</b>				<b>5,555,483</b>
101-32-00-100-51101	Elected Officials			-
		Annual Salary		
101-32-00-100-51102	Civilian Employees			798,944
		Annual Salary	781,090	
		Step Increase	5,159	
		COLA/Merit Increase	12,695	
101-32-00-100-51103	Commissioned Officers			2,273,617
		Annual Salary	2,221,267	
		Step Increase	14,551	
		COLA/Merit Increase	37,799	
101-32-00-100-51104	Reserve Commissioned Officers			44,813
		Annual Salary	44,151	
		COLA/Merit Increase	662	
101-32-00-100-51106	Part Time Employees			3,899
		Annual Salary	3,841	
		COLA/Merit Increase	58	
101-32-00-100-51111	Civilian Employees Overtime			60,108
		Differential/Special	5,816	
		Overtime	54,292	
101-32-00-100-51112	Commissioned Officers Overtime			284,085
		Differential/Special	32,590	
		Overtime	251,495	
101-32-00-100-51206	Life Insurance			7,622
101-32-00-100-51212	Civilian Pension- 401A Match			36,704
101-32-00-100-51214	Deferred Compensation- LAGERS			375,237
101-32-00-100-51215	Health Insurance			478,328
101-32-00-100-51217	Commissioned Emp Pension			645,000
101-32-00-100-51218	Med Exp - HSA Contribution			49,500
101-32-00-100-51220	Dental			26,234
101-32-00-100-51221	Vision			5,311
101-32-00-100-51225	FICA			267,348
101-32-00-100-51232	Clothing Allowance			29,280
101-32-00-100-51236	Ins Opt Out Incentive			33,000
101-32-00-100-51238	Phone Allowance			1,440
101-32-00-100-51240	Workers Compensation Insurance			135,013
<b>Supplies, Services, and Charges</b>				<b>550,562</b>
101-32-00-100-52101	Office Supplies			8,250
		Property & Supply	8,250	
101-32-00-100-52200	Operating Supplies			24,925
		Prisoner Care Items	300	
		Misc Pouches & Vest Attachments	400	
		Prisoner Meals	775	
		First Aid Box Supplies	75	
		Prop&Supp/General Supplies	3,000	
		Training Ammo	14,000	
		Duty Ammo	2,000	
		Detention Blankets & Towels	1,375	
		Weapon Parts	3,000	
101-32-00-100-52233	Uniforms			4,000

General Fund - Police

	Civilian & Sworn Uniforms	4,000	
101-32-00-100-52250	Professional Services		63,754
	CMH & Lab Fees	5,000	
	Major Investigations	2,000	
	TLO Charges	1,100	
	County Detention	35,400	
	Hazardouse Waste Service	700	
	Destructions (Shredding)	550	
	Underground Vaults and Storage	1,000	
	Microfilming (Casey's)	10,000	
	Notary Renewal Grivno	120	
	Medical Expense (Includes Drug screens)	2,484	
	Personnel Costs	5,400	
101-32-00-100-52260	Emergency Preparedness		11,476
101-32-00-100-53101	Postage		800
	Postage for Police	800	
101-32-00-100-53241	Printing & Promotions		2,850
	Pub of Bid for Uniforms and Minor Equip	50	
	Printed Forms	2,800	
101-32-00-100-53301	Dues & Membership		3,145
	JCDTF Membership	100	
	Sam Club	50	
	Amazon	120	
	IAPE	50	
	Crime Stoppers	2,500	
	MPCA	200	
	Metro Chiefs and Sheriffs	125	
101-32-00-100-53500	Equipment		9,850
	Civilian & Sworn Minor Equipment	2,500	
	Copier Contract (lease)	7,000	
	postage machine rental	350	
101-32-00-100-53644	Computer Services		210,719
	Mules Connection	960	
	Global Maintenance	55,878	
	Blue Peak (FTO & Skills Man)	1,250	
	Barracuda Spam Renewal	850	
	Livescan Maintenance	5,500	
	SAFE Barcoding System (2 licenses-Cloud)	5,400	
	MDL Network Support	106,600	
	IT Supplies (minor equipment)	1,000	
	VM Ware	3,482	
	RSA Secure ID License Renewl	1,275	
	RSA Tokens	600	
	Sonic Wall Maintenance Renewal	2,825	
	Netmotion Maintenance Renewal	1,448	
	Teleconference Subscription	180	
	Schedule Anywhere	1,512	
	Annual Website hosting service for Department	175	
	Annual subscription to adobe software	600	
	10 Portable Radio Batteries	1,000	
	Server Migration	3,000	
	Website Domain Name Fee	250	
	Leads Online Subscription	2,634	

	Voice/NICE Recorder Maint	5,000	
	Archive Social CITY HALL	4,800	
	NIXLE CITY HALL	4,500	
<b>101-32-00-100-53701</b>	<b>Education and Training</b>		<b>42,395</b>
	KCPD Sims House	500	
	SCPD Range	1,200	
	PLS dispatch Pro--Online Continuing Education	770	
	Police Legal Sciences-Online Continuing Education	6,840	
	MPCA Summer Conference	370	
	CVSA Two Examiners	800	
	NLETC	2,200	
	MPCA Fall Conference	300	
	Academy Training X4	22,800	
	FTO Course X2	750	
	Instructor Development	800	
	IAAP	350	
	Crime Scene School	995	
	IACP.Net	1,225	
	Taser	495	
	Professional Development Courses	2,000	
<b>101-32-00-100-53711</b>	<b>Meals &amp; Travel</b>		<b>1,214</b>
	MPCA Summer Conference	630	
	MPCA Fall Conference	584	
<b>101-32-00-100-53913</b>	<b>General Liability Insurance</b>		<b>143,110</b>
<b>101-32-00-100-53999</b>	<b>Contractual Services</b>		<b>24,074</b>
	ACS Electronic Systems (Quarterly)	3,253	
	LexisNexis -	2,300	
	KCPD Connection Fee - Maintenance	200	
	KCPD Radio Connection Fee	17,721	
	Warning Sirens-Electric	600	
	<b>Repairs &amp; Maintenance</b>		<b>120,181</b>
<b>101-32-00-100-52300</b>	<b>Repair &amp; Maintenance Supplies</b>		<b>39,871</b>
	Motorola Infrastructure Maintenance - Consoles	33,121	
	EOS Phone repair/replacement	500	
	American Micro machine Repair	450	
	Blue Valley Siren Maintenance	5,050	
	Biohazards filters for drying cabinet	750	
<b>101-32-00-100-52301</b>	<b>Fuel</b>		<b>65,000</b>
<b>101-32-00-100-52750</b>	<b>Building Maintenance</b>		<b>3,600</b>
	Generator Maintenance	2,500	
	Property Room Air Testing	1,100	
<b>101-32-00-100-53600</b>	<b>Repair &amp; Maintenance Services</b>		<b>3,110</b>
	Radar Repair & Calibration	810	
	Breathalyzer Cleaning & Repairs	700	
	Card Reader Maintenance Fee	1,600	
<b>101-32-00-100-55000</b>	<b>Vehicle Expense</b>		<b>8,600</b>
	Vehicle & Equipment Supplies	1,000	
	Vehicle License	500	
	Car camera repairs	1,000	
	AED pads and batteries	500	
	Electrical Power for CP parking	500	
	GPS service	5,100	
	<b>Utilities</b>		<b>26,500</b>

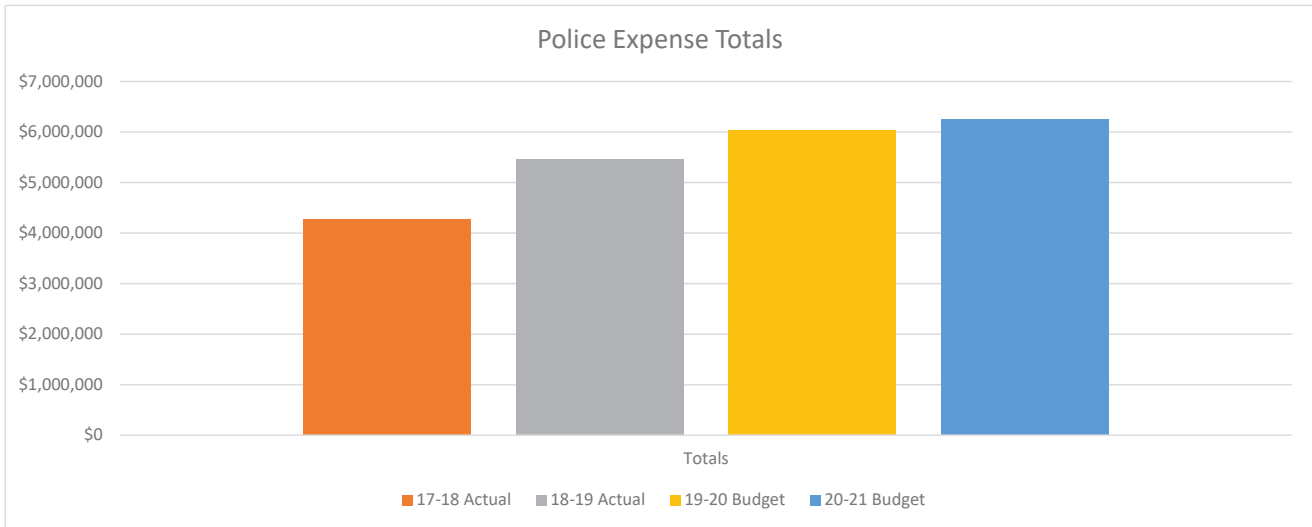
General Fund - Police

101-32-00-100-53401	Electricity		2,500
	Tower - KCP&L monthly bill \$200 / Mth avg.	2,500	
101-32-00-100-53431	Telephone (hard lines)		24,000
	Consolidated Communications - VOIP Desk Phones	15,000	
	AT&T Landlines - 9-1-1 Admin Lines	9,000	
101-32-00-100-53441	Mobile Phone & Pagers		
	<i>Capital Expenditures</i>		-
	<i>Debt Service</i>		-
<b>General Fund Request</b>			<b>6,252,726</b>

## Budget Expense History

### Police

#### 32-D History



Account Number	Description	17-18 Actual	18-19 Actual	19-20 Budget	20-21 Budget
101-32-00-100-51101	Elected Officials	\$99,833	\$30,140	\$0	\$0
101-32-00-100-51102	Civilian Employees	\$657,703	\$615,227	\$821,943	\$798,944
101-32-00-100-51103	Commissioned Officers	\$1,328,914	\$2,009,513	\$2,078,136	\$2,273,617
101-32-00-100-51104	Reserve Commissioned Officers	\$57,734	\$64,669	\$49,033	\$44,813
101-32-00-100-51106	Part Time Employees	\$9,857	\$146	\$1,554	\$3,899
101-32-00-100-51111	Civilian Employees Overtime	\$38,985	\$47,257	\$53,032	\$60,108
101-32-00-100-51112	Commissioned Officers Overtime	\$160,548	\$231,871	\$266,401	\$284,085
101-32-00-100-51206	Life Insurance	\$5,184	\$6,577	\$6,148	\$7,622
101-32-00-100-51212	Civilian Pension- 401A Match	\$25,556	\$26,679	\$52,106	\$36,704
101-32-00-100-51214	Deferred Compensation- LAGERS	\$231,685	\$331,397	\$317,547	\$375,237
101-32-00-100-51215	Health Insurance	\$268,411	\$369,711	\$529,512	\$478,328
101-32-00-100-51216	Death Benefit Insurance	\$1,553	\$0	\$0	\$0
101-32-00-100-51217	Commissioned Emp Pension	\$486,192	\$590,682	\$629,000	\$645,000
101-32-00-100-51218	Med Exp - HSA Contribution	\$19,875	\$46,375	\$48,000	\$49,500
101-32-00-100-51219	Unemployment	\$960	\$0	\$0	\$0
101-32-00-100-51220	Dental	\$18,524	\$23,938	\$21,889	\$26,234
101-32-00-100-51221	Vision	\$4,025	\$4,986	\$4,801	\$5,311
101-32-00-100-51225	FICA	\$183,299	\$212,603	\$252,017	\$267,348
101-32-00-100-51232	Clothing Allowance	\$14,061	\$21,052	\$24,240	\$29,280
101-32-00-100-51236	Ins Opt Out Incentive	\$14,424	\$18,909	\$13,416	\$33,000
101-32-00-100-51238	Phone Allowance	\$3,640	\$2,949	\$1,440	\$1,440
101-32-00-100-51240	Workers Compensation Insurance	\$100,429	\$129,214	\$141,927	\$135,013
101-32-00-100-52101	Office Supplies	\$6,580	\$8,402	\$8,250	\$8,250
101-32-00-100-52200	Operating Supplies	\$22,234	\$34,193	\$23,925	\$24,925
101-32-00-100-52233	Uniforms	\$4,666	\$6,726	\$4,000	\$4,000
101-32-00-100-52250	Professional Services	\$33,462	\$38,945	\$45,684	\$63,754
101-32-00-100-52260	Emergency Preparedness	\$0	\$0	\$0	\$11,476
101-32-00-100-53101	Postage	\$670	\$675	\$800	\$800
101-32-00-100-53241	Printing & Promotions	\$2,357	\$2,235	\$3,250	\$2,850
101-32-00-100-53301	Dues & Membership	\$0	\$489	\$3,140	\$3,145
101-32-00-100-53500	Equipment	\$9,513	\$25,358	\$8,423	\$9,850
101-32-00-100-53644	Computer Services	\$137,830	\$195,719	\$205,578	\$210,719
101-32-00-100-53701	Education and Training	\$26,742	\$32,585	\$40,017	\$42,395
101-32-00-100-53711	Meals & Travel	\$812	\$529	\$1,214	\$1,214
101-32-00-100-53913	General Liability Insurance	\$127,637	\$189,881	\$216,820	\$143,110
101-32-00-100-53999	Contractual Services	\$21,407	\$22,013	\$21,894	\$24,074

**Budget Expense History**

**Police**

**32-D History**

<b>Account Number</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Budget</b>	<b>20-21 Budget</b>
101-32-00-100-52300	Repair & Maintenance Supplies	\$35,663	\$37,929	\$38,822	\$39,871
101-32-00-100-52301	Fuel	\$66,243	\$57,117	\$60,000	\$65,000
101-32-00-100-52750	Building Maintenance	\$8,625	\$2,826	\$3,100	\$3,600
101-32-00-100-53600	Repair & Maintenance Services	\$1,257	\$2,835	\$3,110	\$3,110
101-32-00-100-55000	Vehicle Expense	\$4,488	\$5,031	\$8,550	\$8,600
101-32-00-100-53401	Electricity	\$2,398	\$2,563	\$2,500	\$2,500
101-32-00-100-53431	Telephone (hard lines)	\$19,599	\$17,582	\$23,400	\$24,000
<b>Totals</b>		<b>\$4,263,578</b>	<b>\$5,467,528</b>	<b>\$6,034,619</b>	<b>\$6,252,726</b>
<b>% Increase/Decrease</b>			<b>28%</b>	<b>10%</b>	<b>4%</b>

# FINANCE

## Mission Statement:

To ensure the fiscal integrity of the City of Raytown by exercising due diligence and control over the City's assets and resources and to provide timely and accurate reporting under the guidelines of Generally Accepted Accounting Principles (GAAP). Additionally, Finance provides quality service and support to both our internal and external customers through the efficient and effective use of sound business principals and a commitment to excellent customer service.

## Key Services:

Providing both internal and external services. Internal services include the products of payroll, accounts payable, budgetary and ad hoc reporting, and coordination of financial activities for City operations. External services would include sewer billing activities, management of cash and banking operations, external financial reports, and city-wide budget book.

# General Fund Department Budgets

## Finance Budget

2017-2018 Actual      2018-2019 Actual      2019-2020 Projected      2020-2021 Budget

### Expense Category

Personnel Services	289,706	287,393	353,459	340,789
Supplies, Services, and Charges	162,062	156,884	119,594	144,090
Repairs & Maintenance	1,968	1,968	2,000	2,500
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-

<b>Total General Fund Request</b>	<b>453,736</b>	<b>446,245</b>	<b>475,052</b>	<b>487,379</b>
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Request Increase (Decrease) from FY 20 Projected	12,327
% change from FY 20 Projected	2.59%

### Personnel Summary - Full time Equivalent (FTE)

Job Title	FY 19 Budget	FY 20 Budget	FY 21 Request	Difference FY 20
Accountant	0.90	1.00	-	(1.00)
Accounting Supervisor	-	-	-	-
Accounts Payable Clerk	-	-	-	-
Assist. Director of Finance	-	-	-	-
Cashier	-	-	-	-
City Collector	Elected PT	Elected PT	Elected PT	-
Controller	0.85	0.85	0.85	-
Director of Finance	0.85	0.85	0.85	-
Payroll Clerk	0.90	0.90	0.90	-
Treasury Analyst	0.50	0.50	0.50	-
Treasury Clerk	0.50	0.50	0.50	-
	4.50	4.60	3.60	(1.00)

<b>Expense Category</b>		<b>20/21 Budget</b>
<b>Personnel Services</b>		<b>340,789</b>
101-42-00-100-51101	Elected Officials	12
101-42-00-100-51102	Civilian Employees	237,414
	Annual Salary	233,849
	COLA/Merit Increase	3,564
101-42-00-100-51111	Civilian Employees Overtime	3,767
101-42-00-100-51206	Life Insurance	571
101-42-00-100-51212	Civilian Pension- 401A Match	2,772
101-42-00-100-51214	Deferred Compensation- LAGERS	35,695
101-42-00-100-51215	Health Insurance	34,196
101-42-00-100-51218	Med Exp - HSA Contribution	4,650
101-42-00-100-51220	Dental	1,872
101-42-00-100-51221	Vision	427
101-42-00-100-51225	FICA	18,451
101-42-00-100-51236	Ins Opt Out Incentive	-
101-42-00-100-51238	Phone Allowance	408
101-42-00-100-51240	Workers Compensation Insurance	555
<b>Supplies, Services, and Charges</b>		<b>144,090</b>
101-42-00-100-52101	Office Supplies	3,000
101-42-00-100-52200	Operating Supplies	500
	Professional Publications	500
101-42-00-100-52250	Professional Services	49,500
	Audit	39,500
	Single Audit	5,000
	Ad hoc Consultant	2,000
	GASB 75 Services (MPR)	3,000
101-42-00-100-53101	Postage	2,000
	Monthly Postage allocation	2,000
101-42-00-100-53241	Printing & Promotions	2,990
	Deposit Slips	240
	A/P & Payroll Checks	1,000
	News Paper publishing	500
	W-2 & 1099 forms	250
	Budget books	500
	A/P business envelopes	500
101-42-00-100-53301	Dues & Membership	2,170
	Society HR	600
	GFOA National	500
	GFOA State	200
	Assoc Gov Acct Membership	300
	American Future System	300
	APA Membership	225
	Sam's Club	45
101-42-00-100-53500	Equipment	1,080
	Misc Replacement	500
	Postage Machine Share	580
101-42-00-100-53644	Computer Services	43,510
	Kronos Time Keeping	9,780
	Kronos Misc	1,000
	Incode Maint	31,230

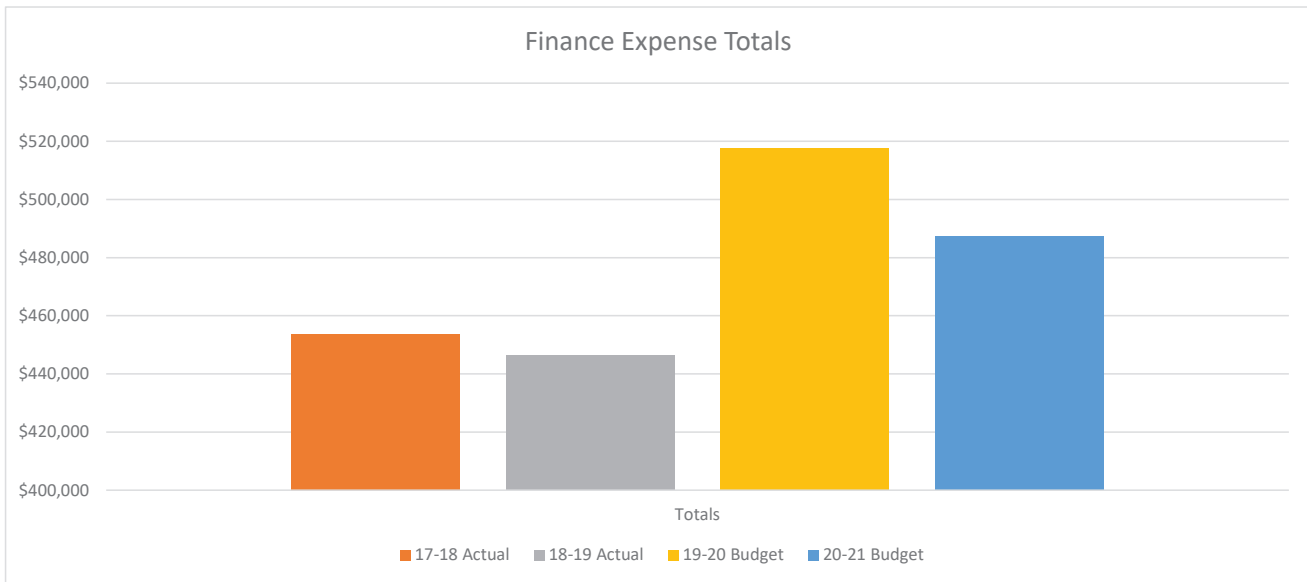
General Fund - Finance

		Incode Misc	1,500	
101-42-00-100-53701	Professional Development			5,750
		Incode Connect	800	
		GFOA National-	400	
		GFOA Intensive	1,000	
		SHRM Conference	0	
		Service Training	1,000	
		Payroll	850	
		Accounts Payable	850	
		Purchasing	850	
101-42-00-100-53705	Meetings & Events			570
		GFOA Bi-Monthly x 3	270	
		Chamber	300	
101-42-00-100-53711	Meals & Travel			5,000
		GFOA or Incode Conference	5,000	
101-42-00-100-53812	Administrative Fee			600
		Payroll filing fees	600	
101-42-00-100-53913	General Liability Insurance			16,420
101-42-00-100-53961	Bank Charges			10,000
		Monthly Fees	10,000	
101-42-00-100-53999	Contractual Services			1,000
		Shredding	1,000	
	<i>Repairs &amp; Maintenance</i>			<i>2,500</i>
101-42-00-100-53600	Repair & Maintenance Services			2,500
		Mail Machine yearly maintenance	2,500	
	<i>Utilities</i>			<i>-</i>
	<i>Capital Expenditures</i>			<i>-</i>
	<i>Debt Service</i>			<i>-</i>
	<b>Total General Fund Request</b>			<b>487,379</b>

## Budget Expense History

### Finance

#### 42-D History



Account Number	Description	17-18 Actual	18-19 Actual	19-20 Budget	20-21 Budget
101-42-00-100-51101	Elected Officials	\$1,200	\$605	\$0	\$12
101-42-00-100-51102	Civilian Employees	\$205,574	\$212,599	\$272,288	\$237,414
101-42-00-100-51111	Civilian Employees Overtime	\$945	\$620	\$1,413	\$3,767
101-42-00-100-51206	Life Insurance	\$572	\$529	\$619	\$571
101-42-00-100-51212	Civilian Pension- 401A Match	\$3,170	\$2,036	\$5,450	\$2,772
101-42-00-100-51214	Deferred Compensation- LAGERS	\$29,180	\$24,703	\$37,333	\$35,695
101-42-00-100-51215	Health Insurance	\$25,071	\$21,188	\$32,854	\$34,196
101-42-00-100-51218	Med Exp - HSA Contribution	\$1,688	\$3,656	\$4,650	\$4,650
101-42-00-100-51220	Dental	\$2,294	\$1,353	\$2,156	\$1,872
101-42-00-100-51221	Vision	\$528	\$325	\$504	\$427
101-42-00-100-51225	FICA	\$15,860	\$15,672	\$20,938	\$18,451
101-42-00-100-51236	Ins Opt Out Incentive	\$2,848	\$3,280	\$3,000	\$0
101-42-00-100-51238	Phone Allowance	\$197	\$252	\$408	\$408
101-42-00-100-51240	Workers Compensation Insurance	\$677	\$645	\$653	\$555
101-42-00-100-52101	Office Supplies	\$1,125	\$3,365	\$3,000	\$3,000
101-42-00-100-52200	Operating Supplies	\$1,104	\$0	\$500	\$500
101-42-00-100-52250	Professional Services	\$81,524	\$82,104	\$41,000	\$49,500
101-42-00-100-53101	Postage	\$1,789	\$1,355	\$2,200	\$2,000
101-42-00-100-53241	Printing & Promotions	\$2,497	\$722	\$2,990	\$2,990
101-42-00-100-53301	Dues & Membership	\$828	\$998	\$2,025	\$2,170
101-42-00-100-53500	Equipment	\$2,500	\$1,500	\$2,030	\$1,080
101-42-00-100-53644	Computer Services	\$38,612	\$39,650	\$39,100	\$43,510
101-42-00-100-53701	Professional Development	\$1,032	\$1,599	\$6,830	\$5,750
101-42-00-100-53705	Meetings & Events	\$90	\$68	\$570	\$570
101-42-00-100-53711	Meals & Travel	\$21	\$6,910	\$7,000	\$5,000
101-42-00-100-53812	Administrative Fee	\$600	\$600	\$600	\$600
101-42-00-100-53913	General Liability Insurance	\$4,446	\$8,323	\$15,800	\$16,420
101-42-00-100-53961	Bank Charges	\$7,180	\$8,329	\$8,500	\$10,000
101-42-00-100-53999	Contractual Services	\$1,055	\$1,290	\$1,080	\$1,000
101-42-00-100-53600	Repair & Maintenance Services	\$1,968	\$1,968	\$2,000	\$2,500
101-42-00-100-53824	County Collector Expense	\$17,561	\$0	\$0	\$0
<b>Totals</b>		<b>\$453,736</b>	<b>\$446,244</b>	<b>\$517,491</b>	<b>\$487,379</b>
<b>% Increase/Decrease</b>			<b>-2%</b>	<b>16%</b>	<b>-6%</b>

**LAW**

# General Fund Department Budgets

## Law Budget

2017-2018 Actual    2018-2019 Actual    2019-2020 Projected    2020-2021 Budget

**Expense Category**

Personnel Services	32,180	32,591	33,868	33,853
Supplies, Services, and Charges	89,600	125,971	126,900	121,500
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-

**Total General Fund Request    121,780    158,562    160,768    155,353**

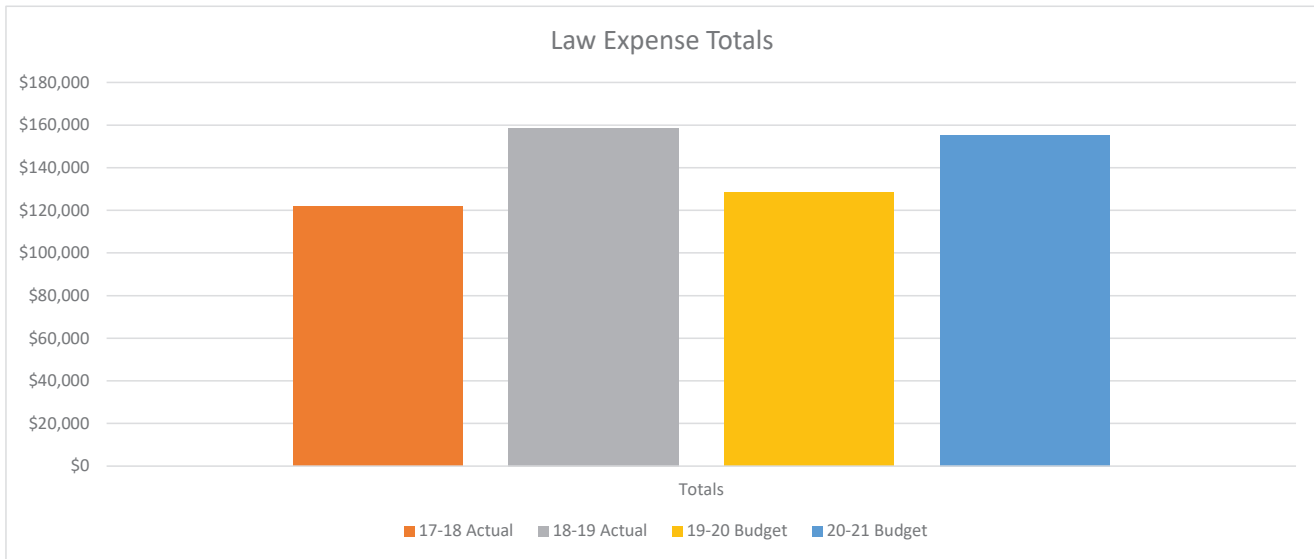
Request Increase (Decrease) from FY 20 Projected    (5,415)  
 % change from FY 20 Projected    -3.37%

<b>Expense Category</b>		<b>20/21 Budget</b>
<b>Personnel Services</b>		<b>33,853</b>
101-51-00-100-51106	Part Time Employees	31,372
	Annual Salary	31,372
	COLA/Merit Increase	-
101-51-00-100-51225	FICA	2,400
101-51-00-100-51240	Workers Compensation Insurance	82
<b>Supplies, Services, and Charges</b>		<b>121,500</b>
101-51-00-100-52101	Office Supplies	300
101-51-00-100-52250	Professional Services	-
101-51-00-100-53513	Legal	120,000
101-51-00-100-53701	Education and Training	1,200
	Prosecutor's training	1,200
<i>Repairs &amp; Maintenance</i>		-
<i>Utilities</i>		-
<i>Capital Expenditures</i>		-
<i>Debt Service</i>		-
<b>Total General Fund Request</b>		<b>155,353</b>

## Budget Expense History

### Law

#### 51-D History



Account Number	Description	17-18 Actual	18-19 Actual	19-20 Budget	20-21 Budget
101-51-00-100-51106	Part Time Employees	\$31,432	\$31,857	\$31,372	\$31,372
101-51-00-100-51225	FICA	\$644	\$631	\$2,400	\$2,400
101-51-00-100-51240	Workers Compensation Insurance	\$104	\$103	\$72	\$82
101-51-00-100-52101	Office Supplies	\$0	\$262	\$300	\$300
101-51-00-100-52250	Professional Services	\$0	\$270	\$0	\$0
101-51-00-100-53513	Legal	\$89,167	\$124,955	\$93,000	\$120,000
101-51-00-100-53701	Education and Training	\$434	\$484	\$1,200	\$1,200
<b>Totals</b>		<b>\$121,780</b>	<b>\$158,562</b>	<b>\$128,344</b>	<b>\$155,353</b>
<b>% Increase/Decrease</b>			<b>30%</b>	<b>-19%</b>	<b>21%</b>

# COURT

*Mission Statement:*

To operate the Raytown Municipal Division of the Jackson County Circuit Court in accordance with the laws of the State of Missouri and the ordinances of the City of Raytown.

*Key Services:*

Ordinance Enforcement, municipal court.

# General Fund Department Budgets

## Court Budget

2017-2018 Actual    2018-2019 Actual    2019-2020 Projected    2020-2021 Budget

Expense Category				
Personnel Services	263,481	232,930	244,433	244,536
Supplies, Services, and Charges	53,615	48,242	48,119	54,192
Repairs and Maintenance	231	-	-	-
Utilities	242	155	200	300
Capital Expenses	-	-	-	-
Debt Service	-	-	-	-
<hr/>				
<b>Total General Fund Request</b>	<b>317,569</b>	<b>281,327</b>	<b>292,752</b>	<b>299,028</b>

Request Increase (Decrease) from FY 20 Projected    **6,277**  
 % change from FY 20 Projected    **2.14%**

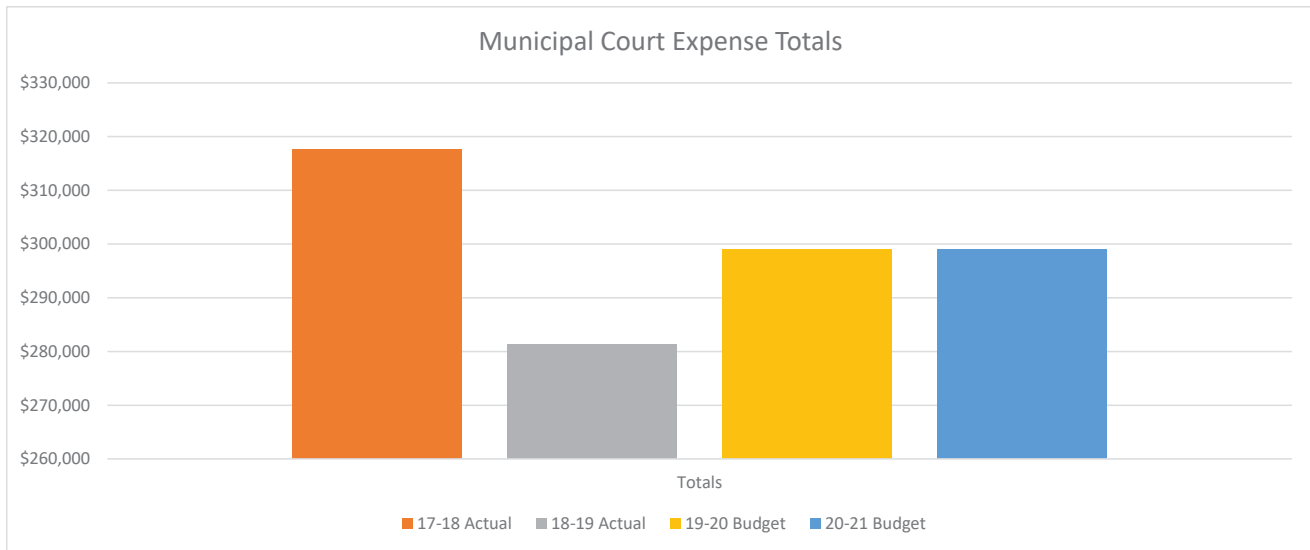
Personnel Summary - Full time Equivalents (FTE)				
Job Title	FY 19 Budget	FY 20 Budget	FY 21 Request	Difference FY 20
Judge	1.00	1.00	1.00	-
Chief Court Clerk	1.00	1.00	1.00	-
Court Clerks	3.00	2.00	2.00	-
Police Reserve	0.09	0.70	0.78	0.08
	5.09	4.70	4.78	0.08

<b>Expense Category</b>		<b>20/21 Budget</b>
<b>Personnel Services</b>		<b>244,536</b>
101-52-00-100-51101	Elected Officials	33,889
	Annual Salary	33,889
101-52-00-100-51102	Civilian Employees	132,263
	Annual Salary	130,100
	COLA/Merit Increase	2,163
101-52-00-100-51104	Reserve Officers	2,996
	Annual Salary	2,996
	COLA/Merit Increase	-
101-52-00-100-51111	Civilian Employees Overtime	14,073
101-52-00-100-51206	Life Insurance	425
101-52-00-100-51212	Civilian Pension- 401A Match	2,927
101-52-00-100-51214	Deferred Compensation- LAGERS	21,658
101-52-00-100-51215	Health Insurance	15,462
101-52-00-100-51218	Med Exp - HSA Contribution	1,500
101-52-00-100-51220	Dental	780
101-52-00-100-51221	Vision	172
101-52-00-100-51225	FICA	14,016
101-52-00-100-51236	Ins Opt Out Incentive	3,000
101-52-00-100-51238	Phone Allowance	960
101-52-00-100-51240	Workers Compensation Insurance	415
<b>Supplies, Services, and Charges</b>		<b>54,192</b>
101-52-00-100-52101	Office Supplies	2,000
	Misc Supplies	1,500
	Monthly copy overages	500
101-52-00-100-52250	Professional Services	5,000
	Misc.	500
	Assignment Counsel	4,500
101-52-00-100-53101	Postage	1,500
101-52-00-100-53241	Printing & Promotions	1,000
101-52-00-100-53301	Dues & Membership	400
	Judge	100
	Clerks	300
101-52-00-100-53500	Equipment	1,138
	Copier Fax Machine	
	Postage Meter Share	1,138
101-52-00-100-53644	Computer Services	20,043
	Incode	20,043
101-52-00-100-53701	Education and Training	1,000
101-52-00-100-53711	Meals & Travel	5,000
	Judges' Board Meetings	900
	Travel for Professional Dev Conference	4,100
101-52-00-100-53913	General Liability Insurance	16,751
101-52-00-100-53961	Bank Charges	360
<b>Repairs &amp; Maintenance</b>		<b>-</b>
<b>Utilities</b>		<b>300</b>
101-52-00-100-53431	Telephone (hard lines)	300
<b>Capital Expenditures</b>		<b>-</b>
<b>Debt Service</b>		<b>-</b>
<b>Total General Fund Request</b>		<b>299,028</b>

## Budget Expense History

### Court

### 52-D History



Account Number	Description	17-18 Actual	18-19 Actual	19-20 Budget	20-21 Budget
101-52-00-100-51101	Elected Officials	\$31,383	\$32,510	\$31,999	\$33,889
101-52-00-100-51102	Civilian Employees	\$150,941	\$128,947	\$130,280	\$132,263
101-52-00-100-51103	Commissioned Officers	\$2,768	\$382	\$0	\$0
101-52-00-100-51106	Part Time Employees	\$173	\$2,433	\$0	\$0
101-52-00-100-51104	Reserve Officers	\$0	\$0	\$9,000	\$2,996
101-52-00-100-51111	Civilian Employees Overtime	\$12,538	\$10,713	\$12,000	\$14,073
101-52-00-100-51206	Life Insurance	\$512	\$424	\$422	\$425
101-52-00-100-51212	Civilian Pension- 401A Match	\$2,286	\$2,020	\$2,846	\$2,927
101-52-00-100-51214	Deferred Compensation- LAGERS	\$22,762	\$21,994	\$19,492	\$21,658
101-52-00-100-51215	Health Insurance	\$17,312	\$13,810	\$15,012	\$15,462
101-52-00-100-51218	Med Exp - HSA Contribution	\$1,500	\$1,500	\$1,500	\$1,500
101-52-00-100-51219	Unemployment	\$0	\$0	\$0	\$0
101-52-00-100-51220	Dental	\$1,297	\$779	\$779	\$780
101-52-00-100-51221	Vision	\$216	\$172	\$172	\$172
101-52-00-100-51225	FICA	\$14,467	\$12,128	\$14,021	\$14,016
101-52-00-100-51236	Ins Opt Out Incentive	\$3,354	\$3,280	\$3,000	\$3,000
101-52-00-100-51238	Phone Allowance	\$960	\$980	\$960	\$960
101-52-00-100-51240	Workers Compensation Insurance	\$1,013	\$859	\$394	\$415
101-52-00-100-52101	Office Supplies	\$1,318	\$1,138	\$2,000	\$2,000
101-52-00-100-52250	Professional Services	\$3,976	\$5,118	\$5,500	\$5,000
101-52-00-100-53101	Postage	\$1,291	\$1,194	\$1,500	\$1,500
101-52-00-100-53241	Printing & Promotions	\$105	\$670	\$1,000	\$1,000
101-52-00-100-53301	Dues & Membership	\$340	\$355	\$590	\$400
101-52-00-100-53500	Equipment	\$4,060	\$1,117	\$3,004	\$1,138
101-52-00-100-53600	Repairs & Maintenance Services	\$232	\$0	\$0	\$0
101-52-00-100-53644	Computer Services	\$20,795	\$17,361	\$19,300	\$20,043
101-52-00-100-53701	Education and Training	\$1,065	\$725	\$1,000	\$1,000
101-52-00-100-53711	Meals & Travel	\$3,437	\$2,807	\$5,000	\$5,000
101-52-00-100-53913	General Liability Insurance	\$17,040	\$17,635	\$17,530	\$16,751
101-52-00-100-53961	Bank Charges	\$187	\$123	\$360	\$360
101-52-00-100-53431	Telephone (hard lines)	\$242	\$155	\$300	\$300
<b>Totals</b>		<b>\$317,569</b>	<b>\$281,327</b>	<b>\$298,961</b>	<b>\$299,028</b>
<b>% Increase/Decrease</b>			<b>-11%</b>	<b>6%</b>	<b>0%</b>

# PUBLIC WORKS

## *Mission Statement:*

To develop and maintain the City's infrastructure, buildings, grounds and vehicular equipment, and provide specialized community services, such as emergency transportation response which includes snow removal and post-storm evaluations. Public Works operates in partnership with the community to develop and maintain its publicly-owned physical assets.

## *Key Services:*

Administration, engineering, emergency management, building maintenance, building repairs, roadway maintenance, infrastructure planning, fleet management, sanitary sewer maintenance, storm water management.

# General Fund Department Budgets

## Public Works Budget

2017-2018 Actual    2018-2019 Actual    2019-2020 Projected    2020-2021 Budget

Expense Category				
Personnel Services	963,029	1,001,603	960,295	1,213,482
Supplies, Services, and Charges	120,955	125,664	162,342	190,249
Repairs & Maintenance	278,617	277,049	250,500	272,200
Utilities	456,642	444,677	561,260	561,008
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-
<b>Total General Fund Request</b>	<b>1,819,243</b>	<b>1,848,993</b>	<b>1,934,397</b>	<b>2,236,939</b>

Request Increase (Decrease) from FY 20 Projected    **302,541**  
 % change from FY 20 Projected    **15.64%**

### Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 19 Budget	FY 20 Budget	FY 21 Request	Difference FY 20
Administrative Asst.	0.60	1.10	1.10	-
City Engineer	0.50	0.50	0.50	-
Crew Leader	2.70	2.00	3.00	1.00
Building Maint. Worker	1.00	1.00	1.75	0.75
Deputy Director	-	-	0.25	0.25
Director	0.50	0.50	0.50	-
Engineering Intern	0.38	0.75	-	(0.75)
Engineering Technician	0.50	0.50	0.50	-
Maint. Supervisor	0.80	0.80	0.80	-
Maint. Worker	2.68	3.00	5.00	2.00
Mechanic	1.70	1.00	-	(1.00)
Operations Supervisor	1.00	1.00	1.00	-
Superintendent	0.50	0.50	0.50	-
ROW Inspector	0.70	0.70	0.60	(0.10)
Sr. Maint. Worker	3.00	3.00	2.00	(1.00)
	<b>16.56</b>	<b>16.35</b>	<b>17.50</b>	<b>1.15</b>

<b>Expense Category</b>		<b>20/21 Budget</b>	
<b>Personnel Services</b>		<b>1,213,482</b>	
101-62-00-100-51102	Civilian Employees		748,789
		Annual Salary	737,118
		COLA/Merit Increase	11,671
101-62-00-100-51106	Part Time Employees		-
		Annual Salary	
		COLA/Merit Increase	
101-62-00-100-51111	Civilian Employees Overtime		40,944
		Overtime	36,144
		Special	4,800
101-62-00-100-51206	Life Insurance		2,411
101-62-00-100-51212	Civilian Pension- 401A Match		6,919
101-62-00-100-51214	Deferred Compensation- LAGERS		111,613
101-62-00-100-51215	Health Insurance		175,089
101-62-00-100-51218	Med Exp - HSA Contribution		6,750
101-62-00-100-51220	Dental		7,754
101-62-00-100-51221	Vision		1,878
101-62-00-100-51225	FICA		60,415
101-62-00-100-51236	Ins Opt Out Incentive		1,800
101-62-00-100-51238	Phone Allowance		384
101-62-00-100-51240	Workers Compensation Insurance		48,736
<b>Supplies, Services, and Charges</b>		<b>190,249</b>	
101-62-00-100-52101	Office Supplies		2,650
		General Office Supplies	1,250
		Copier + Overages	1,400
101-62-00-100-52233	Uniforms		16,500
		Maintenance & Operations	13,000
		Engineering & Administration	2,500
		Fleet Maintenance	1,000
101-62-00-100-52250	Professional Services		30,000
		Consulting Services	25,000
		Tree Services	5,000
101-62-00-100-53101	Postage		500
101-62-00-100-53241	Printing & Promotions		700
		Community Outreach	500
		Advertising	200
101-62-00-100-53301	Dues & Membership		2,000
		APWA	1,350
		MO Asphalt Pavement Assoc.	500
		MACPP	150
101-62-00-100-53500	Equipment		8,500
		Building Maintenance Tools and Equipment	5,000
		Building Maintenance Equipment Rental	2,500
		Postage Machine Share	1,000

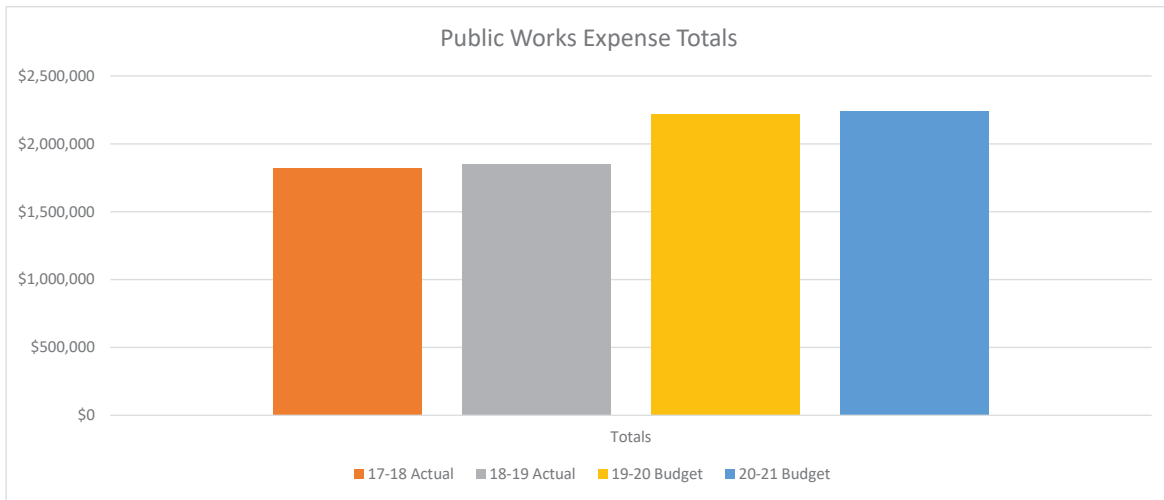
General Fund - Public Works

101-62-00-100-53644	Computer Services		9,850
		Web GIS	2,400
		Fuel Master	1,750
		Midland Hosting Service	5,700
101-62-00-100-53701	Education and Training		13,000
		In-House Training, Education, Recognitions	2,000
		Educations & Training	3,500
		Fleet Training	3,500
		National Conferences	4,000
101-62-00-100-53705	Meetings & Events		1,750
		Safety Program	1,500
		Chamber	250
101-62-00-100-53711	Meals & Travel		4,100
		Water/Waste water Conference	1,000
		Professional Training and Development	1,500
		Local Travel & Meals	500
		Pavement Training	500
		APWA Luncheons	300
		MPR	300
101-62-00-100-53913	General Liability Insurance		67,327
101-62-00-100-53999	Contractual Services		33,372
		Mat Rentals	3,300
		Pest Control	3,500
		Comcast @ PW	1,800
		MO tank insurance	400
		Bi-Annual aerial information	-
		Security monitoring @ PW, VM, 7 WR	1,300
		One-call fees	5,000
		Trash Disposal	4,000
		Weather Service	7,000
		KCPD Radio Connection Fee	3,072
		ACS Door monitoring	4,000
	<b>Repairs &amp; Maintenance</b>		<b>272,200</b>
101-62-00-100-52300	Repair & Maintenance Supplies		11,000
		Welding Supplies	4,500
		Tools	3,500
		Gounds Maintenance (19/20 Street Maint)	3,000
101-62-00-100-52301	Fuel		31,500
		Fleet	1,000
		Storm/Snow	13,500
		Streets	15,000
		Engineering & Administration	2,000
101-62-00-100-52750	Building Maintenance		50,000
		Contracted Mechanical, Electrical, Plumbing	20,000

General Fund - Public Works

	Generator Maintenance	6,000	
	Various Outsourcing Contractors (other than)	11,500	
	Turf Treatments	2,500	
	Cleaning Supplies/Building Supplies	10,000	
101-62-00-100-53600	<b>Repair &amp; Maintenance Services</b>		<b>35,600</b>
	Lift Inspections	400	
	Waste fluid pickup	1,500	
	Propane fueling system manifold	200	
	Sprinkler system winterization	500	
	Grounds Maintenance	33,000	
101-62-00-100-55000	<b>Vehicle Expense</b>		<b>144,100</b>
	Boom Truck inspections & repair	600	
	GPS	3,300	
	Vehicle Licensing- Fleet	200	
	Vehicle Washes	5,000	
	Replacement parts & supplies	25,000	
	Outside vendor repairs	110,000	
	<b>Utilities</b>		<b>561,008</b>
101-62-00-100-53421	<b>Water</b>		<b>6,740</b>
	City Hall	4,500	
	6417 Railroad	250	
	VM Building	180	
	Pocket Park	210	
	63rd & Cutoff	320	
	63rd & Raytown Trfwy	320	
	Gregory & Raytown Road	320	
	350 & Raytown Rd	320	
	Railroad Bridge	320	
101-62-00-100-53401	<b>Electricity</b>		<b>525,400</b>
	City Hall	82,000	
	6417 Railroad	2,700	
	VM Building	3,700	
	Pocket Park	525	
	59th Street Fountain	475	
	Streetlights	400,000	
	Traffic Signals	36,000	
101-62-00-100-53411	<b>Gas</b>		<b>21,300</b>
	City Hall	17,500	
	6417 Railroad	1,050	
	VM Building	2,750	
101-62-00-100-53431	<b>Telephone (hard lines)</b>		<b>5,000</b>
101-62-00-100-53441	<b>Mobile Phone &amp; Pagers</b>		<b>2,568</b>
	PW Director	312	
	Janitor/Custodian	312	
	City Engineer	312	
	Fleet Supervisor	384	
	Operations Supervisor	624	
	Right of Way/Project Inspector	312	
	Superintendent	312	
	<b>Capital Expenditures</b>		<b>-</b>
	<b>Debt Service</b>		<b>-</b>
	<b>Total General Fund Request</b>		<b>2,236,939</b>

**Budget Expense History**  
**Public Works**  
**62-D History**



Account Number	Description	17-18 Actual	18-19 Actual	19-20 Budget	20-21 Budget
101-62-00-100-51102	Civilian Employees	\$626,832	\$631,361	\$710,066	\$748,789
101-62-00-100-51106	Part Time Employees	\$7,381	\$2,555	\$22,959	\$0
101-62-00-100-51111	Civilian Employees Overtime	\$9,088	\$29,039	\$19,968	\$40,944
101-62-00-100-51206	Life Insurance	\$1,980	\$1,988	\$2,055	\$2,411
101-62-00-100-51212	Civilian Pension- 401A Match	\$5,017	\$4,540	\$12,398	\$6,919
101-62-00-100-51214	Deferred Compensation- LAGERS	\$91,090	\$100,240	\$87,117	\$111,613
101-62-00-100-51215	Health Insurance	\$111,180	\$122,130	\$180,708	\$175,089
101-62-00-100-51218	Med Exp - HSA Contribution	\$4,075	\$9,900	\$9,000	\$6,750
101-62-00-100-51219	Unemployment	\$0	\$0	\$0	\$0
101-62-00-100-51220	Dental	\$6,919	\$7,394	\$7,200	\$7,754
101-62-00-100-51221	Vision	\$1,505	\$1,566	\$1,686	\$1,878
101-62-00-100-51225	FICA	\$48,133	\$45,775	\$57,604	\$60,415
101-62-00-100-51236	Ins Opt Out Incentive	\$5,756	\$3,829	\$1,800	\$1,800
101-62-00-100-51238	Phone Allowance	\$704	\$887	\$1,632	\$384
101-62-00-100-51240	Workers Compensation Insurance	\$43,369	\$40,399	\$40,525	\$48,736
101-62-00-100-52101	Office Supplies	\$1,653	\$2,885	\$2,675	\$2,650
101-62-00-100-52233	Uniforms	\$11,990	\$14,476	\$16,873	\$16,500
101-62-00-100-52250	Professional Services	\$14,591	\$2,913	\$12,000	\$30,000
101-62-00-100-53101	Postage	\$7	\$640	\$375	\$500
101-62-00-100-53241	Printing & Promotions	\$102	\$60	\$600	\$700
101-62-00-100-53301	Dues & Membership	\$1,585	\$1,235	\$2,775	\$2,000
101-62-00-100-53500	Equipment	\$4,122	\$6,324	\$10,500	\$8,500
101-62-00-100-53644	Computer Services	\$8,884	\$9,662	\$10,350	\$9,850
101-62-00-100-53701	Education and Training	\$4,987	\$4,884	\$9,700	\$13,000
101-62-00-100-53705	Meetings & Events	\$1,308	\$352	\$1,100	\$1,750
101-62-00-100-53711	Meals & Travel	\$3,682	\$2,374	\$4,100	\$4,100
101-62-00-100-53913	General Liability Insurance	\$48,476	\$53,989	\$61,480	\$67,327
101-62-00-100-53999	Contractual Services	\$19,570	\$25,869	\$40,612	\$33,372
101-62-00-100-52300	Repair & Maintenance Supplies	\$23,539	\$11,131	\$19,900	\$11,000
101-62-00-100-52301	Fuel	\$49,094	\$51,060	\$60,500	\$31,500
101-62-00-100-52750	Building Maintenance	\$38,088	\$49,190	\$55,000	\$50,000
101-62-00-100-53600	Repair & Maintenance Services	\$38,837	\$45,141	\$48,900	\$35,600
101-62-00-100-55000	Vehicle Expense	\$129,060	\$120,526	\$147,300	\$144,100
101-62-00-100-53421	Water	\$7,081	\$5,349	\$6,740	\$6,740
101-62-00-100-53401	Electricity	\$421,450	\$420,143	\$525,400	\$525,400
101-62-00-100-53411	Gas	\$19,737	\$12,755	\$21,300	\$21,300
101-62-00-100-53431	Telephone (hard lines)	\$3,998	\$4,723	\$5,000	\$5,000
101-62-00-100-53441	Mobile Phone & Pagers	\$4,376	\$1,707	\$2,820	\$2,568
<b>Totals</b>		<b>\$1,819,243</b>	<b>\$1,848,992</b>	<b>\$2,220,718</b>	<b>\$2,236,939</b>
<b>% Increase/Decrease</b>			<b>2%</b>	<b>20%</b>	<b>1%</b>

# COMMUNITY DEVELOPMENT

## Mission Statement:

To serve our residents through the efficient processing of development-related permits and navigation through the components of the Municipal Code for various review and approval processes. The Department is comprised of Building & Neighborhood Services Division and Planning and Development Services Division, with staff members all working toward improving and protecting health, safety, and quality of life in the community.

## Key Services:

Animal control, planning & zoning, new development, redevelopment, business licenses, liquor licenses, building inspection/safety, code enforcement.

# General Fund Department Budgets

Community Development Budget      2017-2018 Actual      2018-2019 Actual      2019-2020 Projected      2020-2021 Budget

Expense Category				
Personnel Services	490,248	496,374	604,364	727,389
Supplies, Services, and Charges	237,180	168,516	230,353	350,263
Repairs & Maintenance	6,124	4,580	4,566	7,625
Utilities	3,766	2,953	4,037	3,000
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-
<hr/>				
<b>Total General Fund Request</b>	<b>737,318</b>	<b>672,423</b>	<b>843,320</b>	<b>1,088,277</b>

Request Increase (Decrease) from FY 20 Projected      **244,957**  
 % change from FY 20 Projected      **29.05%**

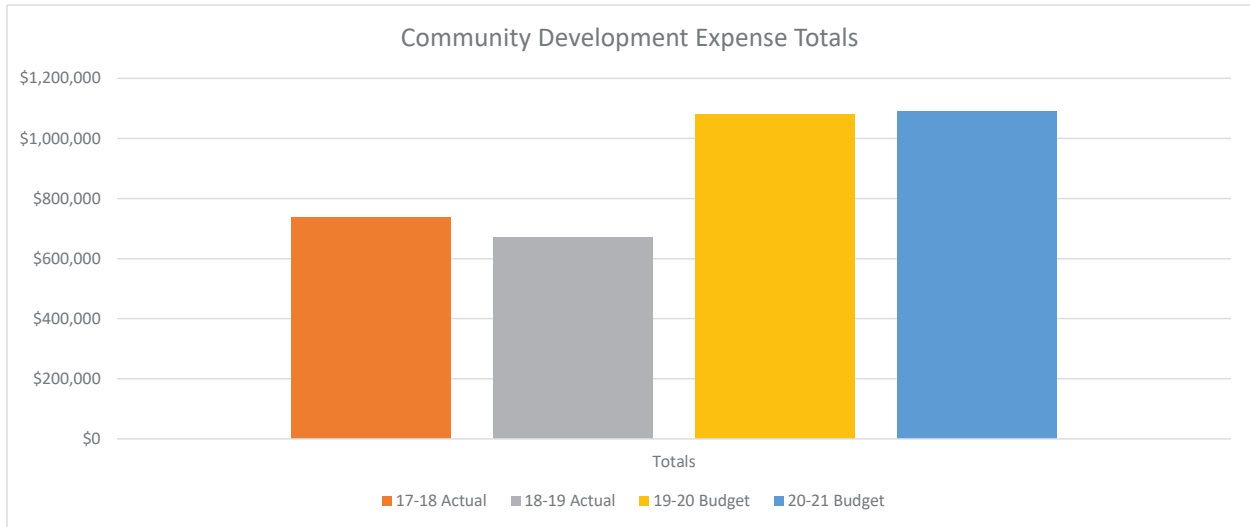
Personnel Summary - Full time Equivalents (FTE)				
Job Title	FY 19 Budget	FY 20 Budget	FY 21 Request	Difference FY 20
Building Official	1.00	1.00	1.00	-
Director	1.00	1.00	1.00	-
N.S. Specialist	3.00	4.00	4.00	-
N.S. Supervisor	-	-	-	-
Inspector	-	1.00	1.00	-
Permit Tech	2.00	3.00	3.00	-
Planning & Zoning Coordinator	1.00	1.00	1.00	-
	<b>8.00</b>	<b>11.00</b>	<b>11.00</b>	<b>-</b>

<b>Expense Category</b>		<b>20/21 Budget</b>	
<i>Personnel Services</i>		<b>727,389</b>	
101-82-00-100-51101	Elected Officials		
101-82-00-100-51102	Civilian Employees		470,950
		Annual Salary	463,666
		COLA/Merit Increase	7,284
101-82-00-100-51106	Part Time Employees		
101-82-00-100-51111	Civilian Employees Overtime		33,728
		Special Hours	11,765
		Overtime	21,963
101-82-00-100-51206	Life Insurance		1,439
101-82-00-100-51212	Civilian Pension- 401A Match		4,274
101-82-00-100-51214	Deferred Compensation- LAGERS		70,439
101-82-00-100-51215	Health Insurance		76,738
101-82-00-100-51218	Med Exp - HSA Contribution		7,500
101-82-00-100-51220	Dental		4,846
101-82-00-100-51221	Vision		978
101-82-00-100-51225	FICA		37,708
101-82-00-100-51236	Ins Opt Out Incentive		9,000
101-82-00-100-51238	Phone Allowance		-
101-82-00-100-51240	Workers Compensation Insurance		9,790
<i>Supplies, Services, and Charges</i>		<b>350,263</b>	
101-82-00-100-52101	Office Supplies		9,500
		Other office supplies	6,000
		Copy overages	3,500
101-82-00-100-52200	Operating Supplies		3,000
101-82-00-100-52233	Uniforms		3,300
101-82-00-100-52250	Professional Services		111,000
		Veterinary & Boarding Services	90,000
		Adoption Services	8,000
		Tree Service	8,000
		Pet Cremation	5,000
101-82-00-100-53101	Postage		10,500
		Business License	1,600
		Liquor License	900
		Certified Notifications	2,900
		Code Enforcement	3,500
		Rental Regulations	1,600
101-82-00-100-53241	Printing & Promotions		6,500
		Courier	3,200
		Rental Regulations	1,800
		ICC books	1,500

General Fund - Community Development

101-82-00-100-53301	Dues & Membership		2,150
		Inter. Code Council	800
		ICC Metro	300
		Nat. Animal Control	250
		Permit Tech	300
		MO Code Enforcement	500
101-82-00-100-53500	Equipment		10,600
		Postage Machine Share	2,000
		Dog chips	1,000
		Misc.	5,600
		Telephone	2,000
101-82-00-100-53565	Temp Agency Service		14,000
		Temporary Clerical	14,000
101-82-00-100-53597	Weeds/Brush- Nuisance Abatement		105,000
		Weeds & Brush	50,000
		Minor Home Repair	25,000
		Dangerous Structure	30,000
101-82-00-100-53644	Computer Services		28,700
		Software use	1,700
		Incode Maint	3,000
		Energov Maint/ IPAD	4,000
		Energov	20,000
101-82-00-100-53701	Education and Training		3,500
		ICC	2,000
		Code Enforcement	500
		Permit Tech	500
		Incode	500
101-82-00-100-53711	Meals & Travel		2,900
101-82-00-100-53913	General Liability Insurance		39,613
	<i>Repairs &amp; Maintenance</i>		<b>7,625</b>
101-82-00-100-52301	Fuel		6,000
101-82-00-100-55000	Vehicle Expense		1,625
		Car wash-Vac	250
		GPS	1,375
	<i>Utilities</i>		<b>3,000</b>
101-82-00-100-53441	Mobile Phone & Pagers		3,000
	<i>Capital Expenditures</i>		-
	<i>Debt Service</i>		-
	<b>Total General Fund Request</b>		<b>1,088,277</b>

**Budget Expense History  
Community Development  
82-D History**



Account Number	Description	17-18 Actual	18-19 Actual	19-20 Budget	20-21 Budget
101-82-00-100-51101	Elected Officials	\$0	\$0	\$0	\$0
101-82-00-100-51102	Civilian Employees	\$334,402	\$329,538	\$465,697	\$470,950
101-82-00-100-51106	Part Time Employees	\$7,057	\$10,932	\$6,240	\$0
101-82-00-100-51111	Civilian Employees Overtime	\$11,670	\$17,660	\$38,570	\$33,728
101-82-00-100-51206	Life Insurance	\$1,072	\$996	\$1,589	\$1,439
101-82-00-100-51212	Civilian Pension- 401A Match	\$4,286	\$4,477	\$8,308	\$4,274
101-82-00-100-51214	Deferred Compensation- LAGERS	\$41,632	\$50,744	\$57,186	\$70,439
101-82-00-100-51215	Health Insurance	\$41,661	\$35,586	\$82,709	\$76,738
101-82-00-100-51218	Med Exp - HSA Contribution	\$750	\$3,000	\$9,000	\$7,500
101-82-00-100-51219	Unemployment	\$4,106	\$0	\$0	\$0
101-82-00-100-51220	Dental	\$3,045	\$2,696	\$4,066	\$4,846
101-82-00-100-51221	Vision	\$605	\$545	\$806	\$978
101-82-00-100-51225	FICA	\$26,850	\$25,947	\$39,054	\$37,708
101-82-00-100-51236	Ins Opt Out Incentive	\$6,708	\$8,052	\$9,000	\$9,000
101-82-00-100-51238	Phone Allowance	\$0	\$0	\$480	\$0
101-82-00-100-51240	Workers Compensation Insurance	\$6,399	\$6,199	\$8,630	\$9,790
101-82-00-100-52101	Office Supplies	\$2,701	\$5,240	\$7,500	\$9,500
101-82-00-100-52200	Operating Supplies	\$764	\$884	\$3,000	\$3,000
101-82-00-100-52233	Uniforms	\$1,249	\$762	\$2,900	\$3,300
101-82-00-100-52250	Professional Services	\$96,581	\$73,155	\$111,000	\$111,000
101-82-00-100-53101	Postage	\$5,173	\$5,385	\$7,200	\$10,500
101-82-00-100-53241	Printing & Promotions	\$2,705	\$4,336	\$4,700	\$6,500
101-82-00-100-53301	Dues & Membership	\$445	\$480	\$1,525	\$2,150
101-82-00-100-53500	Equipment	\$7,215	\$10,098	\$19,250	\$10,600
101-82-00-100-53565	Temp Agency Service	\$13,532	\$13,619	\$14,000	\$14,000
101-82-00-100-53597	Weeds/Brush- Nuisance Abatement	\$52,309	\$28,323	\$98,000	\$105,000
101-82-00-100-53644	Computer Services	\$38,017	\$9,647	\$34,075	\$28,700
101-82-00-100-53701	Education and Training	\$499	\$1,110	\$3,500	\$3,500
101-82-00-100-53711	Meals & Travel	\$1,152	\$83	\$2,500	\$2,900
101-82-00-100-53913	General Liability Insurance	\$8,723	\$15,392	\$28,220	\$39,613
101-82-00-100-53999	Contractual Services	\$6,118	\$0	\$0	\$0
101-82-00-100-52301	Fuel	\$4,987	\$3,391	\$6,000	\$6,000
101-82-00-100-55000	Vehicle Expense	\$1,137	\$1,189	\$425	\$1,625
101-82-00-100-53441	Mobile Phone & Pagers	\$3,766	\$2,953	\$5,000	\$3,000
<b>Totals</b>		<b>\$737,318</b>	<b>\$672,422</b>	<b>\$1,080,130</b>	<b>\$1,088,277</b>
<b>% Increase/Decrease</b>			<b>-9%</b>	<b>61%</b>	<b>1%</b>

# **PARKS FUND**

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE  
PARKS FUND

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b>Total Revenues</b>	\$1,060,153	\$1,195,223	\$983,325	\$1,246,854
Percentage Change	3.03%	12.74%	-17.73%	26.80%
<b>Total Expenditures</b>	910,083	1,420,492	820,274	1,570,864
Percentage Change	6.46%	56.08%	-42.25%	91.50%
<b>Revenues over (under) Expenditures</b>	<u>150,070</u>	<u>(225,269)</u>	<u>163,051</u>	<u>(324,010)</u>
<b>Fund Balance Appropriated</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>324,010</u>
<b>Revenues and Fund Balance Appropriated Over (Under) Expenditures</b>	<u><u>\$150,070</u></u>	<u><u>(\$225,269)</u></u>	<u><u>\$163,051</u></u>	<u><u>(\$0)</u></u>
<b>Fund Balance</b>				
<b>Unrestricted Fund Balance</b>	\$906,215	\$1,056,285	\$1,056,285	\$1,255,908
Percentage Change	26.36%	16.56%	16.56%	18.90%
Restricted Fund Balance	\$36,572	\$36,572	\$36,572	\$0
Total Fund Balance	<u><u>\$1,092,857</u></u>	<u><u>\$867,588</u></u>	<u><u>\$1,255,908</u></u>	<u><u>\$931,898</u></u>
Percentage Change	15.92%	-20.61%	14.92%	-25.80%

Detailed Summary of Park Fund Revenues

		2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b>FUND: Parks</b>					
<b>Property Taxes</b>					
Real Estate (Property) Tax	201-92-00-100-41101	\$ 412,462	\$ 476,123	\$ 450,000	\$ 470,884
Personal Property Tax	201-92-00-100-41102	100,011	100,000	85,000	101,000
Delinquent Real Estate Taxes	201-92-00-100-41104	15,019	13,500	12,800	12,900
Penalties	201-92-00-100-41105	11,040	9,000	7,800	8,000
Excess Proceeds	201-92-00-100-41106	237	-	-	-
Railroad & Utilities Tax	201-92-00-100-41107	19,852	21,000	17,797	20,500
(Real Estate) Replacement Tax	201-92-00-100-41108	26,027	21,000	28,000	20,000
Circuit Breaker Refund	201-92-00-100-41110	(1,675)	(2,000)	(1,407)	(2,050)
Delinquent Property Tax Revenue	201-92-00-100-41111	10,008	10,000	9,600	10,000
<b>Total Property Tax</b>		<b>592,980</b>	<b>648,623</b>	<b>609,590</b>	<b>641,234</b>
<b>General Sales Tax</b>					
Parks/Storm Water Capital Sales Tax	201-00-00-100-41205	315,072	310,000	322,947	315,000
TIF - EATS	201-00-00-001-41206	(32,689)	(31,200)	(33,199)	(31,900)
<b>Total General Sales Tax</b>		<b>282,383</b>	<b>278,800</b>	<b>289,748</b>	<b>283,100</b>
<b>Grants</b>					
Grants		-	124,000	-	187,500
<b>Total Grants</b>		<b>-</b>	<b>124,000</b>	<b>-</b>	<b>187,500</b>
<b>Service Charges</b>					
Ballfield Lights Fees	201-92-00-100-47101	7,029	5,000	6,554	6,500
Shelter House Rental Fees	201-92-00-100-47105	25,024	16,000	16,000	19,000
Sports Field Rental Fees	201-92-00-100-47110	1,205	1,300	700	1,400
Team Sports League	201-92-00-100-47204	25,621	44,000	11,937	39,600
Participant Fees	201-92-00-200-47401	31,661	20,000	8,000	20,000
Concession Sales	201-92-00-200-47405	5,191	7,000	1,800	6,500
ABA Memberships	201-92-00-200-47415	4,821	6,000	700	5,400
Rice Tremonti	201-92-00-100-47530	(1,738)	-	-	-
Credit Card Processing Fees	201-92-00-000-42122	705	-	254	-
<b>Total Service Charges</b>		<b>99,519</b>	<b>99,300</b>	<b>45,945</b>	<b>98,400</b>
<b>Miscellaneous</b>					
Interest Earnings	201-92-00-100-46101	16,395	12,300	8,467	3,760
Investment Income	201-00-00-100-46102	12,272	10,700	6,510	3,760
Gain on Sale of Fixed Assets	201-92-00-100-46303	31,000	-	20,915	11,000
Miscellaneous Revenue	201-00-00-100-46401	-	-	-	-
Returned Items	201-92-00-100-46501	-	-	-	-
Vending Machine-Kenagy	201-92-00-100-47116	1,175	1,000	900	1,100
Donations	201-92-00-100-47220	19,510	20,000	800	16,000
Other Income	201-92-00-100-47425	4,838	500	450	1,000
<b>Total Miscellaneous</b>		<b>85,190</b>	<b>44,500</b>	<b>38,042</b>	<b>36,620</b>
<b>One Time Revenues</b>					
<b>Total One Time Revenues</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL PARKS REVENUE</b>		<b>\$ 1,060,072</b>	<b>\$ 1,195,223</b>	<b>\$ 983,325</b>	<b>\$ 1,246,854</b>

## Parks Budget

2017-2018 Actual    2018-2019 Actual    2019-2020 Projected    2020-2021 Budget

### Expense Category

Personnel Services	490,660	581,436	531,650	693,292
Supplies, Services, and Charges	157,563	185,545	145,403	260,272
Repairs & Maintenance	62,069	46,233	57,006	87,000
Utilities	48,758	40,158	38,915	56,300
Capital Expenditures	128,012	56,711	47,300	474,000
Debt Service	-	-	-	-
	<b>887,062</b>	<b>910,083</b>	<b>820,274</b>	<b>1,570,864</b>

Request Increase (Decrease) from FY 20 Projected    750,591  
 % change from FY 20 Projected    91.50%

### Personnel Summary - Full time Equivalents (FTE)

Job Title	FY 19 Budget	FY 20 Budget	FY 21 Request	Difference FY 20
Admin Srvc Coordinator	1.00	1.00	1.00	-
Director	1.00	1.00	1.00	-
Horticulturist	1.00	1.00	1.00	-
Landscape Tech	1.00	1.00	1.00	-
Maint I	1.00	1.00	2.00	1.00
Maint II	1.00	1.00	1.00	-
Maint III	1.00	1.00	1.00	-
Seasonal Maintenance Worker	0.58	-	0.48	0.48
Sports & Special Events	1.00	1.00	1.00	-
Superintendent	1.00	1.00	1.00	-
	9.58	9.00	10.48	1.48

<b>Expense Category</b>		<b>20/21 Budget</b>
<b>Personnel Services</b>		<b>693,292</b>
201-92-00-100-51102	Civilian Employees	424,849
	Annual Salary	418,090
	COLA/Merit Increase	6,759
201-92-00-100-51106	Part Time Employees	48,820
	Annual Salary	48,820
201-92-00-100-51111	Civilian Employees Overtime	3,640
	Overtime	3,640
201-92-00-100-51206	Life Insurance	1,222
201-92-00-100-51212	Civilian Pension- 401A Match	6,398
201-92-00-100-51214	Deferred Compensation- LAGERS	65,483
201-92-00-100-51215	Health Insurance	57,903
201-92-00-100-51218	Med Exp - HSA Contribution	7,500
201-92-00-100-51220	Dental	4,231
201-92-00-100-51221	Vision	905
201-92-00-100-51225	FICA	36,930
201-92-00-100-51231	Auto Allowance	5,436
201-92-00-100-51236	Ins Opt Out Incentive	9,000
201-92-00-100-51238	Phone Allowance	4,800
201-92-00-100-51240	Workers Compensation Insurance	16,175
<b>Supplies, Services, and Charges</b>		<b>260,272</b>
201-92-00-100-52101	Office Supplies	550
201-92-00-200-52101	Office Supplies BMX	500
201-92-00-100-52200	Operating Supplies	3,450
	Janitorial Supplies for parks	1,500
	First Aid/Safety Gear	1,250
	Supplies -General Inventory	700
201-92-00-200-52200	Operating Supplies BMX	15,000
201-92-00-100-52233	Uniforms	3,100
201-92-00-100-52250	Professional Services	1,400
	New Hires	1,400
201-92-00-200-52250	Professional Services BMX	10,000
	BMX Rider Insurance/ Fees	10,000
201-92-00-100-53101	Postage	500
201-92-00-100-53241	Printing & Promotions	1,500
201-92-00-200-53241	Printing & Promotions BMX	1,000
201-92-00-100-53301	Dues & Membership	2,600
	Missouri Parks , National Parks Chamber, KCMRDA, CEU, Sam's	2,600
201-92-00-100-53500	Equipment	1,700
	Data Max copier lease	400
	office furniture	1,300
201-92-00-100-53644	Computer Services	7,500
	Itek computer maintenance	7,500
201-92-00-100-53701	Education and Training	2,750
	MPRA/NRPA/WWA	1,350
	Arborist Training and Cont. Ed.	1,400
201-92-00-100-53711	Meals & Travel	1,350

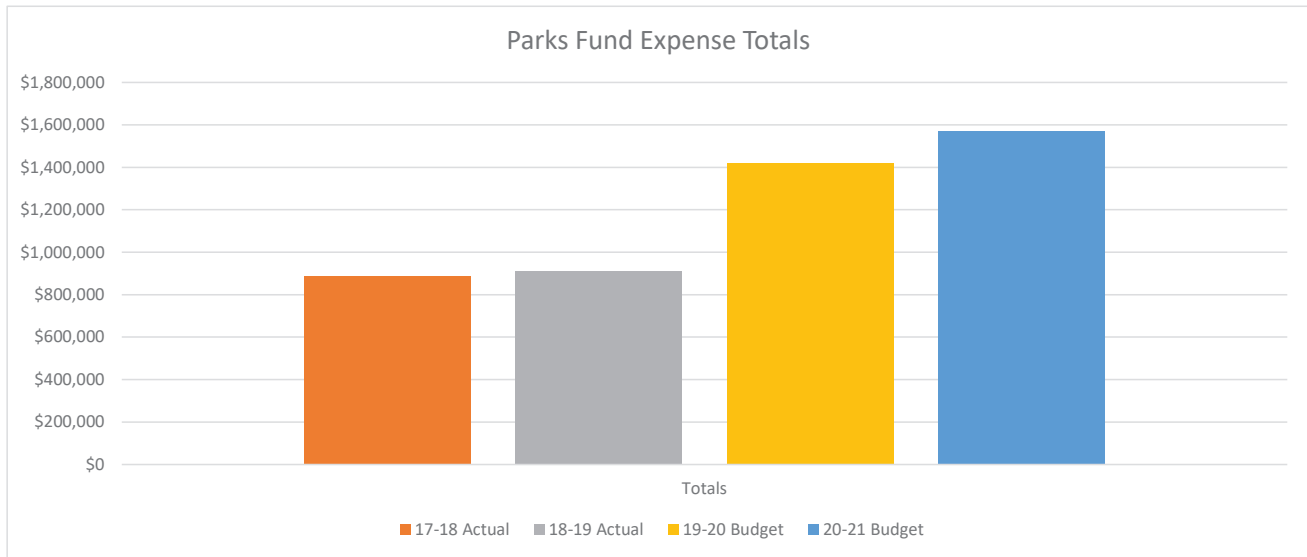
Parks Fund

201-92-00-100-53913	General Liability Insurance		39,555
201-92-00-100-53961	Bank Charges		3,500
201-92-00-100-53999	Contractual Services		105,400
	Trash Hauling	6,000	
	Port-a-potties	6,000	
	Legal Services	5,000	
	Security Contractor	14,500	
	Alarm Service	3,800	
	Camera contract	3,600	
	Architect and Engineering fees	24,000	
	Mowing	42,500	
201-92-00-200-53999	Contractual Services	BMX	7,120
201-92-00-100-54500	Rec Programs		51,797
<b>Repairs &amp; Maintenance</b>			<b>87,000</b>
201-92-00-100-52300	Repair & Maintenance Supplies		59,500
	Landscaping	12,000	
	Ballfield Improvements	1,800	
	Maintenance -park structures	12,700	
	Maintenance - athletic fields and electrical	14,000	
	Maintenance - Mowers, power equip.	9,000	
	Maintenance Equipment- Small Tools	10,000	
201-92-00-200-52300	Repair & Maintenance Supplies	BMX	8,000
201-92-00-100-52301	Fuel		7,500
201-92-00-200-52301	Fuel	BMX	1,000
201-92-00-100-53600	Repair & Maintenance Services		1,500
	Office Janitorial	1,500	
201-92-00-100-55000	Vehicle Expense		9,500
	General	7,700	
	GPS	1,800	
<b>Utilities</b>			<b>56,300</b>
201-92-00-100-53421	Water		7,500
201-92-00-200-53421	Water	BMX	700
201-92-00-100-53401	Electricity		33,000
201-92-00-200-53401	Electricity	BMX	3,000
201-92-00-100-53411	Gas		3,200
201-92-00-100-53431	Telephone (hard lines) and WIFI		8,000
201-92-00-200-53431	Telephone (hard lines)	BMX	900
<b>Capital Expenditures</b>			<b>474,000</b>
201-92-00-100-57000	Capital Expenditures		474,000
	Kenagy Tennis Courts w grant	375,000	
	Ford trash truck	41,000	
	Asphalt Trail	32,000	
	Park Improvements	26,000	
	Parks safety/security		
<b>Debt Service</b>			<b>-</b>
<b>Total Park Fund Request</b>			<b>1,570,864</b>

## Budget Expense History

### Park Fund

### 201 History



Account Number	Description	17-18 Actual	18-19 Actual	19-20 Budget	20-21 Budget
201-92-00-100-51102	Civilian Employees	\$343,204	\$396,460	\$418,564	\$424,849
201-92-00-100-51106	Part Time Employees	\$2,493	\$2,738	\$18,800	\$48,820
201-92-00-100-51111	Civilian Employees Overtime	\$3,073	\$3,088	\$8,521	\$3,640
201-92-00-100-51206	Life Insurance	\$905	\$1,127	\$1,217	\$1,222
201-92-00-100-51212	Civilian Pension- 401A Match	\$6,212	\$6,057	\$7,139	\$6,398
201-92-00-100-51214	Deferred Compensation- LAGERS	\$43,081	\$57,484	\$54,461	\$65,483
201-92-00-100-51215	Health Insurance	\$31,830	\$42,905	\$51,582	\$57,903
201-92-00-100-51218	Med Exp - HSA Contribution	\$1,750	\$6,125	\$7,500	\$7,500
201-92-00-100-51219	Unemployment	\$0	\$0	\$0	\$0
201-92-00-100-51220	Dental	\$2,298	\$3,370	\$3,786	\$4,231
201-92-00-100-51221	Vision	\$486	\$687	\$830	\$905
201-92-00-100-51225	FICA	\$27,107	\$29,804	\$34,566	\$36,930
201-92-00-100-51231	Auto Allowance	\$4,927	\$4,870	\$5,952	\$5,436
201-92-00-100-51236	Ins Opt Out Incentive	\$7,127	\$8,611	\$9,000	\$9,000
201-92-00-100-51238	Phone Allowance	\$1,703	\$3,594	\$4,320	\$4,800
201-92-00-100-51240	Workers Compensation Insurance	\$14,463	\$14,517	\$17,563	\$16,175
201-92-00-100-52101	Office Supplies	\$723	\$357	\$550	\$550
201-92-00-200-52101	Office Supplies BMX	\$0	\$320	\$500	\$500
201-92-00-100-52200	Operating Supplies	\$24,992	\$2,384	\$3,300	\$3,450
201-92-00-200-52200	Operating Supplies BMX	\$0	\$14,573	\$17,850	\$15,000
201-92-00-100-52233	Uniforms	\$2,248	\$2,409	\$3,100	\$3,100
201-92-00-100-52250	Professional Services	\$7,507	\$531	\$8,000	\$1,400
201-92-00-200-52250	Professional Services BMX	\$0	\$13,090	\$10,000	\$10,000
201-92-00-100-53101	Postage	\$659	\$91	\$700	\$500
201-92-00-100-53241	Printing & Promotions	\$669	\$80	\$1,200	\$1,500
201-92-00-200-53241	Printing & Promotions BMX	\$0	\$453	\$1,300	\$1,000
201-92-00-100-53301	Dues & Membership	\$1,331	\$912	\$2,200	\$2,600
201-92-00-100-53500	Equipment	\$1,346	\$820	\$1,700	\$1,700
201-92-00-100-53563	Elections	\$0	\$36,529	\$0	\$0
201-92-00-100-53644	Computer Services	\$9,997	\$4,586	\$10,500	\$7,500
201-92-00-100-53701	Education and Training	\$438	\$860	\$2,450	\$2,750
201-92-00-100-53711	Meals & Travel	\$756	\$767	\$1,350	\$1,350
201-92-00-100-53913	General Liability Insurance	\$17,897	\$25,384	\$39,180	\$39,555
201-92-00-100-53961	Bank Charges	\$3,877	\$4,329	\$2,300	\$3,500
201-92-00-100-53999	Contractual Services	\$29,174	\$36,297	\$57,600	\$105,400

## Budget Expense History

### Park Fund

### 201 History

Account Number	Description	17-18 Actual	18-19 Actual	19-20 Budget	20-21 Budget
201-92-00-200-53999	Contractual Services BMX	\$0	\$2,382	\$7,120	\$7,120
201-92-00-100-54500	Rec Programs	\$42,283	\$38,125	\$57,990	\$51,797
201-92-00-100-52300	Repair & Maintenance Supplies	\$34,948	\$23,604	\$58,350	\$59,500
201-92-00-200-52300	Repair & Maintenance Supplies BMX	\$0	\$7,571	\$8,100	\$8,000
201-92-00-100-52301	Fuel	\$6,002	\$6,797	\$7,500	\$7,500
201-92-00-200-52301	Fuel BMX	\$0	\$267	\$1,000	\$1,000
201-92-00-100-53600	Repair & Maintenance Services	\$17,687	\$900	\$1,500	\$1,500
201-92-00-200-53600	Repair & Maintenance Services BMX	\$0	\$0	\$0	\$0
201-92-00-100-55000	Vehicle Expense	\$3,432	\$7,362	\$4,900	\$9,500
201-92-00-100-53421	Water	\$6,347	\$6,079	\$8,550	\$7,500
201-92-00-200-53421	Water BMX	\$0	\$0	\$700	\$700
201-92-00-100-53401	Electricity	\$37,293	\$27,147	\$42,200	\$33,000
201-92-00-200-53401	Electricity BMX	\$0	\$1,552	\$3,000	\$3,000
201-92-00-100-53411	Gas	\$2,560	\$2,644	\$3,200	\$3,200
201-92-00-100-53431	Telephone (hard lines) and WIFI	\$2,558	\$2,735	\$5,000	\$8,000
201-92-00-200-53431	Telephone (hard lines) BMX	\$0	\$0	\$900	\$900
201-92-00-100-53565	Temp Agency Service	\$4,895	\$0	\$0	\$0
201-92-00-100-53824	County Collector Expense	\$8,772	\$0	\$0	\$0
201-92-00-100-57000	Capital Expenditures	\$128,012	\$56,711	\$402,900	\$474,000
<b>Totals</b>		<b>\$887,062</b>	<b>\$910,084</b>	<b>\$1,420,491</b>	<b>\$1,570,864</b>
<b>% Increase/Decrease</b>			<b>3%</b>	<b>56%</b>	<b>11%</b>

**TRANSPORTATION  
SALES TAX  
FUND**

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE  
TRANSPORTATION SALES TAX FUND

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b>Total Revenues</b>	\$1,546,549	\$1,816,740	\$1,230,360	\$1,834,700
Percentage Change	-5.38%	17.47%	-32.28%	49.12%
<b>Total Expenditures</b>	681,620	2,194,500	1,661,500	2,019,400
Percentage Change	-72.22%	221.95%	-24.29%	21.54%
<b>Revenues over (under) Expenditures</b>	<u>864,929</u>	<u>(377,760)</u>	<u>(431,140)</u>	<u>(184,700)</u>
<b>Fund Balance Appropriated</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>184,700</u>
<b>Revenues and Fund Balance Appropriated Over (Under) Expenditures</b>	<u><u>\$864,929</u></u>	<u><u>(\$377,760)</u></u>	<u><u>(\$431,140)</u></u>	<u><u>\$0</u></u>
<b>Fund Balance</b>				
<b>Restricted Fund Balance</b>	\$337,444	\$1,202,373	\$1,202,373	\$771,233
Percentage Change	-70.81%	256.32%	256.32%	-35.86%
Restricted Fund Balance	\$0	\$0	\$0	\$0
Total Fund Balance	<u><u>\$1,202,373</u></u>	<u><u>\$824,613</u></u>	<u><u>\$771,233</u></u>	<u><u>\$586,533</u></u>
Percentage Change	256.32%	-31.42%	-35.86%	-23.95%

Detailed Summary of Transportation Sales Tax Fund Revenues

		2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b>FUND: Transportation Sales Tax</b>					
<b><u>Sales Tax</u></b>					
Transportation Sales Tax	204-00-00-100-41203	\$ 1,539,473	\$ 1,510,000	\$ 1,592,060	\$ 1,550,000
TIF - EATS	204-00-00-001-41206	(348,685)	(350,000)	(384,170)	(360,000)
<b>Total General Sales Tax</b>		<b>1,190,788</b>	<b>1,160,000</b>	<b>1,207,890</b>	<b>1,190,000</b>
<b><u>Grants</u></b>					
Grants	204-62-00-714-43101	331,776	637,500	7,875	637,500
<b>Total Grants</b>		<b>331,776</b>	<b>637,500</b>	<b>7,875</b>	<b>637,500</b>
<b><u>Miscellaneous</u></b>					
Interest Earnings	204-00-00-100-46101	12,040	10,300	7,490	3,600
Investment Income	204-00-00-100-46102	11,945	8,940	7,105	3,600
Miscellaneous Revenue	204-00-00-100-46401	-	-	-	-
<b>Total Miscellaneous</b>		<b>23,984</b>	<b>19,240</b>	<b>14,595</b>	<b>7,200</b>
<b><u>One Time Revenues</u></b>					
Bond Issuance		-	-	-	-
<b>Total One Time Revenues</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Transfer From Other Funds</u></b>					
WALMART GRANT		-	-	-	-
<b>REVENUE</b>		<b>\$ 1,546,548</b>	<b>\$ 1,816,740</b>	<b>\$ 1,230,360</b>	<b>\$ 1,834,700</b>

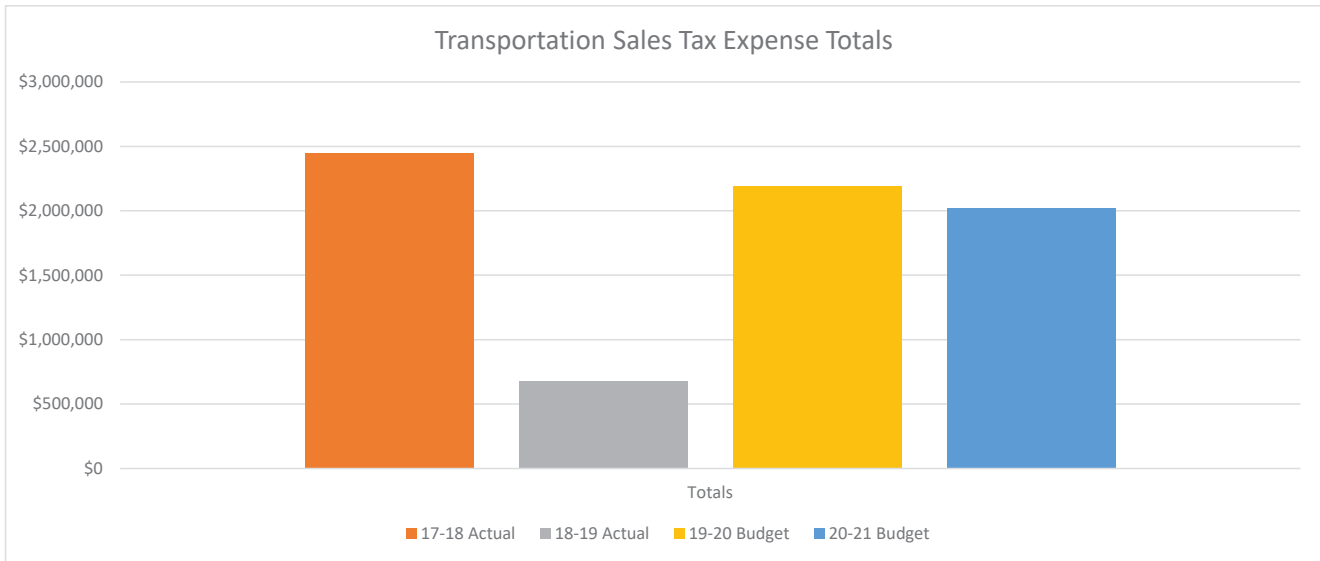
# Transportation Sales Tax Fund Budget

2017-2018 Actual    2018-2019 Actual    2019-2020 Projected    2020-2021 Budget

Expense Category				
Personnel Services	-	-	-	-
Supplies, Services, and Charges	261,155	73,496	231,500	339,500
Repairs & Maintenance	160,279	607,578	430,000	705,000
Utilities	-	-	-	-
Capital Expenditures	2,031,773	548	1,000,000	974,900
Debt Service	-	-	-	-
<hr/>				
<b>Total Transportation Sales Tax Fund Request</b>	<b>2,453,207</b>	<b>681,622</b>	<b>1,661,500</b>	<b>2,019,400</b>

<b>Expense Category</b>		<b>20/21 Budget</b>
<i>Personnel Services</i>		-
<i>Supplies, Services, and Charges</i>		<b>339,500</b>
204-62-00-100-52250	Professional Services	275,000
	Design Consultant	125,000
	Hwy 350 & Raytown Rd- Construction Inspection	150,000
204-62-00-100-53961	Bank Charges	3,000
204-00-00-100-53999	Contractual Services	61,500
	KCATA	61,500
<i>Repairs &amp; Maintenance</i>		<b>705,000</b>
204-62-00-100-52300	Repair & Maintenance Supplies	180,000
	Street Maintenance	60,000
	Traffic Maintenance	10,000
	Curb/Sidewalk Maintenance	10,000
	Salt Contingency	100,000
204-62-00-100-53600	Repair & Maintenance Services	525,000
	Contracted Street Maintenance	350,000
	Crackseal Program	150,000
	Annual Pavement Marking Project	25,000
<i>Utilities</i>		-
<i>Capital Expenditures</i>		<b>974,900</b>
204-62-00-100-57000	Capital Expenditures	974,900
	Rock Island Trail	20,000
	Hwy 350 & Raytown Rd	954,900
<i>Debt Service</i>		-
<b>Total Transportation Sales Tax Fund Request</b>		<b>2,019,400</b>

**Budget Expense History  
Transportation Sales Tax Fund  
204 History**



Account Number	Description	17-18 Actual	18-19 Actual	19-20 Budget	20-21 Budget
204-62-00-100-52250	Professional Services	\$201,193	\$11,098	\$305,000	\$275,000
204-62-00-100-53961	Bank Charges	\$1,544	\$1,584	\$3,000	\$3,000
204-00-00-100-53999	Contractual Services	\$58,418	\$60,814	\$61,500	\$61,500
204-62-00-100-52300	Repair & Maintenance Supplies	\$93,760	\$198,498	\$180,000	\$180,000
204-62-00-100-53600	Repair & Maintenance Services	\$66,519	\$409,079	\$625,000	\$525,000
204-62-00-100-57000	Capital Expenditures	\$2,031,773	\$548	\$1,020,000	\$974,900
<b>Totals</b>		<b>\$2,453,207</b>	<b>\$681,620</b>	<b>\$2,194,500</b>	<b>\$2,019,400</b>
<b>% Increase/Decrease</b>			<b>-72%</b>	<b>222%</b>	<b>-8%</b>

**CAPITAL SALES  
TAX  
FUND**

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE  
CAPITAL SALES TAX FUND

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b>Total Revenues</b>	\$1,093,583	1,018,000	\$1,084,910	\$1,037,800
Percentage Change	5.12%	-6.91%	6.57%	-4.34%
<b>Total Expenditures</b>	912,980	1,781,265	1,469,350	1,146,410
Percentage Change	-7.36%	95.10%	-17.51%	-21.98%
<b>Revenues over (under) Expenditures</b>	<u>180,603</u>	<u>(763,265)</u>	<u>(384,440)</u>	<u>(108,610)</u>
<b>Fund Balance Appropriated</b>	<u>-</u>	<u>-</u>	<u>-</u>	108,610
<b>Revenues and Fund Balance Appropriated Over (Under) Expenditures</b>	<u><u>\$180,603</u></u>	<u><u>(\$763,265)</u></u>	<u><u>(\$384,440)</u></u>	<u><u>\$0</u></u>
<b>Fund Balance</b>				
<b>Restricted Fund Balance</b>	\$1,343,188	\$1,523,791	\$1,523,791	\$1,030,741
Percentage Change	4.25%	13.45%	13.45%	-32.36%
Restricted Fund Balance	\$0	\$0	\$0	\$0
Total Fund Balance	<u><u>\$1,523,791</u></u>	<u><u>\$760,526</u></u>	<u><u>\$1,139,351</u></u>	<u><u>\$1,030,741</u></u>
Percentage Change	13.45%	-50.09%	-25.23%	-9.53%

Detailed Summary of Capital Sales Tax Fund Revenues

		2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b><u>Sales Tax</u></b>					
Capital Sales Tax	205-00-00-100-41204	\$ 1,261,332	\$ 1,242,000	\$ 1,342,130	\$ 1,300,000
TIF - EATS	205-00-00-001-41206	(261,509)	(248,000)	(284,380)	(280,000)
<b>Total General Sales Tax</b>		<b>999,822</b>	<b>994,000</b>	<b>1,057,750</b>	<b>1,020,000</b>
<b><u>Miscellaneous</u></b>					
Federal Grant	205-32-00-313-43101	6,098	-	-	-
Fire District Reimburse	205-72-00-100-43535	12,104	-	-	-
Interest Earnings	205-00-00-100-46101	19,643	9,000	8,730	3,600
Investment Income	205-00-00-100-46102	13,990	5,000	8,430	4,200
Sale of Fixed Asset	205-00-00-100-46303	41,925	10,000	10,000	10,000
<b>Total Miscellaneous</b>		<b>93,760</b>	<b>24,000</b>	<b>27,160</b>	<b>17,800</b>
<b><u>One Time Revenues</u></b>					
<b>Total One Time Revenues</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Transfer From Other Funds</u></b>					
<b>Total Transfers From Other Funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Fund Balance Appropriated</u></b>					
		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>TOTAL CAPITAL SALES TAX REVENUE</u></b>		<b>\$ 1,093,582</b>	<b>\$ 1,018,000</b>	<b>\$ 1,084,910</b>	<b>\$ 1,037,800</b>

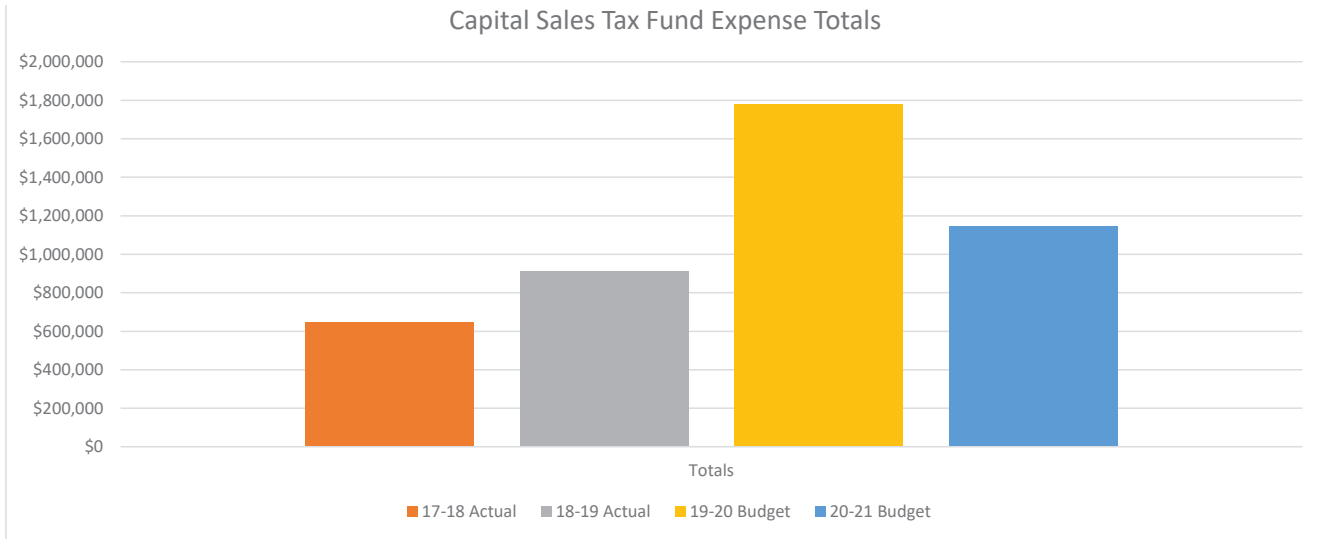
# Capital Sales Tax Fund Budget

2017-2018 Actual    2018-2019 Actual    2019-2020 Projected    2020-2021 Budget

Expense Category				
Personnel Services	-	-	-	-
Supplies, Services, and Charges	2,220	2,636	3,240	3,600
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	643,735	910,343	1,466,110	1,142,810
Debt Service	-		-	-
<hr/>				
<b>Total Capital Sales Tax Fund Request</b>	<b>645,956</b>	<b>912,979</b>	<b>1,469,350</b>	<b>1,146,410</b>

<b>Expense Category</b>		<b>20/21 Budget</b>
<i>Personnel Services</i>		-
<i>Supplies, Services, and Charges</i>		3,600
205-42-00-100-53961	Bank Charges	3,600
<i>Repairs &amp; Maintenance</i>		-
<i>Utilities</i>		-
<i>Capital Expenditures</i>		1,142,810
205-00-00-100-57000	Capital Expenditures	-
205-22-00-100-57000	Capital Expenditures	28,600
Admin	11 Computers	15,000
Admin	6 dell monitors	1,600
Admin	1 Dell Servers	9,000
Admin	Misc Computer accessories	2,000
	Network Server	1,000
205-32-00-100-57000	Capital Expenditures	148,210
Police	Replace 7 workstations	9,400
Police	Replace 2 police vehicles	71,000
Police	QNAP SAN/NAS Storage x 2	10,360
Police	APC Smart-UPS Battery Backups x3	5,850
Police	Panasonic Toughbooks In-car computers x3	12,600
Police	Taser Equipment	7,000
Police	Upfit, Equipment, marking for 2 police vehicles	14,000
Police	Uniforms- Body Armor	18,000
205-62-00-100-57000	Capital Expenditures	966,000
Public Works	Software for asset management implementation	200,000
Public Works	Paint Salt Barn	20,000
Public Works	Unit 225 - F550 Replacment w/ snow equipment	87,000
Public Works	Stormwater Masterplan Phase II	115,000
Public Works	84th and Arlington	253,000
Public Works	63rd and Woodson pipe lining project	231,000
Public Works	2020 Skid Widner (used for street maintenance)	60,000
205-82-00-100-57000	Capital Expenditures	-
Community Development	Vehicle Replacement	-
<i>Debt Service</i>		-
<b>Total Capital Sales Tax Fund Request</b>		<b>1,146,410</b>

**Budget Expense History  
Capital Sales Tax Fund  
205 History**



Account Number	Description	17-18 Actual	18-19 Actual	19-20 Budget	20-21 Budget
205-42-00-100-53961	Bank Charges	\$2,220	\$2,636	\$2,200	\$3,600
205-00-00-100-57000	Capital Expenditures	\$0	\$4,062	\$402,000	\$0
205-22-00-100-57000	Capital Expenditures	\$36,852	\$40,137	\$42,800	\$28,600
205-32-00-100-57000	Capital Expenditures	\$152,865	\$131,777	\$189,265	\$148,210
205-62-00-100-57000	Capital Expenditures	\$397,561	\$497,200	\$1,110,000	\$966,000
205-72-00-100-57000	Capital Expenditures	\$27,200	\$201,245	\$0	\$0
205-82-00-100-57000	Capital Expenditures	\$29,258	\$35,922	\$35,000	\$0
<b>Totals</b>		<b>\$645,956</b>	<b>\$912,979</b>	<b>\$1,781,265</b>	<b>\$1,146,410</b>
<b>% Increase/Decrease</b>			<b>41%</b>	<b>95%</b>	<b>-36%</b>

**PUBLIC SAFETY  
SALES TAX  
FUND**

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE  
PUBLIC SAFETY SALES TAX FUND

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b>Total Revenues</b>	\$1,526,189	\$1,563,900	\$1,585,890	\$1,566,600
Percentage Change	-0.47%	2.47%	1.41%	-1.22%
<b>Total Expenditures</b>	1,799,654	1,565,015	1,515,014	1,858,511
Percentage Change	35.60%	-13.04%	-3.19%	22.67%
<b>Revenues over (under) Expenditures</b>	<u>(273,465)</u>	<u>(1,115)</u>	<u>70,876</u>	<u>(291,911)</u>
<b>Fund Balance Appropriated</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>291,911</u>
<b>Revenues and Fund Balance Appropriated Over (Under) Expenditures</b>	<u><u>(\$273,465)</u></u>	<u><u>(\$1,115)</u></u>	<u><u>\$70,876</u></u>	<u><u>\$0</u></u>
<b>Restricted Fund Balance</b>	\$1,215,774	\$942,309	\$942,309	\$1,013,185
Percentage Change	20.43%	-22.49%	-22.49%	7.52%
<b>Total Fund Balance</b>	<u><u>\$942,309</u></u>	<u><u>\$941,194</u></u>	<u><u>\$1,013,185</u></u>	<u><u>\$721,274</u></u>
Percentage Change	-22.49%	-0.12%	7.52%	-28.81%

Detailed Summary of Public Safety Sales Tax Fund Revenues

		2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b>FUND: Public Safety Sales Tax</b>					
<b><u>Sales Tax</u></b>					
Public Safety Sales Tax	207-00-00-100-41207	\$ 1,680,355	\$ 1,700,000	\$ 1,759,495	\$ 1,750,000
TIF - EATS	207-00-00-001-41206	(174,342)	(150,000)	(184,585)	(187,000)
<b>Total General Sales Tax</b>		<b>1,506,013</b>	<b>1,550,000</b>	<b>1,574,910</b>	<b>1,563,000</b>
<b><u>Miscellaneous</u></b>					
Interest Earnings	207-00-00-100-46101	12,014	8,900	5,580	1,800
Investment Income	207-00-00-100-46102	8,162	5,000	5,400	1,800
<b>Total Miscellaneous</b>		<b>20,176</b>	<b>13,900</b>	<b>10,980</b>	<b>3,600</b>
<b><u>One Time Revenues</u></b>					
<b>Total One Time Revenues</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Transfer From Other Funds</u></b>					
<b>Total Transfers From Other Funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>TOTAL PUBLIC SAFETY SALES TAX REVENUE</u></b>		<b>\$1,526,189</b>	<b>\$1,563,900</b>	<b>\$1,585,890</b>	<b>\$1,566,600</b>

# Public Safety Sales Tax Fund Budget

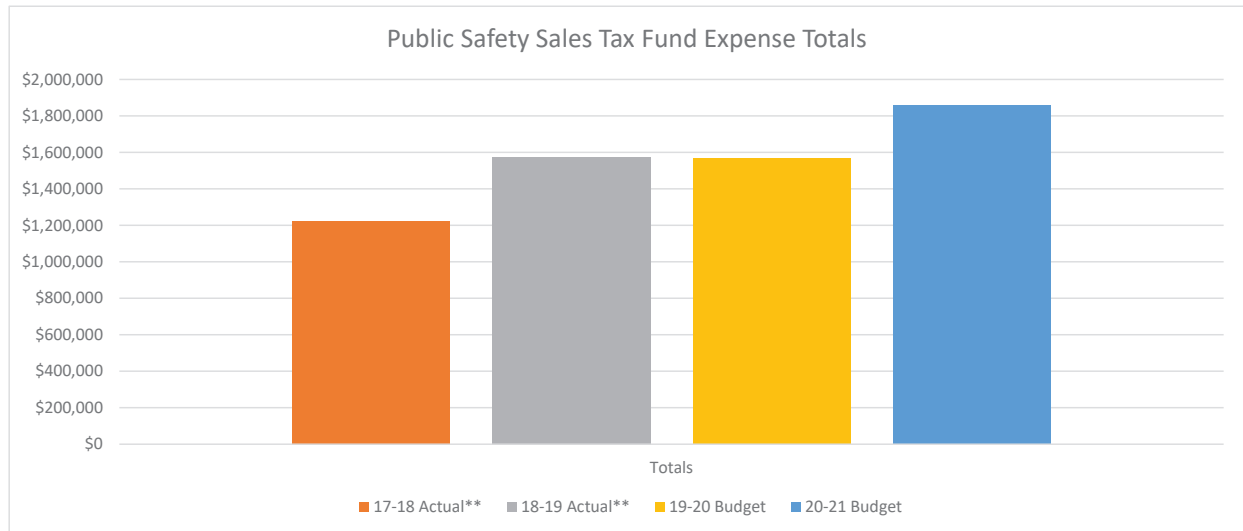
Public Safety Sales Tax Fund Budget      2017-2018 Actual      2018-2019 Actual      2019-2020 Projected      2020-2021 Budget

Expense Category				
Personnel Services	1,235,915	-	-	-
Supplies, Services, and Charges	66,394	15,541	12,477	129,285
Utilities	24,870	23,551	28,040	32,020
Capital Expenditures		-	-	43,000
Transfers Out		1,760,562	1,474,497	1,654,206
	<b>1,327,179</b>	<b>1,799,654</b>	<b>1,515,014</b>	<b>1,858,511</b>
		<b>Request Increase (Decrease) from Projected FY 20</b>		<b>343,497</b>
		<b>% change from Projected FY 20</b>		<b>22.67%</b>

Police and other costs are budgeted in the General Fund. Personnel and other costs previously paid directly from the Public Safety Sales Tax Fund will be reflected as a transfer out in the Public Safety Sales Tax Fund and a transfer into the General Fund.

Expense Category		20/21 Budget
<b>Personnel Services</b>		
207-32-00-100-51102	Civilian Employees	53,503
	Annual Salary	52,699
	COLA/Merit Increase	805
207-32-00-100-51103	Commissioned Officers	809,195
	Annual Salary	784,947
	Step Increase	10,368
	COLA/Merit Increase	13,879
207-32-00-100-51106	Part Time Employees	-
	Annual Salary	
	COLA/Merit Increase	
207-32-00-100-51111	Civilian Employees Overtime	950
	Differential/ Special	-
	Overtime	950
207-32-00-100-51112	Commissioned Officers Overtime	129,967
	Differential/ Special	10,172
	Overtime	119,795
207-32-00-100-51206	Life Insurance	2,488
207-32-00-100-51212	Civilian Pension- 401A Match	11,760
207-32-00-100-51214	Deferred Compensation- LAGERS	99,158
207-32-00-100-51215	Health Insurance	147,076
207-32-00-100-51217	Commissioned Emp Pension	236,837
207-32-00-100-51218	Med Exp - HSA Contribution	18,000
207-32-00-100-51220	Dental	8,354
207-32-00-100-51221	Vision	1,793
207-32-00-100-51225	FICA	76,746
207-32-00-100-51231	Auto Allowance	-
207-32-00-100-51232	Clothing Allowance	9,600
207-32-00-100-51236	Ins Opt Out Incentive	3,000
207-32-00-100-51238	Phone Allowance	480
207-32-00-100-51240	Workers Compensation Insurance	45,299
	Transfer to GF	(1,654,206)
<b>Supplies, Services, and Charges</b>		<b>129,285</b>
207-32-00-100-52233	Uniforms	3,000
	Civilian & Sworn Uniforms Prop/Supp	3,000
207-32-00-100-53500	Equipment	8,350
	Civilian & Sworn Minor Equipment	1,000
	T&E Impact Squad	7,350
207-32-00-100-53644	Computer Services	19,822
	In-Car Camera video storage	7,218
	Starwitness Support & Maintenance -	2,380
	Barracuda Mail Archiver Maintenance	600
	Veem Software (replaced eversync)	2,000
	Bair Software Support	1,024
	Volgistics Renewal	600
	Detainee Software Renewal	300
	Performance Evaluation Software	2,700
	Remaining EMS Charges	3,000
207-32-00-100-53913	General Liability Insurance	96,193
207-32-00-100-53961	Bank Charges	1,920
<b>Repairs &amp; Maintenance</b>		
<b>Utilities</b>		
207-32-00-100-53441	Mobile Phone & Pagers	32,020
	Dispatch-Mobilefone paging software	1,800
	AT&T Mifi's - 30 @ \$45.00	15,660
	Radios Impact Squad	4,000
	AT&T Cell Phones - 15 @ \$55.00	10,560
<b>Capital Expenditures</b>		<b>43,000</b>
207-32-00-100-57000	Capital Expenditures	43,000
	Police Car for Impact Squad	43,000
<b>Transfers Out</b>		<b>1,654,206</b>
207-32-00-100-59951	Transfers to General Fund For Personnel	1,654,206
<b>Total Public Safety Sales Tax Fund Request</b>		<b>1,858,511</b>

**Budget Expense History  
Public Safety Sales Tax Fund  
207 History**



Account Number	Description	17-18 Actual**	18-19 Actual**	19-20 Budget	20-21 Budget
207-32-00-100-51102	Civilian Employees	\$88,872	\$0	\$0	\$0
207-32-00-100-51103	Commissioned Officers	\$554,982	\$0	\$0	\$0
207-32-00-100-51106	Part Time Employees	\$0	\$0	\$0	\$0
207-32-00-100-51111	Civilian Employees Overtime	\$1,272	\$0	\$0	\$0
207-32-00-100-51112	Commissioned Officers Overtime	\$100,968	\$0	\$0	\$0
207-32-00-100-51206	Life Insurance	\$1,536	\$0	\$0	\$0
207-32-00-100-51212	Civilian Pension- 401A Match	\$5,887	\$0	\$0	\$0
207-32-00-100-51214	Deferred Compensation- LAGERS	\$77,955	\$0	\$0	\$0
207-32-00-100-51215	Health Insurance	\$85,561	\$0	\$0	\$0
207-32-00-100-51217	Commissioned Emp Pension	\$109,713	\$0	\$0	\$0
207-32-00-100-51218	Med Exp - HSA Contribution	\$6,875	\$0	\$0	\$0
207-32-00-100-51219	Unemployment	\$0	\$0	\$0	\$0
207-32-00-100-51220	Dental	\$6,416	\$0	\$0	\$0
207-32-00-100-51221	Vision	\$1,399	\$0	\$0	\$0
207-32-00-100-51225	FICA	\$55,300	\$0	\$0	\$0
207-32-00-100-51231	Auto Allowance	\$0	\$0	\$0	\$0
207-32-00-100-51232	Clothing Allowance	\$7,009	\$0	\$0	\$0
207-32-00-100-51236	Ins Opt Out Incentive	\$3,045	\$0	\$0	\$0
207-32-00-100-51238	Phone Allowance	\$2,534	\$0	\$0	\$0
207-32-00-100-51240	Workers Compensation Insurance	\$36,258	\$0	\$0	\$0
	Total Personnel Transferred *	\$0	\$1,535,562	\$1,474,496	\$1,654,206
207-32-00-100-52233	Uniforms	\$1,785	\$1,955	\$3,000	\$3,000
207-32-00-100-53241	Printing and Promotions	\$0	\$2,815	\$0	\$0
207-32-00-100-53500	Equipment	\$730	\$761	\$1,000	\$8,350
207-32-00-100-53644	Computer Services	\$8,290	\$8,384	\$58,478	\$19,822
207-32-00-100-53913	General Liability Insurance	\$42,546	\$0	\$0	\$96,193
207-32-00-100-53961	Bank Charges	\$1,758	\$1,626	\$0	\$1,920
207-32-00-100-53441	Mobile Phone & Pagers	\$24,870	\$23,551	\$28,040	\$32,020
207-32-00-100-57000	Capital Expenditures	\$0	\$0	\$0	\$43,000
<b>Totals</b>		<b>\$1,225,559</b>	<b>\$1,574,654</b>	<b>\$1,565,014</b>	<b>\$1,858,511</b>
<b>% Increase/Decrease</b>			<b>28%</b>	<b>-1%</b>	<b>19%</b>

\*In FY18-19, the Accounting was changed to reflect all expenses of the Police Department in General Fund and transfer the covered personnel from Public Safety Sales Tax Fund. Budgets still show personnel expenses from this fund.

\*\*Excludes \$101,622 in personnel expenses for EMS Department for FY17-18 and \$225,000 in operating transfer for EMS in FY18-19

**RISK  
MANAGEMENT  
FUND**

**SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE  
RISK MANAGEMENT FUND**

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b>Total Revenues</b>	\$ 81,326	\$ 55,000	\$ 55,000	\$ 110,000
Percentage Change	3.68%	-32.37%	0.00%	100.00%
<b>Total Expenditures</b>	42,268	113,300	91,500	168,300
Percentage Change	6.14%	168.05%	-19.24%	83.93%
<b>Revenues over (under) Expenditures</b>	<u>39,058</u>	<u>(58,300)</u>	<u>(36,500)</u>	<u>(58,300)</u>
<b>Fund Balance Appropriated</b>	<u>-</u>	<u>-</u>	<u>-</u>	58,300
<b>Revenues and Fund Balance Appropriated Over (Under) Expenditures</b>	<u>\$ 39,058</u>	<u>\$ (58,300)</u>	<u>\$ (36,500)</u>	<u>\$ -</u>
<b>Fund Balance</b>				
<b>Fund Balance</b>	\$ 211,831	\$ 250,889	\$ 250,889	\$156,089
Percentage Change	22.30%	18.44%	18.44%	-37.79%
Total Fund Balance	<u>\$250,889</u>	<u>\$192,589</u>	<u>\$214,389</u>	<u>\$156,089</u>
Percentage Change	18.44%	-23.24%	-14.55%	-27.19%

Detailed Summary of Risk Management Fund Revenues

		2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b>FUND: Risk Management</b>					
<b><u>Miscellaneous</u></b>					
Interest Earnings	209-00-00-100-46101	\$ 854	\$ 300	\$ 300	\$ 300
Investment Income	209-00-00-100-46102	635	200	200	200
Reimbursements	209-00-00-100-46413	46,438	40,000	40,000	40,000
Loss Control Compliance	209-00-00-100-46902	33,400	14,500	14,500	14,500
<b>Total Miscellaneous</b>		<b>81,327</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>
<b><u>One Time Revenues</u></b>					
<b>Total One Time Revenues</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>55,000</b>
<b><u>Transfer From Other Funds</u></b>					
<b>Total Transfers From Other Funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>TOTAL RISK MANAGEMENT REVENUE</u></b>		<b><u>\$ 81,327</u></b>	<b><u>\$ 55,000</u></b>	<b><u>\$ 55,000</u></b>	<b><u>\$ 110,000</u></b>

# Risk Management Fund Budget

2017-2018 Actual

2018-2019 Actual

2019-2020 Projected

2020-2021 Budget

## Expense Category

Personnel Services	-	-	-	-
Supplies, Services, and Charges	39,824	42,268	91,500	168,300
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	-	-	-	-

### Total Risk Management Fund Request

39,824

42,268

91,500

168,300

Request Increase (Decrease) from Projected FY 20

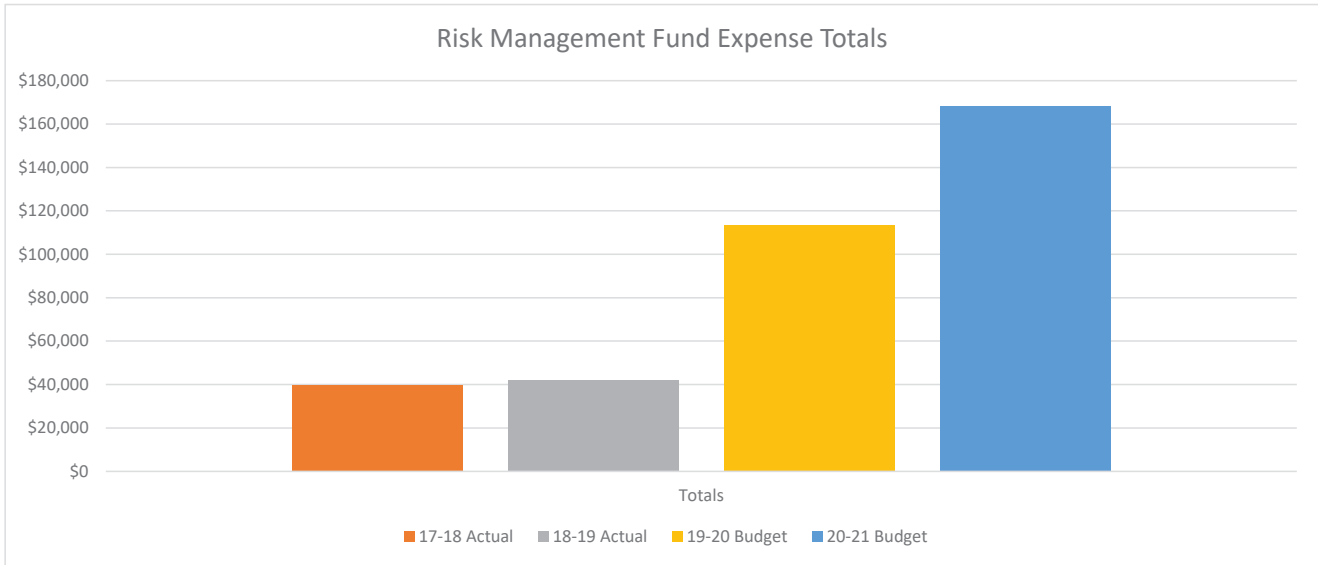
76,800

% change from Projected FY 20

83.93%

<b>Expense Category</b>		<b>20/21 Budget</b>	
	<i>Personnel Services</i>		-
	<i>Supplies, Services, and Charges</i>		168,300
209-22-00-100-52250	Professional Services		8,000
		New Directions	
		Health Fair	8,000
209-22-00-100-53644	Computer Services		55,000
		Mobile Ticketing	55,000
209-22-00-100-53701	Education and Training		10,000
		MML Conference	
209-22-00-100-53711	Meals & Travel		5,000
209-22-00-100-53912	Claims Against the City		90,000
		Claims Against City	90,000
209-22-00-100-53961	Bank Charges		300
	<i>Repairs &amp; Maintenance</i>		-
	<i>Utilities</i>		-
	<i>Capital Expenditures</i>		-
	<i>Debt Service</i>		-
<b>Total Risk Management Fund Request</b>			<b>168,300</b>

**Budget Expense History  
Risk Management Fund  
209 History**



Account Number	Description	17-18 Actual	18-19 Actual	19-20 Budget	20-21 Budget
209-22-00-100-52250	Professional Services	\$7,862	\$10,629	\$8,000	\$8,000
209-22-00-100-53644	Computer Services	\$0	\$0	\$0	\$55,000
209-22-00-100-53701	Education and Training	\$1,599	\$1,028	\$10,000	\$10,000
209-22-00-100-53711	Meals & Travel	\$345	\$0	\$5,000	\$5,000
209-22-00-100-53912	Claims Against the City	\$29,945	\$30,500	\$90,000	\$90,000
209-22-00-100-53961	Bank Charges	\$73	\$112	\$300	\$300
<b>Totals</b>		<b>\$39,824</b>	<b>\$42,268</b>	<b>\$113,300</b>	<b>\$168,300</b>
<b>% Increase/Decrease</b>			<b>6%</b>	<b>168%</b>	<b>49%</b>

**TAX INCREMENT  
FINANCE  
FUND**

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE  
TIF FUND

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b>Total Revenues</b>	\$33,360,668	3,079,500	\$3,164,520	\$3,117,400
Percentage Change	1023.54%	-90.77%	2.76%	-1.49%
<b>Total Expenditures</b>	36,190,331	2,817,229	2,932,640	2,969,484
Percentage Change	1006.08%	-92.22%	4.10%	1.26%
<b>Revenues over (under) Expenditures</b>	<u>(\$2,829,663)</u>	<u>\$262,271</u>	<u>\$231,880</u>	<u>\$147,916</u>
<b>Fund Balance</b>				
<b>Restricted Fund Balance</b>	\$6,782,325	\$3,952,662	\$4,214,933	\$4,594,729
Percentage Change	-4.27%	-41.72%	-37.85%	9.01%
Total Fund Balance	<u>\$3,952,662</u>	<u>\$4,214,933</u>	<u>\$4,446,813</u>	<u>\$4,594,729</u>
Percentage Change	-41.72%	6.64%	12.50%	3.33%

Detailed Summary of TIF Fund Revenues

		2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b>FUND: TIF</b>					
<b>Miscellaneous</b>					
Pilot USA 800 payment	210-00-00-002-41331	\$ 41,684	\$ -	\$ -	\$ -
Interest Earnings	210-01-00-001-46101	285,442	270,000	50,000	20,000
Investment Income	210-00-00-100-46102	(19,477)	65,000	5,000	2,000
CID Revenue	210-00-00-001-46910	637,331	580,000	650,000	600,000
TDD Revenue	210-00-00-001-46911	79,713	75,000	80,000	80,400
350 Highway Raytown Fire EAT's	210-00-00-201-46912	5,245	3,000	3,000	3,000
350 Highway Jackson County EAT's	210-00-00-001-46913	262,717	260,000	260,000	260,000
350 Highway Jackson Co EAT's Area 2	210-00-00-201-46913	-	-	15,000	13,000
350 Highway TIF EAT's	210-01-00-001-46914	871,709	840,000	900,000	925,000
350 Highway TIF City Pledge	210-00-00-001-46915	664,678	630,000	700,000	715,000
350 Highway KC Zoo EAT's	210-00-00-001-46916	44,701	41,500	42,000	41,000
350 Highway KC Zoo EAT's Area 2	210-00-00-201-46916	-	-	6,000	5,000
Industrial Development Authority	210-00-00-100-46917	(1,402)	-	-	-
350 Highway TIF Pilot	210-00-00-001-49953	310,325	315,000	350,520	350,000
350 Highway TIF Pilot Area 2	210-00-00-201-49953	-	-	103,000	103,000
Gain on Sale of Investments	210-00-00-001-49970	1,378,000	-	-	-
Other - Bond Proceeds	210-00-00-001-49980	28,800,000	-	-	-
Total Miscellaneous		33,360,668	3,079,500	3,164,520	3,117,400
<b>One Time Revenues</b>					
Total One Time Revenues		-	-	-	-
<b>Transfer From Other Funds</b>					
Operating Transfer in		-	-	-	-
Total Transfers From Other Funds		-	-	-	-
<b>TOTAL TIF REVENUE</b>		<b>\$ 33,360,668</b>	<b>\$ 3,079,500</b>	<b>\$ 3,164,520</b>	<b>\$ 3,117,400</b>

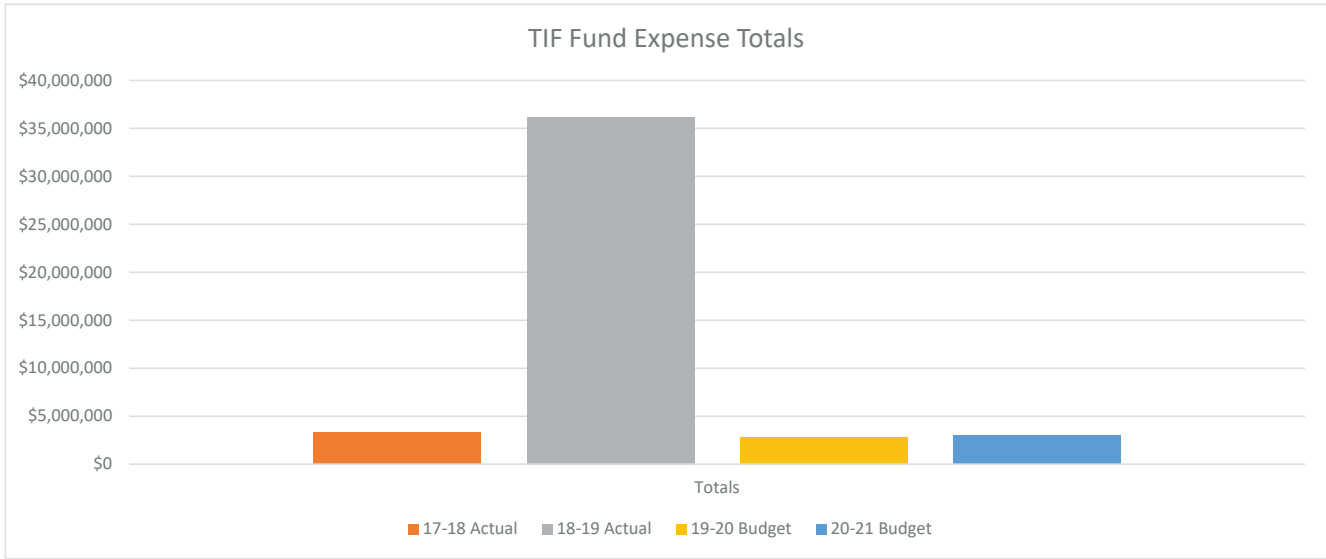
# TIF Fund Budget

2017-2018 Actual    2018-2019 Actual    2019-2020 Projected    2020-2021 Budget

Expense Category				
Personnel Services	-	-	-	-
Supplies, Services, and Charges	241,283	120,338	240,055	217,510
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	3,030,650	36,069,993	2,692,585	2,751,974
<hr/>				
<b>Total TIF Fund Request</b>	<b>3,271,933</b>	<b>36,190,331</b>	<b>2,932,640</b>	<b>2,969,484</b>

<b>Expense Category</b>		<b>20/21 Budget</b>
	<i>Personnel Services</i>	-
	<i>Supplies, Services, and Charges</i>	<b>217,510</b>
210-00-00-100-52250	Professional Services	211,510
	Financial Advisor	-
	Continuing disclosure fee (Columbia Capital)	1,200
	Trust Mgmt Fees	3,710
	Insurance	-
	Annual Appropriation	
	TIF developer reimbursement - Area 2 Pilot	206,600
210-00-00-100-53513	Outside Legal Council	5,000
	General Council	5,000
210-00-00-100-53961	Bank Charges	1,000
	<i>Repairs &amp; Maintenance</i>	-
	<i>Utilities</i>	-
	<i>Capital Expenditures</i>	-
	<i>Debt Service</i>	<b>2,751,974</b>
210-00-00-019-54132	TIF 19 Principal	1,915,000
210-00-00-019-54143	TIF 19 Interest	836,974
<b>Total TIF Fund Request</b>		<b>2,969,484</b>

**Budget Expense History**  
**TIF Fund**  
**210 History**



Account Number	Description	17-18 Actual	18-19 Actual	19-20 Budget	20-21 Budget
210-00-00-100-52250	Professional Services	\$137,367	\$76,517	\$94,110	\$211,510
210-00-00-100-53513	Outside Legal Council	\$28,584	\$1,575	\$30,000	\$5,000
210-00-00-100-53812	Administrative Fee	\$16,793	\$0	\$0	\$0
210-00-00-000-53824	County Collection - 350 Hwy	\$6,497	\$0	\$0	\$0
210-00-00-201-53824	County Collection - 350 Hwy Area 2	\$382	\$0	\$0	\$0
210-00-00-100-53961	Bank Charges	\$1,173	\$564	\$1,000	\$1,000
210-00-00-100-54505	Bond Issuance Expense	\$0	\$458,660		
210-00-00-100-54506	Arbitrage Payment Expense	\$0	\$796,311		
210-00-00-100-54507	Bond Escrow Fund Expense	\$0	\$31,852,121		
210-00-00-100-56250	Incentive Programs	\$50,488	\$41,684	\$0	\$0
210-00-00-019-54132	TIF 19 Principal	\$1,355,000	\$1,355,000	\$1,930,000	\$1,915,000
210-00-00-019-54143	TIF 19 Interest	\$1,675,650	\$1,607,900	\$762,119	\$836,974
<b>Totals</b>		<b>\$3,271,933</b>	<b>\$36,190,332</b>	<b>\$2,817,229</b>	<b>\$2,969,484</b>
<b>% Increase/Decrease</b>			<b>1006%</b>	<b>-92%</b>	<b>5%</b>

# **STORM WATER FUND**

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE  
STORM WATER FUND

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b>Total Revenues</b>	\$241,214	\$241,200	\$239,350	\$237,100
Percentage Change	1.97%	-0.01%	-0.77%	-0.94%
<b>Total Expenditures</b>	151,641	230,200	209,400	230,200
Percentage Change	-28.26%	51.81%	-9.04%	9.93%
<b>Revenues over (under) Expenditures</b>	<u>\$89,573</u>	<u>\$11,000</u>	<u>\$29,950</u>	<u>\$6,900</u>
<b>Fund Balance</b>				
<b>Restricted Fund Balance</b>	\$241,200	\$241,200	\$241,200	\$278,050
Percentage Change	59.07%	0.00%	0.00%	15.28%
Total Fund Balance	<u>\$241,200</u>	<u>\$252,200</u>	<u>\$271,150</u>	<u>\$278,050</u>
Percentage Change	59.07%	4.56%	12.42%	2.54%

Detailed Summary of Storm Water Fund Revenues

		2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b>FUND: Storm Water</b>					
<b><u>Sales Tax</u></b>					
Parks/Storm Water Sales Tax	401-00-00-100-41205	\$ 105,022	\$ 110,000	\$ 108,845	\$ 108,000
TIF - EATS	401-00-00-001-41206	(21,794)	(20,600)	(23,450)	(23,000)
Total General Sales Tax		83,229	89,400	85,395	85,000
<b><u>Miscellaneous</u></b>					
Interest Earnings	401-00-00-100-46101	4,393	1,000	1,920	900
Investment Income	401-00-00-100-46102	3,593	800	2,035	1,200
Total Miscellaneous		7,986	1,800	3,955	2,100
<b><u>Transfer From Other Funds</u></b>					
Operating Transfer IN	401-00-00-100-49951	150,000	150,000	150,000	150,000
Total Transfers From Other Funds		150,000	150,000	150,000	150,000
<b><u>TOTAL STORM WATER REVENUE</u></b>		<b>\$241,214</b>	<b>\$241,200</b>	<b>\$239,350</b>	<b>\$237,100</b>

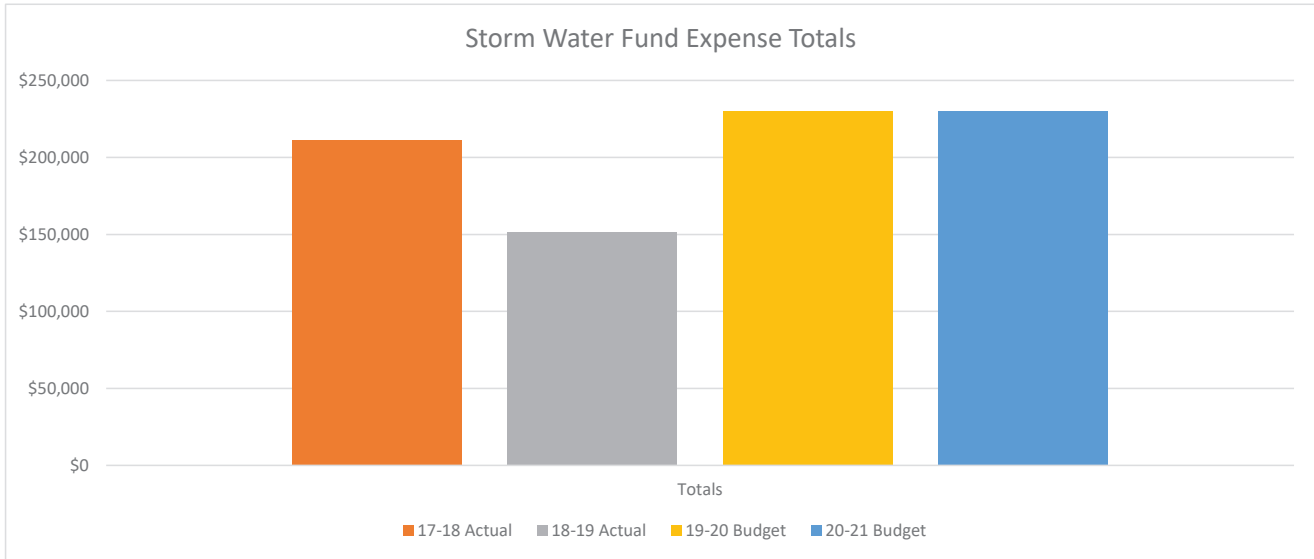
# Storm Water Fund Budget

2017-2018 Actual    2018-2019 Actual    2019-2020 Projected    2020-2021 Budget

Expense Category				
Personnel Services	-	-	-	-
Supplies, Services, and Charges	3,646	3,826	14,400	7,200
Repairs & Maintenance	188,138	147,815	195,000	73,000
Utilities	-	-	-	-
Capital Expenditures	19,580	-	-	150,000
Debt Service	-	-	-	-
<hr/>				
<b>Total Storm Water Fund Request</b>	<b>211,364</b>	<b>151,641</b>	<b>209,400</b>	<b>230,200</b>

<b>Expense Category</b>		<b>20/21 Budget</b>
<i>Personnel Services</i>		-
<i>Supplies, Services, and Charges</i>		7,200
401-62-00-100-53961	Bank Charges	600
401-62-00-100-53999	Contractual Services	6,600
	MS4 Permit	400
	Storm Water Phase II	6,200
<i>Repairs &amp; Maintenance</i>		73,000
401-62-00-100-53600	Repair & Maintenance Services	73,000
	Emergency Stormwater Repairs	50,000
	Storm Water Repairs & Maintenance	20,000
	Debris Disposal	3,000
<i>Utilities</i>		-
<i>Capital Expenditures</i>		150,000
401-62-00-100-57000	Capital Expenditures	150,000
	Storm Water Improvements	150,000
<i>Debt Service</i>		-
<b>Total Storm Water Fund Request</b>		<b>230,200</b>

**Budget Expense History  
Storm Water Fund  
401 History**



Account Number	Description	17-18 Actual	18-19 Actual	19-20 Budget	20-21 Budget
401-62-00-100-53961	Bank Charges	\$380	\$576	\$600	\$600
401-62-00-100-53999	Contractual Services	\$3,266	\$3,250	\$6,600	\$6,600
401-62-00-100-53600	Repair & Maintenance Services	\$188,138	\$147,815	\$223,000	\$73,000
401-62-00-100-57000	Capital Expenditures	\$19,580	\$0	\$0	\$150,000
<b>Totals</b>		<b>\$211,365</b>	<b>\$151,641</b>	<b>\$230,200</b>	<b>\$230,200</b>
<b>% Increase/Decrease</b>			<b>-28%</b>	<b>52%</b>	<b>0%</b>

**CAPITAL  
IMPROVEMENT  
FUND**

SUMMARY OF REVENUES AND EXPENDITURES AND FUND BALANCE  
CAPITAL IMPROVEMENTS FUND

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b>Total Revenues</b>	\$78,087	\$83,500	\$55,840	\$46,905
Percentage Change	-6.11%	6.93%	-33.13%	-16.00%
<b>Total Expenditures</b>	355,851	31,520	26,557	29,400
Percentage Change	923.71%	-91.14%	-15.75%	10.71%
<b>Revenues over (under) Expenditures</b>	<u>(\$277,764)</u>	<u>\$51,980</u>	<u>\$29,283</u>	<u>\$17,505</u>
<b>Fund Balance</b>				
<b>Assigned Fund Balance</b>	\$646,462	\$368,698	\$368,698	\$397,981
Percentage Change	-0.74%	-42.97%	0.00%	7.94%
<b>Nonspendable Fund Balance</b>	\$686,837	\$686,837	\$686,837	\$686,837
Total Fund Balance	<u>\$1,055,535</u>	<u>\$1,107,515</u>	<u>\$1,084,818</u>	<u>\$1,102,323</u>
Percentage Change	-20.83%	4.92%	2.77%	1.61%

Detailed Summary of Capital Improvements Fund Revenues

		2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b>FUND: Capital Improvements Fund</b>					
<b><u>Miscellaneous</u></b>					
Ditzler CID Loan	402-00-00-100-43707	\$ 65,992	\$ 72,000	\$ 50,000	\$ 45,000
Interest Earnings	402-00-00-100-46101	7,470	6,500	3,045	1,020
Investment Income	402-00-00-100-46102	4,624	5,000	2,795	885
Total Miscellaneous		78,087	83,500	55,840	46,905
<b><u>One Time Revenues</u></b>					
Total One Time Revenues		-	-	-	-
<b><u>Transfer From Other Funds</u></b>					
Total Transfers From Other Funds		-	-	-	-
<b><u>TOTAL CAPITAL IMPROVEMENT FUND REVENUE</u></b>					
		<u>\$ 78,087</u>	<u>\$ 83,500</u>	<u>\$ 55,840</u>	<u>\$ 46,905</u>

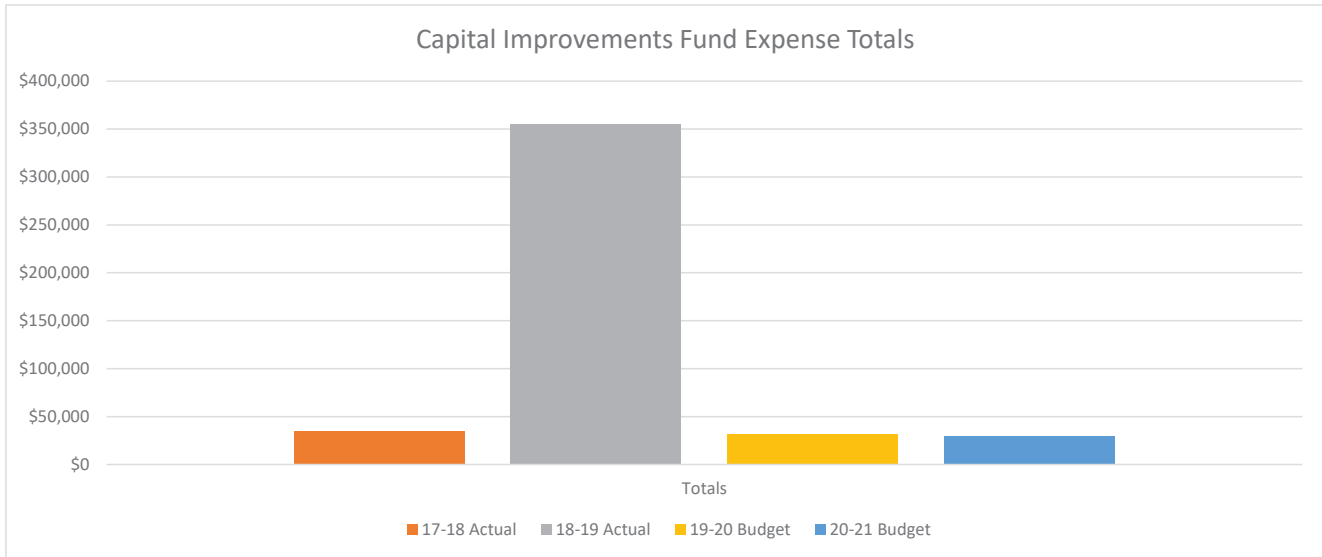
# Capital Improvements Fund Budget

2017-2018 Actual    2018-2019 Actual    2019-2020 Projected    2020-2021 Budget

Expense Category				
Personnel Services	-	-	-	-
Supplies, Services, and Charges	34,761	35,825	26,557	29,400
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	320,026	-	-
Debt Service	-	-	-	-
<hr/>				
<b>Total Capital Improvement Fund Request</b>	<b>34,761</b>	<b>355,851</b>	<b>26,557</b>	<b>29,400</b>

<b>Expense Category</b>		<b>20/21 Budget</b>
<i>Personnel Services</i>		-
<i>Supplies, Services, and Charges</i>		29,400
402-00-00-100-52250	Professional Services	1,200
	MO State Auditor (CM Assoc)	1,200
402-00-00-100-53513	Outside Legal Council	2,000
402-42-00-100-53961	Bank Charges	1,200
402-00-00-100-56250	Incentive Programs	25,000
	Ditzler developer (Gregory Square)	25,000
<i>Repairs &amp; Maintenance</i>		-
<i>Utilities</i>		-
<i>Debt Service</i>		-
<b>Total Capital Improvement Fund Request</b>		<b>29,400</b>

**Budget Expense History  
Capital Improvements Fund  
402 History**



Account Number	Description	17-18 Actual	18-19 Actual	19-20 Budget	20-21 Budget
402-00-00-100-52250	Professional Services	\$1,117	\$1,106	\$1,200	\$1,200
402-00-00-100-53513	Outside Legal Council	\$1,100	\$488	\$2,000	\$2,000
402-42-00-100-53961	Bank Charges	\$1,327	\$1,081	\$1,320	\$1,200
402-00-00-100-56250	Incentive Programs	\$31,217	\$33,151	\$27,000	\$25,000
402-62-00-100-57000	Capital Expense	\$0	\$320,026	\$0	\$0
<b>Totals</b>		<b>\$34,761</b>	<b>\$355,851</b>	<b>\$31,520</b>	<b>\$29,400</b>
<b>% Increase/Decrease</b>			<b>924%</b>	<b>-91%</b>	<b>-7%</b>

# SEWER FUND

SUMMARY OF REVENUES, EXPENDITURES, AND NET POSITION  
SEWER FUND

	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b>Total Revenues</b>	\$7,942,445	\$7,999,370	\$7,937,084	\$8,090,337
Percentage Change	9.47%	0.72%	-0.78%	1.93%
<b>Total Expenditures</b>	6,217,130	7,587,261	7,148,628	8,514,123
Percentage Change	-8.37%	22.04%	-5.78%	19.10%
<b>Revenues over (under) Expenditures</b>	<u>\$1,725,315</u>	<u>\$412,109</u>	<u>\$788,456</u>	<u>(\$423,786)</u>
<b>Net Position</b>				
<b>Unrestricted Net Position</b>	\$3,080,750	\$4,806,065	\$4,806,065	\$5,170,735
Percentage Change	-1.09%	56.00%	56.00%	7.59%
Net Investment in Capital Assets	\$5,517,921	\$5,517,921	\$5,517,921	\$5,517,921
Restricted Net Position	\$589,671	\$589,671	\$589,671	\$589,671
Total Fund Balance	<u>\$10,913,657</u>	<u>\$11,325,766</u>	<u>\$11,702,113</u>	<u>\$11,278,327</u>
Percentage Change	18.78%	3.78%	7.22%	-3.62%

Detailed Summary of Sewer Fund Revenues

		2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget
<b>FUND: Sewer</b>					
<b><u>Grants</u></b>					
CDBG Grant	501-62-00-xxx-43101	\$ -	\$ -	\$ -	\$ 200,000
<b>Total Grants</b>		-	-	-	200,000
<b><u>Service Charges</u></b>					
Sewer Use Charge	501-42-00-100-44331	7,319,706	7,440,000	7,428,000	7,440,000
Sewer Late Pay Penalties	501-42-00-100-44332	222,062	222,000	194,000	222,000
Circuit Breaker	501-42-00-100-44541	(6,612)	(10,000)	(6,100)	(10,000)
Returned Items	501-42-00-100-46501	3,275	3,000	2,800	3,000
Administrative Revenue	501-42-00-100-46503	34,043	30,000	16,800	30,000
<b>Total Service Charges</b>		7,572,474	7,685,000	7,635,500	7,685,000
<b><u>Licenses &amp; Permits</u></b>					
<b>Total Licenses &amp; Permits</b>		-	-	-	-
<b><u>Miscellaneous</u></b>					
Credit Card Processing Fee	501-42-00-000-42122	42,629	42,000	37,000	1,800
Interest Earnings	501-00-00-100-46101	67,761	40,000	36,000	18,500
Investment Income	501-00-00-100-46102	42,242	37,000	27,264	12,000
SRF Interest Subsidy	501-00-00-006-46111	123,405	109,520	109,520	95,672
SRF Interest Subsidy	501-00-00-007-46111	93,917	85,850	85,850	77,365
Miscellaneous Revenue	501-00-00-100-46401	16	-	-	-
<b>Total Miscellaneous</b>		369,971	314,370	295,634	205,337
<b><u>One Time Revenues</u></b>					
<b>Total One Time Revenues</b>		-	-	-	-
<b><u>Transfer From Other Funds</u></b>					
<b>Total Transfers From Other Funds</b>		-	-	-	-
<b><u>TOTAL SEWER REVENUE</u></b>		<b>\$7,942,445</b>	<b>\$7,999,370</b>	<b>\$7,937,084</b>	<b>\$8,090,337</b>

**SEWER FUND**

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**FINANCE**

# Sewer Fund Department Budget

## Finance Budget

2017-2018 Actual    2018-2019 Actual    2019-2020 Projected    2020-2021 Budget

Expense Category				
Personnel Services	231,861	212,224	232,728	239,445
Supplies, Services, and Charges	4,228,598	4,085,525	4,479,060	4,904,055
Repairs & Maintenance	-	-	-	-
Utilities	-	-	-	-
Capital Expenditures	-	-	-	-
Debt Service	1,254,747	1,255,134	1,279,516	1,277,463
<hr/>				
<b>Total Sewer Fund Request</b>	<b>5,715,206</b>	<b>5,552,883</b>	<b>5,991,304</b>	<b>6,420,963</b>

Request Increase (Decrease) from Projected FY 20    429,659  
 % change from Projected FY 20    7.17%

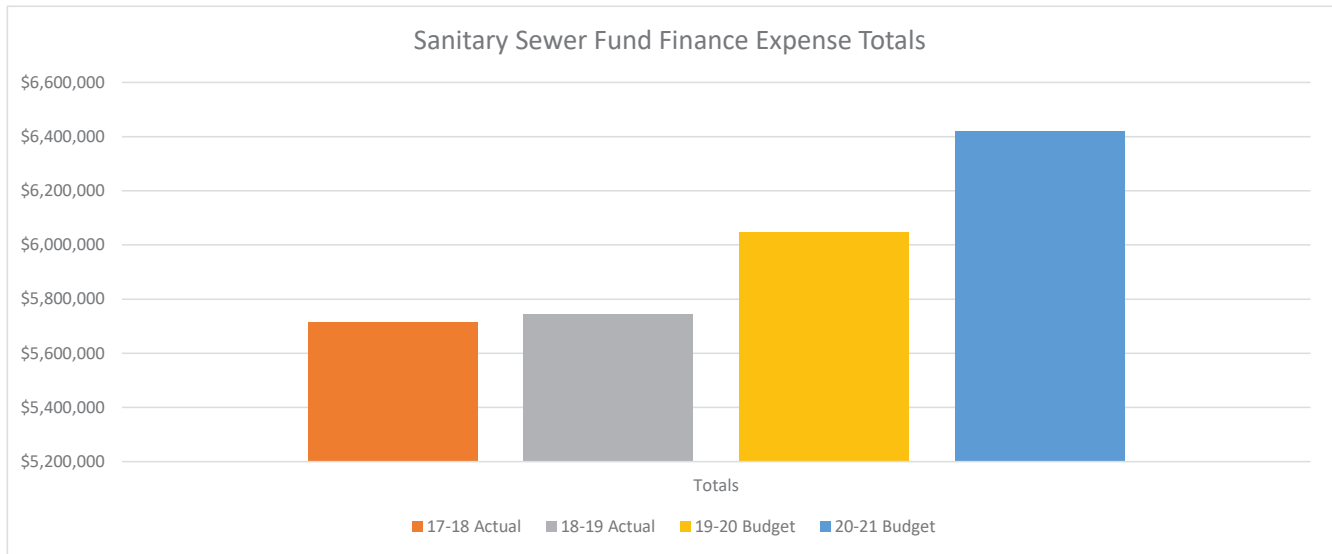
Personnel Summary - Full time Equivalents (FTE)				
Job Title	FY 19 Budget	FY 20 Budget	FY 21 Request	Difference FY 20
Accountant	0.10	-		-
Billing Clerk	2.00	2.00	2.00	-
Controller	0.15	0.15	0.15	-
Director of Finance	0.15	0.15	0.15	-
Payroll Clerk	0.10	0.10	0.10	-
Treasury Analyst	0.50	0.50	0.50	-
Treasury Clerk	0.50	0.50	0.50	-
	3.50	3.40	3.40	-

Expense Category		20/21 Budget	
<b>Personnel Services</b>			<b>239,445</b>
501-42-00-100-51102	Civilian Employees		161,790
		Annual Salary	159,365
		COLA/Merit Increase	2,425
501-42-00-100-51111	Civilian Employees Overtime		2,305
501-42-00-100-51206	Life Insurance		424
501-42-00-100-51212	Civilian Pension- 401A Match		1,841
501-42-00-100-51214	Deferred Compensation- LAGERS		24,286
501-42-00-100-51215	Health Insurance		32,071
501-42-00-100-51218	Med Exp - HSA Contribution		1,350
501-42-00-100-51220	Dental		1,526
501-42-00-100-51221	Vision		369
501-42-00-100-51225	FICA		12,553
501-42-00-100-51236	Ins Opt Out Incentive		-
501-42-00-100-51238	Phone Allowance		552
501-42-00-100-51240	Workers Compensation Insurance		377
<b>Supplies, Services, and Charges</b>			<b>4,904,055</b>
501-42-00-100-52101	Office Supplies		2,500
501-42-00-100-53101	Postage		69,000
		Postage - Arista Information Systems	57,000
		Monthly prepaid write-off	12,000
501-42-00-100-53241	Printing & Promotions		23,200
		Sewer quarterly bill inserts	3,200
		Printing (Arista Information System)	20,000
501-42-00-100-53500	Equipment		5,000
		Postage Machine Rental	5,000
501-42-00-100-53644	Computer Services		16,810
		Incode	16,810
501-42-00-100-53701	Education and Training		2,500
		Conferences - 2 employees	1,500
		Webinar's - Incode Training	1,000
501-42-00-100-53705	Meetings & Events		150
501-42-00-100-53711	Meals & Travel		1,750
		Conferences - 2 employees	1,750
501-42-00-100-53821	Bad Debt Expense		70,000
		Bad Debt	70,000
501-42-00-100-53823	Collection Agency		2,500
501-42-00-100-53913	General Liability Insurance		70,645
	Sewer Treatment		4,630,000
501-42-00-100-53931		Quarterly Charges - Little Blue Valley	3,000,000
501-42-00-100-53932		Monthly Charges - KC Water	1,630,000
501-42-00-100-53961	Bank Charges		10,000
<b>Repairs &amp; Maintenance</b>			<b>-</b>
<b>Utilities</b>			<b>-</b>
<b>Capital Expenditures</b>			<b>-</b>
<b>Debt Service</b>			<b>1,277,463</b>
<b>SRF Principal</b>			<b>935,000</b>
501-00-00-006-54132		SRF 06 Principal Pymt	465,000
501-00-00-007-54132		SRF 07 Principal Pymt	295,000

Sewer Fund - Finance

501-00-00-013-54132		2013 Refunding Bond	175,000	
	SRF Interest			310,434
501-00-00-006-54142		Interest SRF 06	144,425	
501-00-00-007-54143		Interest SRF 07	117,437	
501-00-00-013-54143		Interest SRF 13	48,572	
	Fiscal Agent Fee's			32,029
501-00-00-006-54133		DNR Fee SRF 06	15,834	
501-00-00-006-54133		UMB Fee SRF 06	937	
501-00-00-007-54133		DNR Fee SRF 07	13,928	
501-00-00-007-54133		UMB Fee SRF 07	786	
501-00-00-013-54133		UMB Fee 13	544	
501-00-00-013-54133		Rebate Fee		
<b>Total Sewer Fund Request</b>				<b>6,420,963</b>

**Budget Expense History**  
**Sewer Fund Finance Expenses**  
**501 Finance History**



Account Number	Description	17-18 Actual	18-19 Actual	19-20 Budget	20-21 Budget
501-42-00-100-51102	Civilian Employees	\$148,409	\$146,096	\$152,060	\$161,790
501-42-00-100-51111	Civilian Employees Overtime	\$1,986	\$1,796	\$2,782	\$2,305
501-42-00-100-51206	Life Insurance	\$418	\$403	\$413	\$424
501-42-00-100-51212	Civilian Pension- 401A Match	\$1,432	\$1,628	\$3,097	\$1,841
501-42-00-100-51214	Deferred Compensation- LAGERS	\$41,159	\$184,771	\$21,213	\$24,286
501-42-00-100-51215	Health Insurance	\$24,939	\$27,278	\$33,843	\$32,071
501-42-00-100-51218	Med Exp - HSA Contribution	\$563	\$1,219	\$1,350	\$1,350
501-42-00-100-51220	Dental	\$1,523	\$1,458	\$1,575	\$1,526
501-42-00-100-51221	Vision	\$363	\$355	\$382	\$369
501-42-00-100-51225	FICA	\$10,388	\$10,415	\$11,845	\$12,553
501-42-00-100-51236	Ins Opt Out Incentive	\$226	\$0	\$0	\$0
501-42-00-100-51238	Phone Allowance	\$35	\$44	\$72	\$552
501-42-00-100-51240	Workers Compensation Insurance	\$421	\$397	\$365	\$377
501-42-00-100-52101	Office Supplies	\$951	\$1,388	\$2,500	\$2,500
501-42-00-100-52250	Professional Services	\$18	\$0	\$0	\$0
501-42-00-100-53101	Postage	\$57,881	\$64,418	\$66,000	\$69,000
501-42-00-100-53241	Printing & Promotions	\$21,663	\$21,868	\$23,200	\$23,200
501-42-00-100-53301	Dues & Membership	\$0	\$0	\$0	\$0
501-42-00-100-53500	Equipment	\$2,102	\$1,201	\$1,225	\$5,000
501-42-00-100-53644	Computer Services	\$16,597	\$17,405	\$16,810	\$16,810
501-42-00-100-53701	Education and Training	\$131	\$0	\$2,500	\$2,500
501-42-00-100-53705	Meetings & Events	\$0	\$0	\$150	\$150
501-42-00-100-53711	Meals & Travel	\$0	\$0	\$1,750	\$1,750
501-42-00-100-53821	Bad Debt Expense	\$72,817	\$60,538	\$70,000	\$70,000
501-42-00-100-53823	Collection Agency	\$769	\$215	\$2,500	\$2,500
501-42-00-100-53913	General Liability Insurance	\$30,341	\$42,310	\$64,240	\$70,645
501-42-00-100-53931	Quarterly Charges - Little Blue Valley	\$2,604,613	\$2,414,672	\$2,650,000	\$3,000,000
501-42-00-100-53932	Monthly Charges - KC Water	\$1,414,429	\$1,454,141	\$1,630,000	\$1,630,000
501-42-00-100-53961	Bank Charges	\$6,287	\$7,368	\$7,000	\$10,000
501-42-00-100-57000	Capital Expenditures	\$0	\$0	\$0	\$0
501-00-00-006-54132	SRF 06 Principal Pymt	\$400,000	\$420,000	\$445,000	\$465,000
501-00-00-007-54132	SRF 07 Principal Pymt	\$260,000	\$270,000	\$280,000	\$295,000
501-00-00-013-54132	2013 Refunding Bond	\$155,000	\$165,000	\$170,000	\$175,000
501-00-00-006-54142	Interest SRF 06	\$188,857	\$187,612	\$165,563	\$144,425
501-00-00-007-54143	Interest SRF 07	\$146,354	\$141,026	\$129,850	\$117,437

**Budget Expense History**  
**Sewer Fund Finance Expenses**  
**501 Finance History**

<b>Account Number</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Budget</b>	<b>20-21 Budget</b>
501-00-00-013-54143	Interest SRF 13	\$59,060	\$57,040	\$53,162	\$48,572
501-00-00-006-54133	DNR Fee SRF 06	\$24,152	\$21,848	\$18,126	\$15,834
501-00-00-006-54133	UMB Fee SRF 06	\$0	\$0	\$1,072	\$937
501-00-00-007-54133	DNR Fee SRF 07	\$19,011	\$17,631	\$15,327	\$13,928
501-00-00-007-54133	UMB Fee SRF 07	\$0	\$0	\$872	\$786
501-00-00-013-54133	UMB Fee 13	\$0	\$0	\$544	\$544
501-00-00-013-54133	Rebate Fee	\$544	\$0	\$0	\$0
501-42-00-100-54505	Bond Issuance Expense	\$1,769	\$1,769	\$0	\$0
<b>Totals</b>		<b>\$5,715,207</b>	<b>\$5,743,312</b>	<b>\$6,046,388</b>	<b>\$6,420,963</b>
<b>% Increase/Decrease</b>			<b>0%</b>	<b>5%</b>	<b>6%</b>

**SEWER FUND**

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**PUBLIC WORKS**

# Sewer Fund Department Budget

## Public Works Budget

2017-2018 Actual    2018-2019 Actual    2019-2020 Projected    2020-2021 Budget

### Expense Category

Personnel Services	621,759	557,482	600,224	799,064
Supplies, Services, and Charges	76,660	55,370	162,850	257,410
Repairs & Maintenance	157,935	194,984	187,000	170,500
Utilities	8,687	10,890	17,250	16,186
Capital Expenditures	204,498	178,787	190,000	850,000

<b>Total Sewer Fund Request</b>	<b>1,069,539</b>	<b>997,513</b>	<b>1,157,324</b>	<b>2,093,160</b>
		<b>Request Increase (Decrease) from Projected FY 20</b>		<b>935,836</b>
		<b>% change from Projected FY 20</b>		<b>80.86%</b>

### Personnel Summary - Full time Equivalents (FTE)

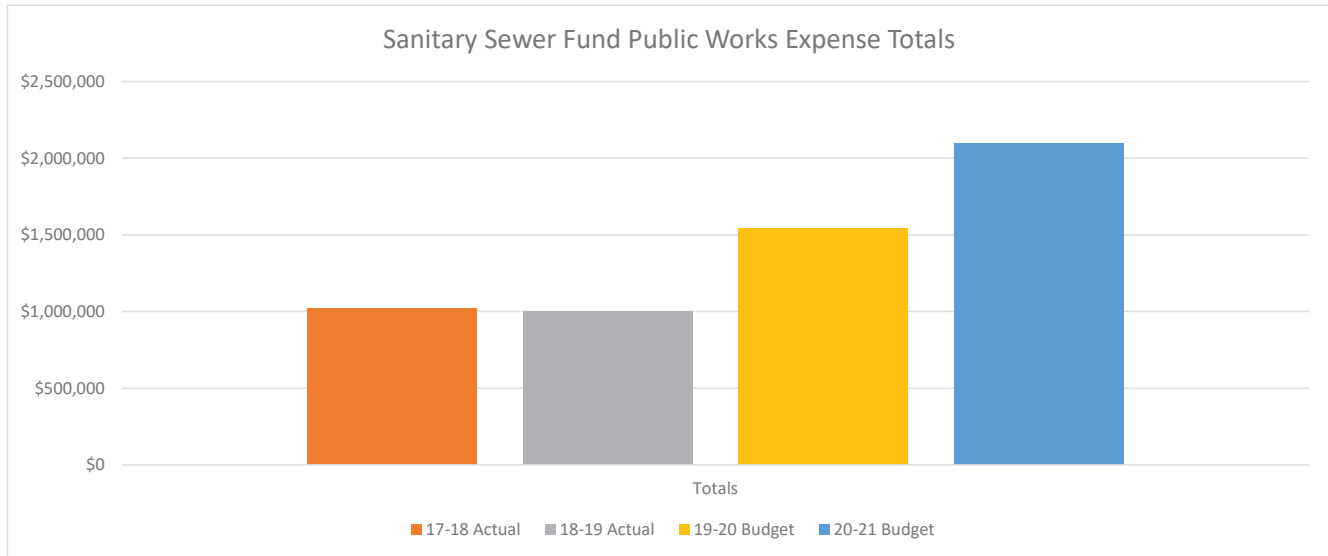
Job Title	FY 19 Budget	FY 20 Budget	FY 21 Request	Difference FY 20
Administrative Asst.	1.40	0.90	0.90	-
Building Maint. Worker	-	-	0.25	0.25
City Engineer	0.50	0.50	0.50	-
Crew Leader	2.30	3.00	2.00	(1.00)
Deputy Director	-	-	0.75	0.75
Engineer Technician	0.50	0.50	0.50	-
Engineering Intern	0.38	-	-	-
Maint. Supervisor	0.20	0.20	0.20	-
Maint. Worker	3.40	3.00	2.00	(1.00)
Mechanic	0.30	1.00	-	(1.00)
Public Works Director	0.50	0.50	0.50	-
Operations Supervisor	1.00	1.00	1.00	-
Superintendent	0.50	0.50	0.50	-
ROW Inspector	0.30	0.30	0.40	0.10
Sr. Maint. Worker	2.00	2.00	1.00	(1.00)
	<b>13.28</b>	<b>13.40</b>	<b>10.50</b>	<b>(2.90)</b>

<b>Expense Category</b>		<b>20/21 Budget</b>	
<b>Personnel Services</b>		<b>799,064</b>	
501-62-00-100-51102	Civilian Employees		512,196
		Annual Salary	504,311
		COLA/Merit Increase	7,886
501-62-00-100-51106	Part Time Employees		-
		Annual Salary	
		COLA/Merit Increase	
501-62-00-100-51111	Civilian Employees Overtime		21,397
		Overtime	18,997
		Special Hours	2,400
501-62-00-100-51206	Life Insurance		1,528
501-62-00-100-51212	Civilian Pension- 401A Match		6,122
501-62-00-100-51214	Deferred Compensation- LAGERS		76,048
501-62-00-100-51215	Health Insurance		98,158
501-62-00-100-51218	Med Exp - HSA Contribution		5,250
501-62-00-100-51220	Dental		3,442
501-62-00-100-51221	Vision		627
501-62-00-100-51225	FICA		40,820
501-62-00-100-51236	Ins Opt Out Incentive		7,200
501-62-00-100-51238	Phone Allowance		576
501-62-00-100-51240	Workers Compensation Insurance		25,699
<b>Supplies, Services, and Charges</b>		<b>257,410</b>	
501-62-00-100-52101	Office Supplies		2,500
		General Office Supplies	2,000
		Copier + Overages	500
501-62-00-100-52200	Operating Supplies		6,500
		General Supplies	2,000
		Tools & Labor Supplies	4,500
501-62-00-100-52233	Uniforms		4,500
		Rental	2,000
		Purchase	2,500
501-62-00-100-52250	Professional Services		200,000
		Engineering Services	200,000
501-62-00-100-53301	Dues & Membership		1,510
		AWWA, Weftec	750
		APWA	760
501-62-00-100-53500	Equipment		20,000
		Equipment Rentals	3,000
		Minor Equipment(ex. Sewer truck , jetter hoses, replacement nozzles)	17,000
501-62-00-100-53644	Computer Services		3,500
		Web GIS	3,500
501-62-00-100-53701	Education and Training		4,000
		Water/Wastewater Conference	2,000
		APWA PWX	2,000
501-62-00-100-53711	Meals & Travel		1,200
501-62-00-100-53999	Contractual Services		13,700
		Comcast	1,200
		DNR Connection Fees	11,000
		Copier Maintenance	1,500
<b>Repairs &amp; Maintenance</b>		<b>170,500</b>	

Sewer Fund - Public Works

501-62-00-100-52300	Repair & Maintenance Supplies		8,500
		Sewer manhole & line supplies	8,500
501-62-00-100-52301	Fuel		20,000
501-62-00-100-52750	Building Maintenance		3,500
		Building Maintenance /Custodial Supplies	3,500
501-62-00-100-53600	Repair & Maintenance Services		78,500
		Emergency Repair	50,000
		Root Control	25,000
		Pump repair & service	3,500
501-62-00-100-55000	Vehicle Expense		60,000
		Outside Vendor Repairs	54,200
		GPS	1,800
		Vehicle Supplies & Tools	4,000
<b>Utilities</b>			<b>16,186</b>
501-62-00-100-53421	Water		3,800
		6417 Railroad	1,800
		Truck Fill	2,000
501-62-00-100-53401	Electricity		7,000
		6417 Railroad	5,000
		VM Building	1,000
		Pump Station	1,000
501-62-00-100-53411	Gas		3,250
		6417 Railroad	2,500
		VM Building	750
501-62-00-100-53441	Mobile Phone & Pagers		2,136
		PW Director	312
		Janitor/Custodian	312
		City Engineer	312
		Fleet Supervisor	96
		Operations Supervisor	480
		Right of Way/Project Insector	312
		Superintendent	312
<b>Capital Expenditures</b>			<b>850,000</b>
501-62-00-100-57000	Capital Expenditures		850,000
		Sewer Maintenance & Repair	370,000
		Stormwater Mitigation	30,000
		CDBG Project	450,000
<b>Debt Service</b>			<b>-</b>
<b>Total Sewer Fund Request</b>			<b>2,093,160</b>

**Budget Expense History**  
**Sewer Fund Public Works Expenses**  
**501 Public Works History**



Account Number	Description	17-18 Actual	18-19 Actual	19-20 Budget	20-21 Budget
501-62-00-100-51102	Civilian Employees	\$402,360	\$359,953	\$540,274	\$512,196
501-62-00-100-51106	Part Time Employees	\$0	\$0	\$0	\$0
501-62-00-100-51111	Civilian Employees Overtime	\$5,979	\$12,007	\$15,246	\$21,397
501-62-00-100-51206	Life Insurance	\$1,294	\$1,149	\$1,725	\$1,528
501-62-00-100-51212	Civilian Pension- 401A Match	\$3,361	\$2,760	\$8,275	\$6,122
501-62-00-100-51214	Deferred Compensation- LAGERS	\$34,621	\$58,880	\$72,509	\$76,048
501-62-00-100-51215	Health Insurance	\$53,405	\$51,721	\$112,810	\$98,158
501-62-00-100-51218	Med Exp - HSA Contribution	\$2,175	\$3,975	\$7,500	\$5,250
501-62-00-100-51219	Unemployment	\$0	\$0	\$0	\$0
501-62-00-100-51220	Dental	\$3,676	\$3,743	\$5,551	\$3,442
501-62-00-100-51221	Vision	\$588	\$628	\$855	\$627
501-62-00-100-51225	FICA	\$30,639	\$26,738	\$42,497	\$40,820
501-62-00-100-51236	Ins Opt Out Incentive	\$6,542	\$7,006	\$7,200	\$7,200
501-62-00-100-51238	Phone Allowance	\$585	\$591	\$960	\$576
501-62-00-100-51240	Workers Compensation Insurance	\$28,338	\$28,331	\$29,961	\$25,699
501-62-00-100-52101	Office Supplies	\$1,229	\$649	\$3,000	\$2,500
501-62-00-100-52200	Operating Supplies	\$7,702	\$6,326	\$13,000	\$6,500
501-62-00-100-52233	Uniforms	\$4,466	\$3,074	\$5,500	\$4,500
501-62-00-100-52250	Professional Services	\$30,429	\$5,442	\$100,000	\$200,000
501-62-00-100-53101	Postage	\$0	\$167	\$200	\$0
501-62-00-100-53301	Dues & Membership	\$0	\$0	\$2,100	\$1,510
501-62-00-100-53500	Equipment	\$15,833	\$11,739	\$20,000	\$20,000
501-62-00-100-53644	Computer Services	\$1,364	\$2,376	\$3,000	\$3,500
501-62-00-100-53701	Education and Training	\$2,674	\$672	\$4,100	\$4,000
501-62-00-100-53711	Meals & Travel	\$968	\$0	\$2,750	\$1,200
501-62-00-100-53913	General Liability Insurance	\$0	\$0	\$0	\$0
501-62-00-100-53999	Contractual Services	\$11,996	\$24,923	\$22,025	\$13,700
501-62-00-100-52300	Repair & Maintenance Supplies	\$8,153	\$8,508	\$7,687	\$8,500
501-62-00-100-52301	Fuel	\$13,813	\$15,852	\$15,548	\$20,000
501-62-00-100-52750	Building Maintenance	\$0	\$0	\$0	\$3,500
501-62-00-100-53600	Repair & Maintenance Services	\$94,236	\$115,757	\$155,000	\$78,500
501-62-00-100-55000	Vehicle Expense	\$41,733	\$54,866	\$50,750	\$60,000
501-62-00-100-53421	Water	\$2,313	\$2,486	\$3,800	\$3,800
501-62-00-100-53401	Electricity	\$5,462	\$5,881	\$7,000	\$7,000
501-62-00-100-53411	Gas	\$911	\$1,622	\$3,250	\$3,250

**Budget Expense History**  
**Sewer Fund Public Works Expenses**  
**501 Public Works History**

<b>Account Number</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Budget</b>	<b>20-21 Budget</b>
501-62-00-100-53441	Mobile Phone & Pagers	\$0	\$901	\$3,800	\$2,136
501-62-00-100-57000	Capital Expenditures	\$204,498	\$178,787	\$273,000	\$850,000
<b>Totals</b>		<b>\$1,021,343</b>	<b>\$997,514</b>	<b>\$1,540,873</b>	<b>\$2,093,160</b>
<b>% Increase/Decrease</b>			<b>-2%</b>	<b>54%</b>	<b>36%</b>